

FLORIDA PUBLIC LIBRARY
Regular Meeting Minutes – November 4, 2013

I. Call to Order

Board Members Present: Murphy, Scott, Pskowski, Linton, Fernandez, Arcieri, Kelemen

Board Members Excused:

Board Members Absent:

Also Present: Treasurer Kosior, Director Folino, Librarian Numa

II. Minutes

Motion by Trustee Scott, seconded by Trustee Arcieri, to approve the minutes of the October 7, 2013 monthly meeting as printed.

VOTE: 6 YES 0 NO

III. Announcements and Comments from the Public

IV. Treasurer's Report

Trustee Linton arrived.

Motion by Trustee Fernandez, seconded by Trustee Pskowski, to accept the financial report for October as printed.

VOTE: 7 YES 0 NO

Motion by Trustee Scott, seconded by Trustee Kelemen, to accept tax monies in the amount of \$357,750 for the 2013-2014 fiscal year from the Florida Union Free School District and to allocate monies as follows:

_____ to savings account
_____ to checking account
_____ to _____ CD
_____ to _____ CD
_____ to _____ CD

NOTE: No specific interest rates were available due to the bank merger between Provident and Sterling Banks. Treasurer Kosior reported that all monies are currently in Savings. She will report back next month.

VOTE: 7 YES 0 NO

V. Library Report

Motion by Trustee Linton, seconded by Trustee Fernandez, to accept the Library Report as printed.

VOTE: 7 YES 0 NO

VI. Communications –

1. Stephen Hoefer, RCLS – Offer to visit to discuss finances/construction

VII. Committee Reports

A. Finance – Trustee Fernandez – The finance committee distributed their report on the establishment of a 403B retirement fund for employees. The finance committee agreed to further research the issue of who should administer the plan, as well as develop a questionnaire for employees to gauge interest in such a plan.

B. Personnel – Trustee Arcieri – no report

C. Nominating – Trustee Kelemen – no report

D. House - Trustee Linton – no report

E. Fundraising – Trustee Murphy – no report

VIII. Unfinished Business

A. Building Expansion – no updates to report

IX. New Business

A. Audit of 2012 – 2013 Fiscal Year

Report received from Nugent & Hauessler. All in attendance discussed the audit. One possible error was discovered on page 10, The firm will be contacted to clarify the numbers in reference to the budget.

B. Donations

1. \$200 – Terry and Joan Hudson
2. \$200 – Bridgewood Fieldwater Foundation
3. \$20 – Jim and Mary Lou Sosler In Memory Of Beulah Hall
4. \$40 – Apple Pie Drawing

Motion by Trustee Linton, seconded by Trustee Scott, to accept \$460, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: 7 YES 0 NO

C. Targeted Donations

- a. \$40 – Friends of the FPL for Adult Programs
- b. \$525 – Friends of the FPL for Furniture

Motion by Trustee Arcieri, seconded by Trustee Fernandez, to accept \$565, thank the donors and credit this amount to the Targeted Donations line (4060) of the budget and credit \$40 to the Adult Programs line (5241) and \$525 to the Furniture line (6523.)

VOTE: 7 YES 0 NO

D. Grants/Aid

Motion by Trustee Kelemen, seconded by Trustee Pskowski, to accept \$3,000 from the Orange Library Association for the first payment of county funds and to credit this amount to the Grants/Aid line (4080) of the budget.

VOTE: 7 YES 0 NO

E. RCLS Workshop on 10/23 – Trustees Murphy and Kelemen

Assuming Responsibility for Tomorrow – Jerry Nichols, Palmer Institute. The workshop in general was very good. Jerry Nichols was particularly insightful. Two key issues were then discussed:

-An annual audit is recommended for RCLS libraries. Given the expense involved, some trustees felt an annual audit might be excessive, although Director Folino argues for the annual audit.

-In an effort to comply with the Freedom of Information Law as well as the Open Meetings Law, the idea of archiving Trustee emails was discussed.

F. Long Range Plan – to be commenced after budget (February)

G. Emblem Health Refund

Motion by Trustee Linton, seconded by Trustee Pskowski, to accept a refund from Emblem Health in the amount of \$907.83 and to credit this amount to the Health Benefits line (6491) of the budget.

VOTE: 7 YES 0 NO

H. Executive Session

Motion by Trustee Scott, seconded by Trustee Linton, to enter into Executive Session at 8:24 p.m. for the purpose of discussing Personnel.

VOTE: 7 YES 0 NO

Trustee Linton left the meeting.

Motion by Trustee Scott, seconded by Trustee Arcieri, to return to the regular meeting at 8:42 p.m.

VOTE: 6 YES 0 NO

I. Items for future agendas

1. Building Expansion
2. Long Range Plan

X. Adjournment

Motion by Trustee Scott, seconded by Trustee Kelemen, to adjourn at 8:43 p.m.

VOTE: 7 YES 0 NO

Next Meeting: Regular Monthly Meeting: Monday, Dec. 2, 7:30 p.m.

Submitted by,
Adam Fernandez, Secretary