

March 31, 2016 for April 4, 2016 Monthly Meeting
Updated April 8 for rescheduled April 11 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Madelyn Folino, Director

Monthly Report

March 2015 Circulation Door Count: 2,249 Closed: 1 snow
Adult: 2,081 Juvenile: 792 \$: 755.05 ILL loans: 801 ILL borrows: 736

March 2016 Circulation* Door Count: 2,334 Closed: 1 holiday, 1 snow
Adult: 2,021 Juvenile: 659 \$: 783.75 ILL loans: 675 ILL borrows: 870

Programs

- Programs on Africa have concluded with an impressive art show for student artists. Programs on Asia are coming up for April and May. Rhymetime and Storytime numbers are steady with no change. Books & Beyond is filled to capacity and Tweens have a modest, but steady attendance. Teen programs are growing with 17 showing up in recent weeks for snacks and activities. With warmer weather, our deck is once again becoming a favorite site for after school gatherings.
- On Election Day, Dragons & Dreams, a science and storytelling program for ages 2-5 will take place in the morning. Sara has organized a Florida Music Showcase for 6-8 p.m. featuring the Seward Select Choir and various local musicians plus refreshments.
- Dusty the READ dog is much loved and we hope to schedule his visits weekly for the Summer Reading Program. Patron Brian McLeod will display his amazing collection of Legos on 4/23. Children's Book Day/El Día de los Libros will be marked on 4/30.
- The Wednesday Craft Club brought in 12 adults to make colorful spring rag wreaths and the Irish music program was a big hit. A program on *The Taming of the Shrew* on 4/14 will mark April's celebration of Shakespeare's birth and death. Our 10th Anniversary Poetry Café will be on 4/15. We will have a fiber arts fair on 4/13. We have many programs scheduled for National Library Week 4/10-4/16. Library Workers Day is marked on 4/12.
- Technology classes have had solid attendance with compliments on Maria's teaching of the basics. She will introduce a new topic the first Wednesday of the month and follow up with help sessions on that topic all month long. This approach seems to be popular with patrons. Annette is gearing up to switch our computers to Windows 10 in early May. She and Meg presented a coding program for tweens on Scratch and had a successful series of sessions in which teens created objects with the 3D printer for use in the library. Teens will design and build a Little Free Library under the supervision of Cecelia Lillard who will teach them architectural design and Bob Persing who will supervise construction. We aim for a celebration at Roe Bros. on 5/21, also the day of our Yard Sale from 8 a.m.-noon. Donations welcome; Annette is in charge.
- Three job coaching sessions, totaling nine hours and funded by RCLS will be held in April and May. Other upcoming adult programs include programs on Asian watercolors, the Black Dirt Region, Central Park, and the 100th anniversary of the Easter Rising in Ireland. Storyteller Muriel Horowitz will be here on 5/1 for a family program on Holocaust Remembrance Day.

Communications

Condolence cards were sent to patrons Vince Poloniak (loss of wife Joan) and Donna Schreibeis (loss of mother.)

Financial/Donations

- \$62.50 – March Mini-book Sale
- \$225 – Donations, Copper Bottom Restaurant (on \$2,125 in sales using FPL coupon)
- \$50 – Donations – IMO John Kimiecik – Russell and Sandra Dimke
- \$50 – Donations – IMO Rita Nowak – Russell and Sandra Dimke
- \$5 – Donations – Florida Historical Society (10 % on sale of books)
- \$50 – Targeted Donations – FFPL – Adult Programs (refreshments for Poetry Café)
- Four gardening books donated by Warwick Valley Gardeners
- Twelve gift bags from Greater Hudson Bank to be used for 4/22 Staff Meeting

Budget Vote

Plans are set for the Budget Vote and Trustee Election on 4/7. Polls are open 9 a.m. – 9 p.m. Cecelia M. Lillard, a longtime patron and volunteer, is standing as a write-in candidate. Requests for and return of absentee ballots has been light. With the assistance of Supt. Munro, I obtained information from Mr. Cameron on estimated tax rates on 3/22. These are:

Actual tax rates per \$1,000 of assessed valuation for 2015-2016

Town of Warwick - \$5.05

Town of Goshen \$1.16

Estimated tax rates per \$1,000 of assessed valuation for 2016-2017

Town of Warwick - \$5.28

Town of Goshen \$1.21

Increased tax rates per \$1,000 of assessed valuation in proposed budget

Town of Warwick – 23 cents

Town of Goshen – 5 cents

Budget Vote Update

Election Day 2016 proceeded very smoothly. Election Inspectors Jeanne Uszenski and Bob Van Gent were a pleasure to work with again. The morning program for ages 2-5 was well-attended and enjoyed. The evening music showcase was also a success. Periods of heavy rain throughout the day did not deter voters with steady turn-out throughout the day. Election results were:

Proposition 1 – Tax levy of \$428,350 – YES 113; NO 12.

