

**FLORIDA PUBLIC LIBRARY**  
**Monthly Meeting Minutes – June 6, 2016**

- I. Call to Order:** 7:31 p.m.  
Board Members Present: Arcieri, Pskowski, Scott, Patton, Beers, Murphy, Kelemen  
Also Present: Director Folino, Treasurer Kosior, Trustee-Elect Lillard
- II. Minutes**  
Motion by Trustee Kelemen, seconded by Trustee Patton to approve the minutes of the May 2, 2016 monthly meeting as corrected: Trustee Pskowski was appointed Secretary Pro Tem.  
VOTE: YES 7 NO 0
- III. Announcements and Comments from the Public** - none
- IV. Treasurer's Report**  
Motion by Trustee Scott, seconded by Trustee Murphy to accept the financial reports for May as printed.  
VOTE: YES 7 NO 0
- V. Warrant Schedule for June**  
Motion by Trustee Beers, seconded by Trustee Pskowski to approve the Warrant Schedule for June as printed.  
VOTE: YES 7 NO 0
- VI. Director's Report**  
Motion by Trustee Kelemen, seconded by Trustee Scott to accept the Director's Report as printed.  
VOTE: YES 7 NO 0
- VII. Communications** – Martha Sullivan – letter of resignation  
Ian Murphy – letter of resignation
- VIII. Committee Reports**
- A. Finance** – Trustee Pskowski – no report
  - B. Personnel** – Trustee Murphy – Committee needs to update paid leave policy.
  - C. Nominating** – Trustee Kelemen – Committee needs to meet to decide slate of officers for 2016-2017.
  - D. House** - Trustee Scott – no report
- IX. Unfinished Business**
- Fundraising** – Spring Tea Report  
Ticket sales - \$800  
Gift Baskets - \$280  
Other - \$7  
Motion by Trustee Murphy seconded by Trustee Pskowski to accept \$1,107 from various donors and to credit this amount to the Donations line (4050) of the budget.  
VOTE: YES 7 NO 0

- A. Building Expansion** – no report
- B. Door-to-Door Campaign** – President Arcieri and Director Folino will work on an outline for 6/17 Staff Meeting.

**X. New Business**

**A. Grants/Aid**

Motion by Trustee Beers, seconded by Trustee Scott to accept \$2,750 from the Orange Library Association for the first payment of the 2016 county grant, to thank our local legislator and credit this amount to the Grants/Aid line (4080) of the budget.

VOTE:            YES    7            NO    0

**B. Targeted Donation**

Motion by Trustee Kelemen, seconded by Trustee Patton to accept \$50 from Walden Savings Bank, to thank the donor and to credit this amount to the Targeted Donations line (4060) and the Adult Programs line (5241) of the budget.

VOTE:            YES    7            NO    0

**C. Donations**

- \$483.70 - FPL Yard Sale
- \$55 – May Mini Book Sale
- \$50 – Robert Pillmeier In Memory of Alice Weslowski
- \$50 – Madelyn Folino In Memory of Jeanne Marie King
- \$25 – Pitso Mafata

Motion by Trustee Pskowski, seconded by Trustee Scott to accept \$663.70 from various donors, to thank them and credit this amount to the Donations line (4050) of the budget.

VOTE:            YES    7            NO    0

**D. Personnel**

Motion by Trustee Murphy, seconded by Trustee Kelemen to set the annual health care buy back amount at \$3,000 for the 2015-2016 fiscal year and to pay the following amounts to employees:

- Ashley Baroch - \$3,000
- Martha Sullivan - \$2,750 (eligible for 11 months)
- Madelyn Folino - \$250 (eligible for 1 month)

VOTE:            YES    7            NO    0

Motion by Trustee Patton, seconded by Trustee Scott to appoint Mark Ng to the position of part-time Page at the wage of \$9 per hour, effective 5/17/16.

VOTE:            YES    7            NO    0

Motion by Trustee Murphy, seconded by Trustee Pskowski to accept with regret, the resignation of full-time Principal Library Clerk Martha Sullivan, effective 6/2/16.

VOTE:            YES    7            NO    0

Motion by Trustee Kelemen, seconded by Trustee Scott to appoint Martha Sullivan to the position of Library Clerk (Substitute) at the wage of \$12.48 per hour, effective 6/2/16.

VOTE: YES 7 NO 0

**E. Upcoming Trustee Vacancy**

Motion by Trustee Murphy, seconded by Trustee Beers to accept, with regret, the resignation of Trustee Murphy due to his moving out of the district, effective the close of this meeting.

VOTE: YES 7 NO 0

Motion by Trustee Scott, seconded by Trustee Pskowski to appoint Trustee Kelemen to the seat vacated by Trustee Murphy, from 7/1/16 to 6/30/17.

VOTE: YES 7 NO 0

**F. Items for future agendas**

1. Building Expansion
2. Personnel Policy on paid leave
3. Spring Tea Review
4. Nominating Committee
5. Door to Door Campaign

**XI. Adjournment**

Motion by Trustee Murphy, seconded by Trustee Beers to adjourn at 8:15 p.m.

VOTE: YES 7 NO 0

**Next Meeting: Annual Meeting, Monday, July 11, 7:30 p.m.**

Submitted by Madelyn Folino, Director