FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – January 4, 2016

I. Call to Order- 7:39 PM

Board Members Present: Pskowski, Trustee Scott, Trustee Kelemen, Murphy, Trustee Patton, Trustee Beers, Trustee Arcieri,
Board Members Excused: None
Board Members Absent: None
Also Present: Director Folino

II. Minutes

Motion by Trustee Murphy, seconded by Trustee Pskowski, to approve the minutes of the December 7, 2015 meeting as printed.

VOTE: 7 YES 0 NO

III. Announcements and Comments from the Public - None

IV. Treasurer's Report

Motion by Trustee Scott, seconded by Trustee Kelemen, to accept the financial reports for December as printed.

VOTE: 7 YES 0 NO

V. Director's Report

Motion by Trustee Murphy, seconded by Trustee Patton, to accept the Director's Report as printed.

VOTE: 7 YES 0 NO

VI. Communications –

1. Michael Helme, Sustainable Warwick – thank you note for meeting space for their book club
2. Tiffany Niles, O.C. Youth Bureau – thank you fax for participating in Adopt-A-Family for the Holidays
3. Brian Connolly, Principal, WHS – thank you letter for participating in Adopt-A-Family for the Holidays

VII. Committee Reports

A. Finance – Trustee Pskowski – 2016-2017 budget (see motion below)

B. Personnel – Trustee Murphy – Personnel budget for 2016-2017 (see motion below)

C. Nominating – Trustee Kelemen - no report.

D. House - Trustee Scott - no report.

VIII. Unfinished Business

A. Fundraising – Trustee Murphy- a second check came in from the Copper Bottom Restaurant

-Spring Tea-Trustee Pskowski will speak with the Friends of the Florida Public Library President about the possibility of them running the Spring Tea

-The idea will be presented to the Friends during their February meeting

-If the Friends have no interest in planning for the Tea, the Board will reassess its role with the Spring Tea

B. Long Range Plan – Space Committee – on hold

IX. New Business

A. Donations

$150 – Copper Bottom - December
$130 – Holiday Basket Drawing
$70.25 – Paperback Book Sale
$50 – Richard and Diane O'Neill in memory of John Seekamp
$250 – Elizabeth C. Lannell

Motion by Trustee Scott, seconded by Trustee Arcieri, to accept $650.25 from various donors, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE: 7 YES 0 NO

B. Targeted Donations

Motion by Trustee Pskowski, seconded by Trustee Murphy, to accept $2,000 from Robert and Kristine Vogt for children's technology-based equipment or programs, to thank them and to credit this amount to the Targeted Donations line (4060) and the Children's Programs line (5240) of the budget.

VOTE: 7 YES 0 NO

Motion by Trustee Kelemen, seconded by Trustee Beers, to accept $50 from the Friends of the FPL for the February Poetry Café, to thank them and to credit this amount to the Targeted Donations line (4060) and the Adult Programs line (5241) of the budget.

VOTE: 7 YES 0 NO

C. Grants/Aid

Motion by Trustee Scott, seconded by Trustee Beers, to accept $139 from RCLS for the 10% balance of the 2015-2016 Local Library Services Aid and to credit this amount to the Grants/Aid line (4080) of the budget.

VOTE: 7 YES 0 NO

D. Tax Cap Override Resolution

Motion by Trustee Pskowski, seconded by Trustee Murphy, to adopt the following resolution:

Whereas, the adoption of the 2016-2017 budget for the Florida Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Florida Public Library voted and approved to exceed the tax levy limit for 2016-2017 by at least sixty percent of the Board of Trustees as required by state law on January 4, 2016.

VOTE: 7 YES 0 NO

E. Personnel Budget for 2016-2017 – see attached schedule of raises and staffing

Motion by Trustee Murphy, Chairman of the Personnel Committee, to approve the Personnel Budget for 2016-2017, including an increase to 5% for the employer match to the 401K retirement plan, as printed. As the report of the Personnel Committee is brought forth by a committee, no second is required for the motion.

VOTE: 7 YES 0 NO

F. 2016-2017 Fiscal Year Budget

Motion by Trustee Pskowski, Chairman of the Finance Committee, to approve the proposed 2016-2017 Fiscal Year Budget as printed in the amount of $651,150, including a tax levy in the amount of $428,350 to be placed before the voters of the Florida Union Free School District. As the report of the Finance Committee is brought forward by a committee, no second is required for this motion.

VOTE: 7 YES 0 NO

G. Money Handling Procedures, Financial Reports and Board Documents

Motion by Trustee Scott, seconded by Trustee Patton, to authorize the payment of any invoices for utilities, telephone, postage, and shipping and freight charges and payroll without prior approval by the Board of Trustees.

VOTE: 7 YES 0 NO

H. Motion by Trustee Murphy, seconded by Trustee Beers, to authorize the director to oversee regular placements of all public board documents on our promotional website.

VOTE: 7 YES 0 NO

I. Items for future agendas

1. Review of 2014-2015 Fiscal Year Audit
2. Building Expansion
3. Spring Tea

X. Adjournment

Motion by Trustee Scott, seconded by Trustee Kelemen, to adjourn at 8:49 p.m.

VOTE: 7 YES 0 NO

Next Meeting: Regular Monthly Meeting: Monday, February 1, 7:30 p.m.

Submitted by William Kelemen, Secretary