FLORIDA PUBLIC LIBRARY Special Information Meeting Minutes – March 6, 2017

I. Call to Order: 7:32 p.m.

Board Members Present: Pskowski, Lillard, Arcieri, Kelemen, Patton

Board Members Excused: Scott, Beers

Board Members Absent: none

Also Present: Director Folino, Anita Baumann, Treasurer Kosior

The floor was open for discussion of the proposed 2017-2018 Fiscal Year Budget.

II. Adjournment

Motion by Trustee Kelemen, seconded by Trustee Patton, to adjourn at 7:36 p.m.

VOTE: 5 YES 0 NO

Monthly Meeting Minutes - March 6, 2017

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Board Members Present: Pskowski, Lillard, Arcieri, Kelemen, Patton

Board Members Excused: Scott, Beers

Board Members Absent: none

Also Present: Director Folino, Anita Baumann, Treasurer Kosior

II. Minutes

Motion by Trustee Pskowski, seconded by Trustee Lillard, to approve the minutes of the February 6, 2017 monthly meeting as printed.

VOTE: 5 YES 0 NO

III. Announcements and Comments from the Public

Anita Baumann announced that she had contacted Stephen Hoefer, Fiscal Officer from RCLS, requesting information to help trustees understand financial reports. She said that he would be contacting Director Folino to possibly schedule a presentation.

IV. Treasurer's Report

Motion by Trustee Kelemen, seconded by Trustee Arcieri, to accept the financial reports for February as printed.

VOTE: 5 YES 0 NO

V. Warrant Schedule for March

Motion by Trustee Pskowski, seconded by Trustee Lillard, to approve the Warrant Schedule for March as printed.

VOTE: 5 YES 0 NO

VI. Director's Report

Motion by Trustee Lillard, seconded by Trustee Kelemen, to accept the Director's Report as printed.

VOTE: 5 YES 0 NO

VII. Communications – Postcards for Trustee Training at RCLS were distributed. Trustees Arcieri and Kelemen plan to attend on April 5.

VIII. Committee Reports

- **A.** Finance Trustee Pskowski no report.
- **B.** Personnel Trustee Patton no report.
- **C.** Nominating Trustee Beers no report.
- **D. House -** Trustee Scott no report.

IX. Unfinished Business

- **A.** Building expansion no report
- B. Fundraising Spring Tea Trustee Pskowski
 - The Friends of the Florida Public Library will be meeting on 3/13/17 for more information on the Spring Tea

X. New Business

A. Targeted Donation

Motion by Trustee Pskowski, seconded by Trustee Patton, to accept \$50 from the Friends of the FPL, to thank the donor and to credit this amount to the Targeted Donations line (4060) and the Adult Program line (5241) of the budget.

VOTE: 5 YES 0 NO

B. Election Meeting Chairman

Motion by Trustee Lillard, seconded by Trustee Patton, to appoint President Arcieri as Election Meeting Chairman to open and close the polls on April 6, 2017 for the Annual Budget Vote and Trustee Election.

VOTE: 5 YES 0 NO

C. Election Inspectors

Motion by Trustee Pskowski, seconded by Trustee Lillard, to appoint the following election inspectors for the April 6, 2017 Annual Budget and Trustee Election and to pay those working that day \$12 per hour from 8:30 a.m. to 9:30 p.m.:

Chief Inspector – Jeanne Uszenski Inspector – Lu Ann Haviland

#1 Alternate - Mary Coleman

#2 Alternate – to be named

VOTE: 5 YES 0 NO

Mailbox for Friends of the FPL

Motion by Trustee Patton, seconded by Trustee Kelemen, to accept and install a locking mailbox purchased by the Friends of the FPL for the purpose of receiving all mail, membership dues and communications for the Friends; Florida Public Library having no responsibility for maintenance of, theft from or damage to the mailbox and with the understanding that the President and Treasurer of the Friends will have sole possession of the keys to the mailbox and will develop written procedures for its use.

VOTE: 5 YES 0 NO

D. Special Legislative Aid

Motion by Trustee Lillard, seconded by Trustee Pskowski, to allocate the Special Legislative Aid of \$5,000 from Senator Bonacic to the following expense lines:

\$4,000 to Furniture (6523) for the purchase of two CD shelving units; \$1,000 to Children's Programs (5240) for the purchase of museum passes.

VOTE: 5 YES 0 NO

E. Grants/ Aid

Motion by Trustee Patton, seconded by Trustee Kelemen, to accept \$562.88 from the Orange Library Association for the second payment of county funds for 2016 and credit this amount to the Grants/ Aid line (4080) of the budget.

VOTE: 5 YES 0 NO

F. Items for future agendas: Spring Tea

XI. Adjournment

Motion by Trustee Pskowski, seconded by Trustee Kelemen, to adjourn at 8:27 p.m.

VOTE: 5 YES 0 NO

Next Meeting: Regular Monthly Meeting, Monday, April 3, 7:30 p.m. Special District Meeting, Thursday, April 6, 9 a.m. – 9 p.m.

Submitted by William Kelemen, Secretary