

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – January 5, 2015

I. Call to Order

Board Members Present: Murphy, Fernandez, Arcieri, Scott, Pskowski, Kelemen,

Board Members Excused: Linton

Board Members Absent:

Also Present: Director Folino, Treasurer Kosier

II. Minutes

Motion by Trustee Arcieri seconded by Trustee Scott to approve the minutes of the December 1, 2014 monthly meeting as printed.

VOTE: 6 YES 0 NO

III. Announcements and Comments from the Public - none

IV. Treasurer's Report

Motion by Trustee Scott seconded by Trustee Kelemen to accept the financial report for December as printed.

VOTE: 6 YES 0 NO

V. Library Report

Motion by Trustee Pskowski seconded by Trustee Kelemen to accept the Library Report as printed.

VOTE: 6 YES 0 NO

VI. Communications – none

VII. Committee Reports

A. Finance – Trustee Arcieri reported that new virus software is being installed. Treasurer Kosior's yearly honorarium will be raised from \$200 to \$300. The Director will work on a job description for Treasurer. The total budget for the upcoming year is reasonable and extremely lean.

B. Personnel – Trustee Fernandez – see motion below

C. Nominating – Trustee Linton - no report

D. House - Trustee Kelemen – no report

VIII. Unfinished Business

A. Fundraising – Calendar – Trustee Murphy and the board agreed to lower the price of the remaining calendars to \$5. The Spring Tea is coming up and planning is going well. The gift baskets which were so successful last year will be an even bigger part of the event this year.

B. Long Range Plan – Director Folino has met with the staff regarding the long range plan. Completion of the written plan is expected in March. The next step will be for the full-time staff to meet with Trustee Arcieri to work on goals and objectives.

IX. New Business

A. Donations

- \$40 – Calendar Sales – Trustee Murphy
- \$25 – Richard C. Hotaling In Memory of Madeline Pillmeier
- \$71 – Gingerbread Basket Drawing
- \$250 – Elizabeth C. Linnell In Honor of the Murphy Clan
- \$5.94 – Florida Historical Society for book sales
- \$100 – Elizabeth Verblauw

Motion by Trustee Pskowski seconded by Trustee Scott to accept \$491.94 from various donors, to thank the donors, where known, and to credit this amount to the Donations line (4050) of the budget.

VOTE: 6 YES 0 NO

B. Targeted Donations

1. Motion by Trustee Kelemen seconded by Trustee Fernandez to accept \$2,000 from the Vogt Family, to thank the donors and to credit this amount to the Targeted Donations line (4060) and \$1,000 to a new budget line for Homework Help Center (5251), \$500 to the Children’s Programs line (5240) and \$500 to the Teen Programs line (5247) of the budget

VOTE: 6 YES 0 NO

2. Motion by Trustee Arcieri seconded by Trustee Pskowski to accept \$200 from the Friends of the FPL and to credit this amount to the Targeted Donations line (4060) and to the Materials and Supplies line (5260) of the budget.

VOTE: 6 YES 0 NO

C. Grants/Aid

\$131 – RCLS – balance of LLSA payment
\$166.92 – NYLA – reimbursement for Annette’s mileage and attendance at a Digital Literacy workshop at RCLS

Motion by Trustee Scott seconded by Trustee Pskowski to accept the combined amount of \$297.92 from RCLS and NYLA and to credit this amount to the Grants/Aid line (4080) of the budget.

VOTE: 6 YES 0 NO

D. Personnel Budget for 2015-2016 – see attached schedule of raises and staffing

Motion by Trustee Fernandez, Chairman of the Personnel Committee, to approve the Personnel Budget for 2015-2016 as printed. As the report of the Personnel Committee is brought forward by a committee, no second is required for the motion.

VOTE: 6 YES 0 NO

E. 2015- 2016 Fiscal Year Budget – see attached

Motion by Trustee Arcieri, Chairman of the Finance Committee, to approve the proposed 2015-2016 Fiscal Year Budget as printed in the amount of \$617,603, including a tax levy in the amount of \$409,903 to be placed before the voters of the Florida Union Free School District, and also including a 3% matching contribution to the 401K retirement plan for eligible employees. As the report of the Finance Committee is brought forward by a committee, no second is required for this motion.

VOTE: 6 YES 0 NO

F. Items for future agendas

Long Range Plan
Spring Tea

X. Adjournment

Motion by Trustee Scott seconded by Trustee Kelemen to adjourn at 8:30 p.m.

VOTE: 6 YES 0 NO

Next Meeting: Regular Monthly Meeting: Monday, February 2, 7:30 p.m.

Submitted by,
Adam Fernandez, Secretary