

Meeting of the Friends of the Florida Public Library
Minutes of February 13, 2017

Meeting called to order by President Caroline Califf @ 6:34PM

Members Present: Caroline Califf, Anita Baumann, Shirley Coughlin, Nancy Scott, Bob Scott, Madelyn Folino, Annette Shaughnessy, Mary Fish

Officer's Report:

Nancy corrected last month's minutes by stating that Dottie Kimiecik and Martha Sullivan were not in attendance.

Anita made a motion to accept the minutes as corrected and Shirley seconded.

Treasurer's Report: Shirley Coughlin

January - Starting balance: \$4,280.50
Total expenses: \$0
Total deposits: \$0
Ending balance: \$4,280.50

Anita made a motion to approve the report and Nancy seconded.

Vice President's Report - Bob Scott

No report

Director's Report: Madelyn Folino

Friday will be the 44th Poetry Cafe. Madelyn requesting \$250.00 to cover expenses.

NYLA Advocacy Day - bus trip to Albany, \$7.00 per ticket to lobby legislators. February 23rd deadline for anyone interested in going. Anita will attend.

Election will be held on 4/6/17 from 9 AM to 9 PM. Library is requesting an increase of \$15,590.00. Need to put signs up around the village. Nancy and Bob have new signs. There will also be an election of trustees - Nancy and Bill Kelemen are running.

During the May Book Sale dates the library will be having a yard sale on 5/20 from 8 AM to 12 PM. Large items such as furniture are needed.

Newsletter will be coming out the beginning of March - anyone with news items should let Madelyn know.

Madelyn would like the Friends to have a PO Box as the Library staff must handle the Friends' mail.

President's Report: Caroline Califf

Discussed the status of the 501C3. Bob asked "What is the benefit - is it so donations can be used for income tax?" Anita said her understanding is if we were doing bigger fundraising it would be needed. We could incorporate - Bob thought we already were. It would cost \$10.00 to do a name search - a certificate is needed to verify no one else is using our name then we can file for incorporation. Caroline will look into it.

Walden Savings Bank now is charging a fee for paper statements. It was agreed we would use online statements.

Wine tasting - Shirley spoke to Clearview Winery and they would host a wine tasting fundraiser. It would be held on a Thursday or Friday. Shirley will talk to them about the best months to have it.

The fall Book Sale will be held 9/29/17 - 10/1/17.

Anita created a mock budget for us to use. It shows a fiscal year detailing all income and expenses. Everyone was in agreement that it would be a useful document.

Trustees Report - Anita Baumann

The next door to door campaign will be the week of 5/15/17. They would like the Friends' to help.

The library will be closed on 4/28/17 for staff training.

Auditor's report - the library is in outstanding shape. Requesting training on how to read the budget - Anita will follow up with Stephen, the CFO of RCLS.

Anita made a motion to approve \$250.00 for the Poetry Cafe. Bob seconded - passed.

Madelyn's request for the Friends' to get a PO Box was discussed. The cost would be about \$100.00 per year. Caroline asked for suggestions. Bob suggested a box located in the library with 2 keys. Library staff would put any Friends' mail in the box. They would not have to open the mail. Madelyn OK'd idea but wants written procedures. Everyone in agreement - Bob will purchase the box. Anita made a motion to authorize up to \$50.00

for the box and any other items needed, Mary seconded. Also discussed - the bank should not accept a check made out to the Friends' be deposited in the library account.

Bob stated that 2 years ago the Friends' joined the Chamber of Commerce. No one attends the meetings. Bob offered to pay the dues if he can attend the meetings. It was agreed.

A motion was made by Nancy and seconded by Anita to adjourn at 7:38.

Future meeting dates: March 13, April 10, May 8, and June 12. All meetings will be at 6:30 PM.

Respectfully submitted,
Mary Fish, secretary