

## September 29, 2017 for October 2, 2017 Monthly Meeting

**To: Florida Public Library Board of Trustees**

**From: Madelyn Folino, Director**

### Monthly Report

September 2016 Circulation	Door Count: 1,942	Closed: 1 Sunday; 1 holiday
Adult: 1,715    Juvenile: 740	\$: 555.30	ILL loans: 669    ILL borrows: 871

September 2017 Circulation*	Door Count:	Closed: 1 Sunday; 1 holiday
Adult:                      Juvenile:	\$: 762.19	ILL loans:                      ILL borrows:

\*Not yet available

### Programs

- Fall programs with mystery themes are in full swing. Attendance for Rhymetime programs (18-35 months) has increased. Attendance at Storytime has decreased due to most recent attendees entering kindergarten. The current program of Spanish language learning is greatly enjoyed, however. Sara is trying to recruit among Summer Reading Program attendees in this 3-5 age group.
- Books & Beyond attendance has bounced back to levels of two years ago and Tween Club is attracting students once more. Beth is considering changing age levels: Books & Beyond to grades K-2 and Tweens to grades 3-5 to even out the age groups. Based on the kids' interests, Beth will be doing Nov/Dec programs related to *Fantastic Beasts and Where to Find Them*, a favorite book and movie of this age group.
- Maria has nine teens attending Teen Time each week for internet cafes, video games, movies, book talks and healthy snacks.
- Attendance for Saturday family programs has not been good. We are hoping colder weather and settling down of school schedules will help. As always, we are competing against a full local sports program. Coming up, we have the newly released Captain Underpants movie on 10/7 and a Super Stop-Motion Animation Workshop with an Emmy-nominated filmmaker for Nickelodeon on 10/14 and of course, Dusty the READ dog returns on 10/21.
- Trick or Treaters who visit on Halloween can collect a free book and Beth will be running a drop-in Harry Potter themed program that afternoon and evening.
- Detective Michael Worden will present a Real Crime Scenes program for adults on 10/4. Craft Club will feature programs on making soap. We will also feature a program on Alzheimer's with an elder lawyer on 10/19 and our 47<sup>th</sup> Poetry Café on 10/20. SUNY Orange professor Mary Warrenner returns on 11/2 to discuss Shakespeare's *The Tempest*.
- Putting the Garden to Bed was cancelled for lack of registration and we had no attendance for an Hispanic Heritage Storytime program.
- Tomorrow, 9/30, 2 p.m.: Family Building Challenge with 3D Printing.

### Communications

- RCLS – 2018 Budget and ballot form for approval.
- RCLS – ANSER agreement and ballot form for approval.

### Financial/Donations

- \$500 – RCLS – Program of the Year Award – Donations (4050.)
- The written request for the 2017-2018 tax levy has been sent to the FUFSD.

## **Circulation Policy**

The policy has been revised to reflect changes in technology (scannable library barcodes on phones), check-out rules for new acquisitions (Playaway Launchpads, museum passes) and wording in the RCLS ANSER policy on overdue fines (suspension of privileges with \$10 in overdues.) On the agenda.

## **Personnel**

- I will be out of the office 10/4-10/18. Sara will be in charge in my absence.
- Staff have decided to once again participate in the Orange County Youth Bureau's Adopt a Family holiday program in which gifts are purchased for individual members of a local family. Trustees are invited to join in. Ashley is in charge of this effort.
- Due to safety concerns, the police were called on 9/21 to deal with a disoriented person in the building and outside in the parking lot. We have also noticed that someone is once again going through the garbage which happens periodically.

## **Building and Equipment**

- Oprandy's performed their annual service on our five fire extinguishers. Cost \$59.75. Parts for four of them are no longer available and they will need to be replaced next year at a cost of \$75 each.
- Plumber Mark Slesinski suggests we may want to replace the basement dehumidifier next year (based on its age) at a cost of about \$300.
- Tom Mance and crew replaced one metal downspout and one PVC downspout; patched the foundation, replaced white trim around and above the front door with composite trim and inspected the roof and gutters. No problems noted. Cost \$480.

## **Technology**

- Bob Persing replaced the projection lamp in our ceiling projector. He feels that the projector need better anchoring, work that must be performed from the attic. As there is no floor up there, we are trying to figure out how best to safely do that.

## **Outreach**

I submitted an application to Little Free Library.org. In a grant program, they are providing a limited number of free LFLs to current stewards. We would like to place a LFL at Glenmere Lake Park under the pavilion.

## **Friends of the FPL**

- The benefit performance for the FFPL of *The Mystery of Edwin Drood* at Museum Village on Thursday, 9/21 was sold out. Projected profit: \$600.
- The Friends are without a president or secretary.
- Fall Used Book Sale schedule: 9/29, Preview Sale, members only, 5-8 p.m.; 9/30 and 10/1, Book and Bake Sale, 9 a.m.- 3 p.m. Volunteers needed; please contact Bob or Nancy Scott. Bake sale items needed for Sat/Sun.

## **Trustee Workshops**

- Wednesday, 10/4 – Open Meetings Law with Robert Freeman, Executive Director of the Committee on Open Government - at RCLS.
- Thursday, 10/5 – Trustee Orientation 101 - at Cornwall Public Library.
- Thursday, 11/2 – Trustee Orientation 102 (Intermediate) – at Chester Public Library.

All meetings: free buffet dinner at 5:30 p.m.; session 6-8 p.m. Register at [www.rcls.org](http://www.rcls.org)

**Meetings, Travel & Events – Upcoming**

10/2 – YA Librarians – Maria

10/2 – 17<sup>th</sup> Anniversary at 4 Cohen Circle. We opened for business in our new building in 2000.

10/9 – FPL Closed, Columbus Day

10/10 – Friends of the FPL, 6:30 p.m.

10/11 – Overdrive Collection Development – Sara

10/11 – Overdrive Marketing – Meg

10/18 – Intro to Grant Writing - Sara

10/25 – Fall Into Books conference – Sara, Maria, Eileen

10/27 – OLA General Meeting and Branding Workshop – Madelyn, Sara, Meg, Marie, Maria(?)

10/30 – CLOUSC – Sara

11/1 – Directors Assn – Madelyn