Proposition 2 – Election of two trustees for three-year terms commencing July 1, 2016 – Diane Arcieri 114, Cecelia M. Lillard – 33 (write-in candidate.).

There were no issues with the paper ballots which were numbered and perforated. There were 10 additional names each garnering one vote as a write-in candidate.

Personnel

- Staff will have an in-service workshop on reference skills on 4/22 from 9 a.m. – noon. The library will open at noon. Some staff will work in the basement in the afternoon.
- I will be away from 5/3 – 5/15. Sara will be in charge in my absence.

Building/Equipment

- Tom Mance came on 3/28 to mount our new brochure holders in the foyer. The public bulletin board has come down and will be replaced with a binder for announcements of local events. Using existing pieces stored in the basement, we were able to put up shelving on the wall to hold DVDs of TV series, a popular collection. We managed to remove one book truck to gain a few inches of floor space. The wall in this area is quite

- damaged and unsightly. I hope to recruit the usual volunteer to patch and paint.
- The toilet paper holder in the ladies room was pulled out of the wall. Bob Persing will repair it when he works on securing wires under the public computers on 4/22.
 - We have deleted our Literacy collection, funded by grant monies in 2000, and will donate it to Literacy Volunteers. Weeding continues on other collections to make room.
 - Florida is spring cleaning – we are recycling heavy amounts of book donations daily.
 - Sara, Meg and Marie will tackle reorganizing basement supplies in coming days.
 - Classic Cleaning recently spilled a heavy amount of liquid on the carpet between the ladies room and the front desk, causing discoloration of a sizable area of carpeting. They have promised to correct the situation.
 - Barrier-Free Access performed routine maintenance on the side electric door earlier this month. We have this done on alternate years as the mechanism is used infrequently.

Circulation Policy

On the agenda: several minor updates of wording to reflect current practice.

RCLS

Responses have been sparse to President Arcieri's survey on asking RCLS Assistant Director Grace Riario to speak on one of the following topics. Is this of interest?

- Plan of Service/Strategic Planning; Running an effective board meeting; Overview of changes to the trustee handbook; Community engagement; Essential policies

Friends of the FPL

- The Friends Used Book Sale and Bake Sale will be in the Senior Center on Friday, 4/15 – Sunday, 4/17. Volunteers are especially needed for the break-down on Sunday. Donations of baked goods can be dropped off all three days.
- Caroline Califf has volunteered to run the kitchen for the Spring Tea on 6/4. Volunteer servers and dishwashers are needed. Volunteers are still needed to donate food. Five of seven recipes for tea sandwiches have been claimed by volunteers. Tickets will go on sale in April.
- We did not receive funding from Poets & Writers for the 4/15 Poetry Café. The FFPL is supporting the event with \$350.
- The Friends voted to join the Chamber of Commerce.
- The Friends voted to fund the purchase of 25 new signs in support of the budget vote. These signs urgently need to be placed on lawns by volunteers now.

Meetings, Travel & Events – Upcoming

4/11 – Outreach to Florida ABCD – Maria

4/11 – YA Librarians – Meg

4/11 – FFPL meeting – 6:30 p.m.

4/12 – STEAM Workshop – Sara

4/13 – Trustee Leadership Dinner/Workshop @ RCLS, 5:50 p.m.; register online – Trustees?

4/14 – Dude, Where's My Data? – Annette and Maria

4/21 – Are Your Emails Sending the Right Message? – Maria

4/22 – Staff Meeting and Training – 9 a.m. – Noon; FPL closed in the a.m.

4/25, 4/26, 4/27 – Kindergarten Screening – Sara, Meg, Annette

4/25 – CLOUSC - Sara

4/26 – SmarterMail Tips & Tricks - Martha

5/25 – RCLS Annual Friends Gathering, NFL, dinner and speakers from NYLA – Trustees?

