

April 27, 2017 for May 1, 2017 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Madelyn Folino, Director

Monthly Report

April 2016 Circulation	Door Count: 2,109	Closed: 0
Adult: 1,878 Juvenile: 594	\$: 492.15	ILL loans: 656
		ILL borrows: 777

April 2017 Circulation*	Door Count:	Closed: 1 holiday, 1 training
<u>Adult:</u> <u>Juvenile:</u>	<u> \$:</u>	<u>ILL loans:</u>
		<u>ILL borrows:</u>

*Not yet available

Programs

- Rhymetime saw a surge of attendance for the week of the vote with 15 toddlers attending with parents. Storytime preschoolers have been attending Eileen's popular Storytime with Stars! Books & Beyond has a steady core of five K-3 children attending. Tween Club attendance has evaporated and planners will try an art series in the fall to attract these 4th and 5th graders. Teen attendance is steady. The warm weather has once again made our deck an after-school destination for homework and hanging out.
- Recent successful adult programs have included Everything 3D Printing (21), Spring Poetry Café (29), Marc Mathelier Guitar (24), Alzheimer's Healthy Habits (9) and Knit and Crochet Circle (13.) Professor Mary Warren's program on *Hamlet* was attended by ten people with requests for her to return soon. The Spring Break programs for kids were attended lightly.
- Maria's Tech Help classes attracted 21 senior citizens in April plus she provided nine one-on-one help sessions, as well.
- Coming Up: Please spread the word to local longtime residents. Actors' Workshop Ensemble will visit again on 5/6 at 10:30 to collect stories of Florida residents for the Village of Warwick Sesquicentennial Celebration in August. The stories will be recorded and incorporated into *Confabulation*, a scripted performance about the people who live and work in the Warwick Valley.
- Sara and Cherene will visit Golden Hill on 5/5, 5/8 and 5/9 to sign up new patrons during kindergarten screening, using the RCLS Mobile Circ Unit.
- Planners will meet on 5/16 to finalize programs for the Summer Reading Program. Sara, Cherene and Marie will visit Golden Hill on 6/6 to promote the program. Maria will be providing SRP outreach to Florida ABCD Head Start and the Village Summer Recreation Program during weekly visits. We hope to again provide programs at the Florida Farmer's Market, too.
- Our Door to Door Campaign resumes Monday, 5/15 and Wednesday, 5/17 with a rain date of 5/18. We expect to field six teams on Monday and four on Wednesday, both 4-7 p.m. Meg is creating hand-outs and supervising their production. We have all supplies on hand, except for magnets with library hours and these are on order. Volunteers are asked to be here at 3:30 p.m. to pick up their bags and meet their partner and to return to FPL at 7 for a debriefing and tally of results.

Communications

- Sent a note to our longtime insurance agent Mary Beth Meany of Emery & Webb on her retirement.

Financial/Donations

- \$328.68 – Dividend from Utica National Insurance Group; credited to Liability Insurance (5220)
- \$41.70 – April mini-book sale; recorded as Library Charges (4010)

Budget Vote and Trustee Election

- At the annual election on April 6, voters approved the proposed 2017-2018 tax levy of \$443,940 with 101 Yes votes to 24 No votes.
- Trustees Bill Kelemen (117 votes) and Nancy Scott (116 votes) were reelected to three year terms. Lee Maas was elected to a one year term (109 votes.) Terms start July 1.
- There were only five absentee ballots returned and one write-in vote.

Personnel

- Ashley and Marie have completed an 8-hour course in Mental Health First Aid and are certified for two years by the National Council for Behavioral Health.
- We will be closed on Friday, 4/28 for staff training. Topics include: ANSER procedures, book talks, databases, door to door campaign, long range plan, collecting library stories.

Building and Equipment

- Barrier-Free Access performed annual service on the electric door on 4/11.
- PN Alarm replaced the key pad for the side door alarm panel on 4/14.
- JM Electric replaced two ballasts for fluorescent lights on 4/18.
- Van Grol, Inc. performed annual service on the AC units on 4/26. No problems noted.
- Two shelving units for music CDs have been ordered from Demco.
- Panarelli Realty has agreed to sponsor a charging station provided by EBSCO at no charge to FPL. We are expecting it to arrive in late May.

Friends of the FPL

- The Friends have hired Sue Raia of Sue Chef catering to provide food for the 4th Annual Spring Tea on Saturday, 6/3 at a cost not to exceed \$350. President Arcieri led an effort to sort the china and tea supplies on 4/7. Warwick mystery writer Heather Gardner will speak briefly at the tea. Donations of baskets are pouring in and Seward Drama Club members have been recruited as servers. Donations have been secured from some local merchants to offset costs. To date, 22 of the 48 seats have been sold. All appears to be well in hand.
- The Friends will sell tickets for *The Mystery of Edwin Drood*, a musical at Museum Village on Thursday, 9/14. Half of the ticket price of \$24 will go to the Friends. FPL fall programs are being planned on Charles Dickens and mystery themes to complement this effort.
- The Friends Used Book Sale will set up on 5/18 and be open to members only on 5/19 (5-8 p.m.) and to all on Saturday and Sunday (9-3) with a Bake Sale on these days. There will be a Potluck Supper for volunteers on Sunday following clean-up; donations of food are welcome.
- The Friends are also looking into a Wine Tasting fundraiser for the fall.

Long Range Plan

President Arcieri requested a review of our 2015-2020 Long Range Plan to assess progress toward our goals. Please review it before Monday's meeting. It can be found on our website under News.

Meetings, Travel & Events – Upcoming

5/1 – YA Librarians – Cherene

5/1 – 5/7 – Children’s Book Week

5/3 – Director’s Association – Madelyn

5/5, 5/8, 5/9 – Kindergarten Screening – Sara and Cherene

5/15 and 5/17 – Door to Door Campaign, 4-7 p.m.

5/20 – Library Yard Sale on the deck, 8-Noon; drop-off large items on 5/19, 5-6 p.m.

5/19 – Early Learning Spaces workshop – Sara

5/24 – Construction Workshop - ?

6/3 – 4th Annual Spring Tea, 1-2:30 p.m.; set-up previous evening

6/7 – Trustee Workshop @ RCLS – What’s the Big Deal about Intellectual Freedom?, 5:30 p.m.