

FLORIDA PUBLIC LIBRARY
Regular Meeting Minutes – May 5, 2014

I. Call to Order: 7:30pm

Board Members Present: Kelemen, Fernandez, Linton, Pskowski, Scott, Murphy

Board Members Excused: Arcieri

Board Members Absent:

Also Present: Director Folino, Treasurer Kosier

II. Minutes

Motion by Trustee Linton, seconded by Trustee Pskowski, to approve the minutes of the April 7, 2014 monthly meeting as printed.

VOTE: 6 YES 0 NO

III. Announcements and Comments from the Public - none

IV. Treasurer's Report

Motion by Trustee Scott, seconded by Trustee Pskowski, to accept the financial report for April as printed.

VOTE: 6 YES 0 NO

V. Library Report

Motion by Trustee Pskowski, seconded by Trustee Linton, to accept the Library Report as printed.

VOTE: 6 YES 0 NO

VI. Communications - none

VII. Committee Reports

A. Finance – Trustee Fernandez - none

B. Personnel – Trustee Arcieri - none

C. Nominating – Trustee Kelemen – set meeting date

D. House - Trustee Linton - none

E. Fundraising – Trustee Pskowski - Spring Tea Fundraiser

The Spring Tea fundraiser was a great success with nearly \$700 in funds raised for the library. Trustee Pskowski, the architect of the event, gave notes on the event and submitted expenses of \$15.22. Set-up and breakdown along with extra servers were two areas that could be improved upon. It's possible the event could become an annual one. The board also discussed the possibility of creating a new budget line for fundraiser start-up money.

VIII. Unfinished Business

IX. New Business

A. Donations

\$10 – Anonymous
\$682.78 - Spring Tea Fundraiser (including \$20 from Shirley Coughlin)

Motion by Trustee Scott, seconded by Trustee Pskowski, to accept \$692.78, from various donors and for the Spring Tea Fundraiser, thank those known and credit this amount to the Donations line (4050) of the budget.

VOTE: 6 YES 0 NO

B. Targeted Donation

Motion by Trustee Kelemen, seconded by Trustee Linton, to accept \$40 from the Friends of the FPL, to thank the donors, and to credit this amount to the Targeted Donations line (4060) and the Adult Programs line (5241) of the budget.

VOTE: 6 YES 0 NO

C. Long Range Plan – input needed from Trustees and Staff. In order to better serve the library community, the trustees along with library staff, will engage focus groups and community members to help determine the library's long range plan. Focus group meetings will begin in September. They will consist of 12-15 people each and will follow the same format regardless of the group's make-up. One board member and one library staffer will attend each of the meetings.

D. Personnel – NYLA Library Assistant Course. Several staff members were interested in attending. If all were to attend the budget for staff development would be greatly depleted.

E. Items for future agendas

1.Photo Policy – The board discussed the need to establish a formal “photo policy” for the library. Several photo-related issues have come up recently making a clear, well-established policy for the staff to follow a necessity. Trustee Fernandez will research and draw up a policy for the board’s review.

X. Adjournment

Motion by Trustee Linton, seconded by Trustee Scott, to adjourn at 8:33 p.m.

VOTE: 6 YES 0 NO

Next Meeting: Regular Monthly Meeting. Monday, June 2, 2014

Submitted by
Adam Fernandez, Secretary