FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – September 11, 2017

I. Call to Order – The meeting was called to order by President Arcieri at 7:32 pm
Board Members Present: Arcieri, Lillard, Beers, Maas, Patton, Kelemen
Board Members Excused: Scott
Board Members Absent:
Also Present: Director Folino, Anita Baumann

II. Minutes
Motion by Trustee Kelemen seconded by Trustee Lillard to approve the minutes of the August 7, 2017 monthly meeting as printed.
VOTE: YES 6 NO 0

III. Announcements and Comments from the Public –
Anita Baumann, announcement regarding Friends of the Florida Public Library.
One ticket left to Muddy Water Players production of The Mystery of Edwin Drood. The Friends were given 50 tickets to sell, and will receive 50% of the tickets’ face value.

IV. Treasurer’s Report
Motion by Trustee Arcieri seconded by Trustee Beers to accept the August financial report as printed.
VOTE: YES 6 NO 0

V. Warrant Schedule for September
Motion by Trustee Kelemen seconded by Trustee Lillard to approve the Warrant Schedule for September as printed.
VOTE: YES 6 NO 0

VI. Director’s Report
Motion by Trustee Patton seconded by Trustee Beers to accept the Director’s Report as printed.
VOTE: YES 6 NO 0

VII. Communications –
NYLA – letter of thanks for donation to Legal Defense Fund
RCLS – Save the Date postcards for trustee workshops
RCLS – letter of congratulations on winning Adult Program of the Year
RCLS – email/certificate for winning Minecraft Biodome Challenge

VIII. Committee Reports
A. Finance – no report
B. Personnel – no report
C. Nominating – no report
D. House – Trustee Lillard and Trustee Maas to install butterfly house soon.

IX. Unfinished Business
A. Spring Tea Review – final profit: $1,177
B. Building expansion – no report
C. Fundraising – no report
D. Library Policy Updates
X. **New Business**

A. **Donations**

- $200 – Anne Pillmeier – In memory of Madeline Rose Pillmeier
- $55 – Yard Sale (Craigslist sales)
- $74 – Summer Fun Basket Drawing
- $7.50 – August Mini-Book Sale

Motion by Trustee Maas seconded by Trustee Kelemen to accept $336.50, to thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 6 NO 0

B. **Staff Brainstorming Session** - report

How can we increase circulation of adult materials?
How can we celebrate FPL’s 60th Anniversary in October 2018?

Handouts provided. Various ideas discussed with staff.

C. **Personnel**

Paid Family Leave –Municipal employees are exempt from the Paid Family Leave act that will go into effect Jan. 1, 2018. The board will revisit the PFL in 2018.

Motion by Trustee Kelemen seconded by Trustee Lillard to approve the termination of part-time Library Assistant (Children’s Services) Cherene Audain, effective 8/15/17.

VOTE: YES 6 NO 0
Motion by Trustee Beers seconded by Trustee Maas to approve the appointment of Andrew Castine to the position of part-time Page at a wage of $9.70/hour, effective 8/18/17.

VOTE: YES 6 NO 0

Motion by Trustee Patton seconded by Trustee Kelemen to approve the appointment of Elizabeth Verblaauw to the position of part-time Library Clerk at a wage of $16/hour, effective 9/1/17.

VOTE: YES 6 NO 0

Motion by Trustee Arcieri seconded by Trustee Lillard to approve raising the wages of part-time Library Assistants Marie Arnstein and Amy Cassidy to $16.12/hour, effective 9/10/17.

VOTE: YES 6 NO 0

D. Items for future agendas
   1. Circulation Policy
   2. Bylaws

XI. Adjournment

Motion by Trustee Kelemen seconded by Trustee Beers to adjourn at 9:48 p.m.

VOTE: YES 6 NO 0

Next Meeting: Regular Monthly Meeting, Monday, October 2, 7:30 p.m.

Submitted by
Elizabeth Leigh Patton