

FLORIDA PUBLIC LIBRARY
Regular Meeting Minutes – August 5, 2013

I. Meeting called to order at 7:30pm

Board Members Present: Fernandez, Arcieri, Murphy, Pskowski, Kelemen Linton and Scott

Board Members Excused:

Board Members Absent:

Also Present: Director Folino, Treasurer Kosior

II. Minutes

Motion by Trustee Scott, seconded by Trustee Linton, to approve the minutes of the July 1, 2013 annual meeting as printed.

VOTE: 7 YES 0 NO

III. Announcements and Comments from the Public - None

IV. Treasurer's Report

1. Motion by Trustee Arcieri, seconded by Trustee Scott, to accept the preliminary revised financial report for Fiscal Year 2012-2013 as printed and to make the following transfers to finalize the budget:.

From Line 5010-Books, transfer \$5.37 to Line 5020-Audio Books;

From Line 5060-CDs, transfer \$5.34 to Line 5070-Periodicals;

From Line 5250-Publicity, transfer \$919.91 to Line 5301-Orange County Arts Grant;

From Line 5630-Printers, transfer \$26 to Line 5625-Copier Service;

From Line 5300-Mileage Reimbursement, transfer \$110.48 to Line 6000-Salaries;

From Line 6500-Professional Dues, transfer \$34.28 to Line 6700-Election Expense.

VOTE: 7 YES 0 NO

2. Motion by Trustee Fernandez, seconded by Trustee Arcieri, to accept the financial report for July as printed.

VOTE: 7 YES 0 NO

V. Library Report

Motion by Trustee Linton, seconded by Trustee Scott, to accept the Library Report as printed.

VOTE: 7 YES 0 NO

VI. Communications – Director Folino noted that we are over the State’s 2% tax cap but it was properly superseded. Also, a letter of engagement was sent out for the upcoming audit.

VII. Committee Reports

A. Finance – Trustee Fernandez and the rest of the finance committee led the meeting in a preliminary discussion regarding employee retirement benefits. It was commonly agreed that a 401K would be better than a state pension. Vanguard Funds was discussed as a possible administrator and President Murphy agreed to pass on information to Trustee Fernandez for further research.

B. Personnel – Nothing new from Trustee Arcieri but there was a brief discussion regarding the hiring of new pages and the interview process. There were seven applications and two pages hired.

C. Nominating – None

D. House - None

E. Fundraising – President Murphy and Trustee Fernandez reported slow but steady progress with the fundraising calendar. Completion of the photography phase was hoped for by the end of September. Trustee Linton will be provided with a list of local participants in the calendar and begin inviting them to take part in tastings events for future fundraising efforts.

VIII. Unfinished Business

A. Gifts for Pages – Trustee Kelemen reported success with the gifts and everyone is now square with him.

B. Building Expansion – Nothing new

IX. New Business

A. Targeted Donations

1. Motion by Trustee Linton, seconded by Trustee Pskowski, to accept \$40 from the Friends of the FPL, to thank the donors and to credit this amount to Targeted Donations (line 4060) and Adult Programs (line 5241.)

VOTE: 7 YES 0 NO

B. Cash Donations

\$62 – Beach bag drawing

\$15 – cash found on floor

\$5.94 – Florida Historical Society – commission on books sold

Motion by Trustee Linton, seconded by Trustee Arcieri, to accept \$82.94 in cash donations and to credit this amount to the Donations line (4050) of the budget.

VOTE: 7 YES 0 NO

C.

Donation

\$100 – Susan Ferrogari – In memory of Gertrude Seekamp

Motion by Trustee Scott seconded by Trustee Arcieri to accept \$100, thank the donor and credit this amount to the Donations line (4050), of the budget.

VOTE: 7 YES 0 NO

D. Grant

Motion by Trustee Linton, seconded by Trustee Pskowski, to accept \$1,000 from Arts-in-Orange for the Storybook Art Studio program and to credit this amount to Grants/Aid line (4080) of the budget.

VOTE: 7 YES 0 NO

E. Personnel - Resignations

1. Motion by Trustee Linton, seconded by Trustee Fernandez, to accept the resignation of Part-time Page Wei Lynn Ng, effective 8/2/13.

VOTE: 7 YES 0 NO

2. Motion by Trustee Scott, seconded by Trustee Linton, to accept the resignation of Part-time Page Brandon Codi, effective 8/8/13.

VOTE: 7 YES 0 NO

F. Personnel – New Pages

1. Motion by Trustee Arcieri, seconded by Trustee Linton, to approve the hiring of Caleb Pawelski as a Part-Time Page at the wage of \$7.60 per hour, effective 7/31/13.

VOTE: 7 YES 0 NO

2. Motion by Trustee Kelemen, seconded by Trustee Linton, to approve the hiring of Jade Viñas as a Part-Time Page at the wage of \$7.60 per hour, effective 8/5/13.

VOTE: 7 YES 0 NO

G. Items for future agendas- None

X. Adjournment

Motion by Trustee Scott, seconded by Trustee Arcieri, to adjourn at 8:17pm.

VOTE: 7 YES 0 NO

Next Meeting: Regular Monthly Meeting: Monday, September 9, 7:30 p.m.