

## March 3, 2017 for March 6, 2017 Monthly Meeting

**To: Florida Public Library Board of Trustees**  
**From: Madelyn Folino, Director**

### Monthly Report

February 2016 Circulation	Door Count: 2,023	Closed: 1 holiday
Adult: 1,915    Juvenile: 653	\$: 768.85            ILL loans: 682	ILL borrows: 816
February 2017 Circulation	Door Count: 2,085	Closed: 1 holiday, 2 snow
Adult: 1,889    Juvenile: 666	\$: 680.30            ILL loans: 756	ILL borrows: 838

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### Programs

- Rhymetime continues to struggle with attendance and has not found a loyal audience to attend regularly. Storytime, now on Mondays, attracts a consistent number of 3-5 year olds. Books & Beyond has a group of 6 steady customers, now learning to sew pillows. The Tween Club has had varied attendance for sign language classes. Six Teens consistently attend programs, do a short activity, snack and then use computers and do homework. Our computers are very busy right after school with middle school age boys taking over all work stations.
- Patrons filled out 39 Valentines to FPL for our annual Love Your Library Month. Comments included: *I love my Library because...the ladies that work here are so nice. They have the best books. If your bored and need something to do go to the Florida library know...it gives voice to the community - hooray for all it contributes – thank you!...they always recommend books that I will like. Especially when I have nothing read or don't know what I want read...it is a quiet place to do homework. It also has fun after school activities like pottery, and make crafts. They also have many great books to chose from. I love my library.*
- Recent successful programs have included African Drumming (55), College Financial Planning (45 in two sessions), Poetry Café (23) and All Things Antarctica (14, varied ages.)
- Maria's Tech Help classes have doubled attendance to 8 and while she attends RCLS workshops this month and is on vacation, Annette and Bob Persing will fill in. Annette and Cherene will do an Internet Café for Teen Technology Week and Bob will present a 3D Printing program later this spring.
- We are having several Irish-themed programs in March including genealogy, music, food and a film and hope for good attendance. Lorraine Hartin-Gelardi, a friend to FPL, will be featured at our Storytelling Café on 3/10 devoted to *Irish Tales*.
- Actors' Workshop Ensemble will visit on 4/5 and 5/6 to collect stories of Florida residents for the Village of Warwick Sesquicentennial Celebration in August. The stories will be recorded and incorporated into *Confabulation*, a scripted performance about the people who live and work in the Warwick Valley.
- We are now accepting quality items for the Staff Yard Sale on 5/20. Annette will chair it and questions may be directed to her. We are looking for donations of furniture and larger items which sell better than small knick-knacks.

**Communications** – Postcards from RCLS with Trustee Training dates.

### Financial/Donations

- \$50 – Targeted Donation – Friends of the FPL for Poetry Café refreshments.

### **Budget Vote and Trustee Election**

- The legal notice has started appearing in the *Warwick Valley Dispatch* and *Goshen Independent* and will cost about \$1,100 this year.
- Petitions have been taken out by three trustee candidates, returned by one and are due back on 3/8.
- Martha has lined up election inspectors (on the agenda.)
- Sara has scheduled a visit from the Hudson Highland Nature Museum for preschoolers and families in the morning and a music performance for the evening of election day.
- Our Spring bulk-mailed newsletter with budget information went to the printer today.

### **Personnel**

- The staff is organizing a mini-book sale for 3/10-3/18 due to the large number of book donations in the basement. In the absence of a January FFPL book sale, we have an abundance of books. We are looking into a service that buys library and donated books.
- Staff reviewed the annual RCLS patron purge list and “saved” some patrons from being deleted. 104 were purged for non-activity on their cards for five years.

### **Building and Equipment**

- As scheduled, RCLS replaced computers at our circulation desk and PAC (“card catalog”) station. Annette has been working on installing new computers for Sara, me and a new iPad for the children’s room.
- Annette has also been making arrangements with EBSCO for a free charging station able to charge eight devices at once. EBSCO will find a local sponsor for a two-year commitment. The charging station can be free-standing or positioned on a wall.

### **Outreach and Advocacy Day**

- On 2/16, World Readaloud Day, Sara visited the second grade at Golden Hill, while Meg visited the fifth grade as the students skyped with an author.
- On 3/24, Mr. Jankowiak’s self-contained class from SS Seward, accompanied by Aides Darlene Chevrier and Miriam Campbell, visited FPL. The students were given a tour of the library, applied for library cards and did a coloring project.
- President Arcieri, Sara and Meg journeyed to Albany on 3/1 for NYLA Advocacy Day and presented Senator Bonacic and Assemblyman Brabenec with copies of 66 letters signed by FPL patrons asking for restored funding for public libraries.
- Sara and Cherene will visit Golden Hill on three kindergarten screening days in May to sign up new patrons.

### **Friends of the FPL**

- The Friends will hold a Used Book Sale on the Seward Birthday Weekend, Friday, 5/19-Sunday, 5/21 and a Bake Sale on 5/20 and 5/21. Volunteers and baked items sought.
- In lieu of a PO box for mail, they purchased and Bob Persing installed, a mailbox near the circulation desk for all FFPL mail, membership dues, etc. (on the agenda.)
- The Friends are going ahead with plans for the 4<sup>th</sup> Annual Spring Tea on Saturday, 6/3. President Caroline Califf is chairing the planning committee.
- The Friends have been contacted by Muddy Waters Theatre at Museum Village to inquire whether they would like to be the beneficiaries of the September musical *The Mystery of Edwin Drood*. They would receive 50% of ticket sales.
- Progress toward achieving 501(c)3 status is at a standstill.
- Caroline is looking into having an FFPL table at the craft sale at Golden Hill ES on 5/6.

**Meetings, Travel & Events – Upcoming**

3/8 – Director’s Association – Madelyn

3/13 – CLOUSC visits Scholastic Printing HQ, NYC – Sara

3/13 – Florida ABCD Head Start – Maria

3/13 – Friends of the FPL, 6:30 p.m.

3/15 – OLA Meet and Greet with County Dept. Heads – Madelyn and Meg

3/16 – RCLS Fake News Workshop – Madelyn and Maria

3/20 – RCLS SRP Workshop – Sara and Cherene

3/22 – RCLS Teaching Adults Workshop – Maria

3/27 – CLOUSC – Sara

4/5 – Trustee Workshop @ RCLS – Trustee Recruitment, 5:30 p.m.

6/7 – Trustee Workshop @ RCLS – What’s the Big Deal about Intellectual Freedom?, 5:30 p.m.