

Minutes of Friends of the Florida Public Library (FFPL)
Monday, March 13, 2017

The meeting was called to order by President, Caroline Califf, at 6:33pm. Members in attendance: Shirley Coughlin, Pitso Mafatta, Annette Shaughnessy, Mary McNally, Dorothy Kimiecik, Anita Baumann, Nancy Scott, Bob Scott, Madelyn Folino (Director, FPL).

Guest: Rochelle Weiler of Middletown.

Minutes of February 2017 Meeting

Correction noted as follows: Martha Sullivan was in attendance for the January 2017 meeting.

- After review of the minutes, a motion to accept the minutes as corrected was made by Anita Baumann, seconded by Dorothy Kimiecik, and passed by unanimous vote of members in attendance.

President's Report-Caroline Califf

No formal report. Remarks held for to discussions to take place on Open Issues and New Business items.

Vice President's Report-Bob Scott

No formal report.

Treasurer's Report-Shirley Coughlin

Opening balance as of 2/1/2017 = \$4,280.50. Ending balance as of 2/28/2017 after expenses & deposits = \$4,055.50.

- After review of the Treasurer's report, a motion to accept the report as presented was made by Madelyn Folino, seconded by Pitso Mafatta, passed by unanimous vote of members in attendance.

Director's Report-Madelyn Folino

- Annual Budget Vote will be held April 6th at FPL. The election for 3 Trustee seats to be filled will be held on the same date. The total increase in funding being sought is under \$16K. There will be two programs held at FPL on day of vote: daytime program for children and a guitarist from 6-8 pm for adults. Request made to Friends to place lawn signs on March 30th advertising vote.
- Summer Reading program – Theme “Build a Better World”. Kick off will be June 26th. Runs through July 28th and will close with Ice Cream Social Event. Request will be forthcoming for FFPL funding.
- Door-to-Door Campaign – planned dates Mon, May 15 and Tues, May 16. Rain Date: May 18. Geographic area of focus will be Cedar Crest.
- Actors Workshop Ensemble is preparing a live action performance event for the Village of Warwick celebration of the 150th Anniversary of its incorporation. They are looking for stories from local residents about their memories of life in this area or any part of the nation. Story recording sessions at FPL will be April 5th at 6:30 pm and May 6th at 10:30 am. The live performance piece will be created from the recorded stories.
- April Poetry Café – to be held April 21, 2017. Requesting \$250.00 from FFPL to cover cost of emcee and featured speakers.
- Continuing FPL in-house Mini Book Sales. Variety of genres, including children's books, may be viewed by the copy machine for purchase.

Board of Trustees Liason Report – Anita Baumann

Passes for local area attractions are being purchased by Florida Public Library for ‘check-out’ usage by FPL patrons. The initial purchase is being covered by the monies received from Senator Bonacic. The 4 venues for which family passes will be available are: The Intrepid; Hudson Highlands; Boscobel; and Storm King. Each venue varies in number of adults/children covered by the pass. If this proves to be a popular addition to the library’s offerings, a request may be made in future for the Friends to help defray the cost of the next sets of passes.

Discussion of New Business (Agenda item d) also took place at this time. Anita Baumann is working on this initiative.

d) Budget for upcoming Fiscal Year: A ‘mock-up’ of a proposed budget format was presented at the February meeting. Anita asked Stephen Hoefer in the Financial Office of RCLS for his input. Resulting suggestions to be incorporated in a revised version of the proposed ‘mock-up’:

- A line item titled “Reserve Fund” will be added to both the Income and Expense sections of the budget. This item will represent the Friends of Florida Public Library funds on hand (checking account cash on hand), so that a balanced budget may be prepared.
- Line item titled “Cards/Gifts” will be renamed “Recognition/Acknowledgements”. This line item represents purchases including, but not limited to, thank you cards, appreciation certificates, service “gifts” (e.g., sweatshirt for a Library page upon their graduation from school), etc.

Open issues

- a) Fund Raiser: Wine Tasting –The Olde Vine has closed its operation in Florida, and will no longer be selling to individuals; that fundraising partnership is no longer viable. Clearview Winery has indicated that they are interested and willing to host a wine tasting event on their premises. A Thursday or Friday night would be their preference. They can probably accommodate up to 75 attendees. Shirley Coughlin will follow up for detail on pricing, etc. and report back to the Friends.
- b) Fund Raiser: Book Sale – Terri Gott has the dates for the Boy Scouts to provide assistance for both the May and October sales. Sr. Ctr. has been reserved by Bob Scott for May; Village Calendar has not been prepared beyond June. Baked goods to be sold at Book Sale as well.
- c) Fund Raiser: Tea – The event will take place on June 3, 2017. Caroline has assembled a committee of volunteers to work on catering, presenters, “Tricky Tray donors, and event day staff/volunteers.

New Business

- a) Fall Fund Raiser: Play at Museum Village – Caroline has been in contact with the Director of the Muddy Water Players, the performance troupe of Museum Village. They are willing to partner with the Friends in a fundraising event for FFPL. The theater would provide a block of tickets for sale by the Friends. 50% of the proceeds of all ticket sales made by the Friends would go directly to FFPL. Ticket cost per performance is \$24.00 and includes a serving of pie during intermission. The upcoming performance in September 2017 is “The Mystery of Edwin Drood”. There is no financial outlay required of the Friends for this fundraiser. Projected performance date is Sept 14th; Caroline to confirm.
 - A motion was made by Nancy Scott and seconded by Bob Scott for Caroline to pursue negotiations with Muddy Water Players. The motion passed by unanimous vote of members in attendance.

b) Motions for Fund Disbursements

- Motion to approve expenditure of \$250.00 for April 21, 2017 Poetry Café event was made by Anita Baumann, seconded by Bob Scott, and passed by unanimous vote of members in attendance.

c) Fair at Golden Hill – The Fair will be held Saturday, May 6th from 10am – 3pm. Cost to participate as a vendor is \$35.00. Caroline would like to have a table at which we could distribute literature about the Friends, library programs, etc., and potentially have library card sign up on site. The table would be staffed by members of the Friends.

- Motion to approve expenditure of \$35.00 for May 6th, 2017 Golden Hill Fair was made by Bob Scott, seconded by Nancy Scott, and passed by unanimous vote of members in attendance.

d) Open for discussion. – No additional items brought forward.

Adjournment

Meeting adjourned at 7:32pm.

NEXT MEETING: Monday, April 10, 2017, 6:30 pm

“FORGET ME NOTS”

- April 6th – Budget Vote and Trustee Elections
- April 21st – Poetry Café
- May 6th - Golden Hill Fair
- May 15th and 16th – Door-to-Door Campaign
- May 18th (evening set up), May 19th (eve), May 20th & 21st, 9am-3pm - Book and Bake Sale: followed by “Pot Luck” dinner on Sunday
- June 3rd – Annual Tea

ADDITIONAL NOTE: If you would like to learn more about the Warwick Actors Ensemble project, visit the link below for additional information:

<http://m.warwickadvertiser.com/apps/pbcs.dll/article?AID=/20170105/ENTERTAINMENT/170109981/0/home90/Actors-workshop-ensemble-offering-a-%27Confabulation%27>

Respectfully submitted,
Anita Baumann (Secretary Pro Tem)