

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – April 11, 2016 (rescheduled from April 4)

I. Call to Order-7:30 PM

Board Members Present: Arcieri, Lee, Murphy, Scott, Pskowski, Kelemen
Board Members Excused: Beers
Board Members Absent:
Also Present: Director Folino

II. Minutes

Motion by Trustee Kelemen, seconded by Trustee Pskowski, to approve the minutes of the March 7, 2016 Special Information meeting as printed.

VOTE: 6 YES NO

Motion by Trustee Murphy, seconded by Trustee Arcieri, to approve the minutes of the March 7, 2016 monthly meeting as printed.

VOTE: 6 YES NO

III. Announcements and Comments from the Public- none.

IV. Treasurer's Report

Motion by Trustee Scott, seconded by Trustee Pskowski, to accept the financial reports for March as printed.

VOTE: 6 YES NO

V. Warrant Schedule for April

Motion by Trustee Murphy, seconded by Trustee Kelemen, to approve the Warrant Schedule for April as corrected. Title should be Warrant Schedule for April 2016.

VOTE: 6 YES NO

VI. Director's Report

Motion by Trustee Patton, seconded by Trustee Murphy, to accept the Director's Report as corrected. There was no snow day in March.

VOTE: 6 YES NO

VII. Communications – none

VIII. Committee Reports

A. Finance – Trustee Pskowski - no report

B. Personnel – Trustee Murphy

- announced that the personnel committee would meet following the board meeting to schedule a meeting to discuss vacation time policy

C. Nominating – Trustee Kelemen – to schedule a meeting

D. House - Trustee Scott - no report

IX. Unfinished Business

A. Fundraising – Trustee Murphy

-Spring Tea-will take place from 1:00-2:30 with set up and breakdown taking place before and after

-Trustee Patton offered to ask the High School Drama Club for 4 volunteers to help with the tea

-the fundraising committee will meet to discuss further details on donations and planning

B. Building Expansion – no report

C. Presentation by RCLS A.D. Grace Riario

-The trustees chose to request a presentation on Community Engagement

-Director Folino will follow up with Grace for a possible presentation in August or September

X. New Business

A. Donations

\$62.50 – March Mini-Book Sale

\$225 – Copper Bottom

\$50 – In Memory of John Kimiecik – Russell and Sandra Dimke

\$50 – In Memory of Rita Nowak – Russell and Sandra Dimke

\$5 – Florida Historical Society

Motion by Trustee Pskowski, seconded by Trustee Scott, to accept \$392.50 from various donors, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE: 6 YES NO

B. Targeted Donations

Motion by Trustee Kelemen, seconded by Trustee Patton, to accept \$50 from the Friends of the Florida Public Library, to thank the donors and to credit this amount to the Targeted Donations line (4060) and the Adult Programs line (5241) of the budget.

VOTE: 6 YES NO

C. Circulation Policy

Motion by Trustee Murphy, seconded by Trustee Kelemen, to approve the revised Circulation Policy, effective April 11, 2016, with the following changes in wording:

Page 1 – Eligibility for Library Cards - Juvenile Applicants

The parent/guardian must be present at the time of registration and present two forms of ID, unless the application is submitted through *the classroom teacher*.

Delete: *the classroom teacher* and substitute *the local school district*.

Page 4 – Loan Periods – New Books, 14 Day Books

Add: *Playaway Launchpads* to the above heading.

Add: after existing wording: *Playaway Launchpads may be checked out for fourteen days with no renewals.*

Page 4 - Loan Periods – New DVDS, DVDs, Video Games

Delete: *A new DVD may not be loaned through InterLibrary Loan except at the discretion of the person in charge.*

Substitute: *All materials may be loaned through InterLibrary Loan unless specifically marked as non-circulating.*

Page 5 – Library Charges – Overdue Fines

Overdue fines accrue daily. Fines charged shall be: \$.25 per item per day for new books; \$.20 per day for books, book/audio kits, books-on-CD and CDs; *\$2.00 per item for DVDs, New DVDs and Video Games.*

Substitute: *\$2.00 per item for DVDs, New DVDs, Video Games and Playaway Launchpads.*

VOTE: 6 YES NO

D. Annual Budget Vote and Trustee Election

Motion by Trustee Scott, seconded by Trustee Patton, to ratify the results of the April 7, 2016 annual budget vote and trustee election as follows:

Proposition 1 – 2016-2017 tax levy in the amount of \$428,350;

Yes – 113; No – 12;

Proposition 2 – Election of two trustees for three-year terms commencing July 1, 2016;

Diane Arcieri – 114

Cecelia M. Lillard – 33

VOTE: 6 YES NO

E. Door to Door Campaign – discussion

-Director Folino discussed the potential idea of library representatives travelling to different houses in the community to promote library services

-Director Folino offered to send the trustees a link to a webinar with more information regarding the idea

-The board also discussed the idea of proposing a proclamation in the Village of Florida for a Library Month

F. Advocacy Day in Albany – Trustee Patton

-Trustee Patton attended Advocacy Day in Albany to represent the Florida Public Library

-She suggested a stronger visual presence next time, stating that other groups wore matching shirts to draw more attention

-She also proposed the idea of bringing a souvenir to give the politicians, such as a bookmark or novelty, to help them remember the library

-The board discussed the possibility of Florida students attending to increase the library's presence

G. Items for future agendas

1. Building Expansion
2. Discussion on the Door to Door Campaign

XI. Adjournment

Motion by Trustee Scott, seconded by Trustee Murphy, to adjourn at 8:22 p.m.

VOTE: 6YES NO

Next Meeting: Regular Monthly Meeting, Monday, May 2, 7:30 p.m.

Submitted By William Kelemen, Secretary