

February 3, 2017 for February 6, 2017 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Madelyn Folino, Director

Monthly Report

December 2015 Circulation	Door Count: 1,867	Closed: 3 holidays, 1 training day
Adult: 1,869 Juvenile: 571	\$: 911.64	ILL loans: 673 ILL borrows: 706
December 2016 Circulation	Door Count: 1,909	Closed: 3 holidays, 1 training day
Adult: 1,481 Juvenile: 505	\$: 902.20	ILL loans: 724 ILL borrows: 755
January 2016 Circulation	Door Count: 1,939	Closed: 2 holidays, 1 snow
Adult: 1,851 Juvenile: 771	\$: 712.75	ILL loans: 691 ILL borrows: 713
January 2017 Circulation	Door Count: 1,943	Closed: 2 holidays, 2 snow
Adult: 1,966 Juvenile: 712	\$: 896.37	ILL loans: 735 ILL borrows: 865

Programs

- Program series for 2017 started this week and some have met for one session; our early closing for snow canceled others. Spring themes include Harry Potter to mark the anniversaries of the first (20th) and last (10th) books in the J.K. Rowling series and astronomy and the stars.
- Recent successful programs have included Brian McLeod's Lego train display which drew 88 attendees, Pie Day (18) and a College Financial Aid Workshop (32) which will be repeated tomorrow due to high interest.
- February is Love Your Library Month and valentines are available for patrons to fill out for FPL. The February craft class will make "shaker" Valentine's Day cards that shake like a snow globe.
- February programs will feature several to celebrate Black History Month including African Drumming tomorrow, a film on Sunday and a book discussion on 2/23.
- I will present a workshop on 2/9 on Crafting Personal Stories which I hope to grow into a workshop on telling library stories.
- On 2/16 we will host Speed Date a Book in which staff and special guests will preside over tables devoted to different genres, do quick book talks and encourage patrons to fall in love with some new reading choices.
- Sustainable Warwick will once again hold their book discussion here on 2/21. On 2/25, local resident and scientist Nicole Bender will discuss her work in Antarctica.
- March will have several Irish-themed programs that will include music with the Gravikord Duo, tea and soda bread with Pearl Kearns and Irish immigration with National Park Service librarian Jeffrey Dosik plus a Storytelling Café of Irish Tales on 3/10 with guest teller Lorraine Hartin-Gelardi.
- Our 44th Poetry Café will be on 2/17 with featured poets Father Robert Phelps of Beacon and Ted Gill of Goshen. Unfortunately, New York State Council on the Arts (NYSCA) has altered their contract year from July-June to calendar year, thus leaving Poets & Writers, Inc, who provide much funding for us unable to provide any grants between July and December. We still hope to receive grants for the February and April cafes, but expect them to be reduced. We will be relying on budget funds and the FFPL to make up the difference.
- Staff meet next week to finish planning summer reading programs.

- We have picked the week of May 15 for a Door to Door Campaign, primarily in Cedar Crest and any other higher density streets we missed in the fall.
- We are now accepting quality items for the Staff Yard Sale on 5/20. Annette will chair it and questions may be directed to her.

Communications – Letter of resignation from Page Liam Quattrocioochi.

We commence work next week on our Spring Newsletter with budget information to be bulk-mailed in March. Martha will be training Meg on this process.

Financial/Donations

- \$280 – Donation – Copper Bottom restaurant (10% +) from coupons.
- \$94.50 – January Mini Book Sale (credited to Library Charges.)
- CPA Justin Wood will review the audit at the meeting. Please bring your copy.

State Annual Report

The SAR was submitted to RCLS on 1/19; we were the first to do so. Sara, Annette and Chris all helped get it done. Your approval of the report is on the agenda.

Budget Vote and Trustee Election

- Martha has plans well in hand for the April 6 election. The budget and legal notice are on the agenda for your approval.
- Seats currently held by Trustees Scott, Pskowski and Kelemen are up for election. The terms are two three-year terms and one one-year term. The candidate with the lowest number of votes will earn the one-year term. Trustee Pskowski has decided not to run again due to work commitments. Please let me know your suggestions for possible candidates asap.
- Sara has scheduled a music performance for the evening of the vote and is working on finding a children's program for the daytime.

Personnel

- Hired Grace Yeoman for the part-time position of Page to replace Liam Quattrocioochi. Grace is a sophomore at SS Seward and will work six hours per week. She is currently being trained by Meg, Ashley, Marie and Megan.
- January was a rough month for the staff with 15 sick days taken. On the plus side, Mark was back from college and helped to sort book donations and clean out the basement.
- Eileen has collated and reorganized all FPL meeting documents back to 1975, although there are significant gaps in record keeping the farther back one goes. She has made a list of all missing items and we will try to recover missing documents.
- RCLS is offering several workshops in the spring that staff will be attending, Annette has been training Meg in how to post to our website. Sara has been working with Cherene as we go through our seasonal schedule of programs, events and tasks. Amy is to be commended for keeping our plants green which is especially appreciated in winter.
- We will close on Friday, 4/28 for all day staff training.

Building and Equipment

We have been keeping the back door locked and the ramp blocked with a cone due to chronic icy conditions on the deck. We have not employed outside help to clear the modest snowfalls.

Friends of the FPL

FFPL will meet on 2/13. Agenda items to include my request that they acquire a PO box address, discussion of an April fundraiser, May Used Book Sale and June Spring Tea.

Meetings, Travel & Events – Upcoming

2/8 – RCLS HQ Orientation – Cherene

2/15 – Symphony Workflows Workshop – Cherene

2/13 – Florida ABCD – Maria

2/13 – Friends of the FPL, 6:30 p.m.

2/20 – FPL closed, Presidents Day

2/24 – Performers’ Showcase – Sara and Cherene

2/27 – CLOUSC – Sara

3/1 – NYLA Advocacy Day in Albany – Trustee Arcieri, Sara, Meg, ?, \$7 per bus seat

3/5-3/11 – Teen Tech Week

3/6 – Teen SRP Workshop – Cherene

6/7 – Trustee Workshop @ RCLS – What’s the Big Deal about Intellectual Freedom?, 5:30 p.m.