

**FLORIDA PUBLIC LIBRARY**  
**Special Information Meeting – March 3, 2014**

**I. Call to Order – 7:30 p.m.**

Board Members Present: Kelemen, Scott, Arcieri, Fernandez, Murphy, Linton, Pskowski

Board Members Excused: None

Board Members Absent: None

Also Present: Director Folino, Treasurer Kosior

The floor is open for discussion of the proposed 2014-2015 Fiscal Year Budget. There were no comments from the public.

**II. Adjournment**

Motion by Trustee Linton, seconded by Trustee Arcieri, to adjourn at 7:34p.m.

VOTE:            7 YES            0 NO

**Regular Meeting Agenda – March 3, 2014**

**I. Call to Order 7:34 p.m.**

Board Members Present: Kelemen, Scott, Arcieri, Fernandez, Murphy, Linton, Pskowski

Board Members Excused: None

Board Members Absent: None

Also Present: Director Folino, Treasurer Kosior

**II. Minutes**

Motion by Trustee Scott, seconded by Trustee Arcieri, to approve the minutes of the February 3, 2014 monthly meeting as corrected (motion on Tax Cap Override Resolution was made by Trustee Pskowski.)

VOTE:            7 YES            0 NO

**III. Announcements and Comments from the Public - none**

**IV. Treasurer's Report**

Motion by Trustee Pskowski, seconded by Trustee Kelemen, to accept the financial report for February as printed.

VOTE:            7 YES            0 NO

**V. Library Report**

Motion by Trustee Linton, seconded by Trustee Scott, to accept the Library Report as printed.

VOTE: 7 YES 0 NO

**VI. Communications - none**

**VII. Committee Reports**

**A. Finance** – Trustee Fernandez – 401K plan – see motion below

**B. Personnel** – Trustee Arcieri - none

**C. Nominating** – Trustee Kelemen - none

**D. House** - Trustee Linton proposed having a safety drill and evacuation of the library for children in the pre-school programs. The idea will be taken into consideration and re-visited at a later date.

**E. Fundraising** – Trustees Linton and Pskowski updated the board on their plans for a fundraising “Tea Party” The scheduled date is May 3<sup>rd</sup> with the event to be held at the Senior Center. There will be a children’s program to run simultaneously at the library. Tea cups have been donated for the event and local merchants have offered to donate food. Advertisements for the event are to be published in local publications soon.

**VIII. Unfinished Business**

**A. Building Expansion** – no update

**B. Audit Report** – corrected copy on its way

**IX. New Business**

**A. Targeted Donation**

Motion by Trustee Linton, seconded by Trustee Arcieri, to accept \$40 from the Friends of the FPL, to thank the donors and to credit this amount to Targeted Donations (line 4060) and Adult Programs (line 5241.)

VOTE: 7 YES 0 NO

**B. Personnel**

Motion by Trustee Scott, seconded by Trustee Pskowski, to appoint Mark Ng to the position of part-time Page at the hourly wage of \$8 per hour, effective 2/18/14.

VOTE: 7 YES 0 NO

### **C. Paychex 401K Plan**

Motion by Trustee Fernandez, seconded by Trustee Pskowski, to authorize the Director to set up a 401K Retirement Plan through Paychex for all employees, age 21 and up, as soon as practicable, at a cost of \$130 per month for administration and a start-up cost of \$1,000, to be charged to Building Planning (line 6526.)

VOTE:                    6 YES                    0 NO                    One abstention by Trustee Linton

Note: There will be no employer match for the plan until the new fiscal year.

Trustee Linton left the meeting at 8:20 p.m.

### **D. Ballot Order for Trustee Candidates**

Motion by Trustee Arcieri, seconded by Trustee Kelemen, to approve the random drawing of candidates' names to appear in the following order on the ballot for Election Day, April 3, 2014:

1. Nancy B. Scott
2. Beth Harcum-Pskowski

VOTE:                    6 YES                    0 NO

### **E. Appointment of Election Inspectors**

Motion by Trustee Scott, seconded by Trustee Arcieri, to appoint the following inspectors for Election Day on April 3, 2014 and to pay those serving \$10 per hour from 8:30 a.m. to 9:30 p.m.:

Chief Inspector – Jeanne Uszenski	Inspector – Robert Van Gent
Alternate #1 – Shirley Coughlin	Alternate #2 - Helen Peters

VOTE:                    6 YES                    0 NO

### **F. Items for future agendas**

1. Building Expansion
2. Long Range Plan
3. Revised Audit report

### **X. Adjournment**

Motion by Trustee Kelemen, seconded by Trustee Scott, to adjourn at 8:24 p.m.

VOTE:                    6 YES                    0 NO

**Next Meeting: Regular Monthly Meeting. Monday, April 7, 2014**

Submitted by, Adam Fernandez, Secretary