

## **December 1, 2017 for December 4, 2017 Monthly Meeting**

**To: Florida Public Library Board of Trustees**

**From: Madelyn Folino, Director**

### **Monthly Report**

November 2016 Circulation	Door Count: 2,093	Closed: 2 holidays
Adult: 1,593    Juvenile: 690	\$: 1,147.01    ILL loans: 644	ILL borrows: 726
November 2017 Circulation	Door Count: 2,078	Closed: 2 holidays
Adult: 1,571    Juvenile: 585	\$: 515.90    ILL loans: 735	ILL borrows: 588

### **Programs**

- Fall programs with fantasy/science fiction themes are nearing their end this month with some good successes. Adult programs on holiday cooking, Medicare and photography were all well-attended. Marie is starting an adult mystery book club next month due to strong interest. We hope to boost adult circulation by introducing various mystery series.
- Our 18<sup>th</sup> Annual Tellabration was delightful with a real international flavor as we had storytellers from England, South Africa and El Salvador as well as our BDSG founders to share folktales and personal stories, followed by a delicious potluck supper.
- Eileen has been conducting a joint program for all preschoolers, siblings and parents which has shown increased registration, but varied attendance.
- Annette has taken over Maria's Tech Help classes and 20 adults attended this month. One-on-one help was provided to three people. Maria's coding sessions with kids are going very well and require much planning and preparation.
- The art series for tweens with Heidi Bilezikian attracted 31 children over three sessions and Beth's Books & Beyond sessions are growing with 8 K-3 students at each class. She has asked to do extra sessions in January when we don't normally offer them to keep the flock coming.
- On 12/9, we will have our 2<sup>nd</sup> Annual Holiday Readaloud for grades K and up. President Arcieri, Anthony Patton, Franklin Schneider, Marie and I will read selections from beloved holiday classics. Seasonal refreshments will be served – please come!
- The Knights of Columbus have once again set up a box to collect unwrapped toys for children.

### **Communications**

- Nugent & Haeussler, P.C. – received copies of the 2016-2017 fiscal year audit.
- Sent a condolence card to former Trustee Rebecca Stage on the death of her mother.

### **Financial/Donations**

- \$200 – Copper Bottom restaurant - Donations 4050.

### **Personnel**

- I have not received the Librarian I canvass list from Civil Service yet so filling our vacant position is at a standstill. Staff have continued to cover the work schedule for essential times, but missing a FT person is taking a toll on productivity.
- The library will be closed on Friday, 12/8 for an all-day staff training and our holiday luncheon. Staff have been busy contributing gifts and food to the Adopt a Family program. Contributions are welcome.

### **Building and Equipment**

- Energy auditor Bob Cozza of SmartWatt performed an assessment of the building today and discussed green technology with Trustee Lillard and me. Some state funds are available to subsidize upgrades for small businesses. He will submit a quote for replacement of the fluorescent T-8 lamps and ballasts with LED lights which should cut our electric bill in half. We have 59 such fixtures on our main floor. This should pay for itself in 17 months. He suggested we replace existing basement and outdoor bulbs with LED bulbs as well.
- Annette reports that she has blocked Roblox, a popular computer game played by teen patrons after school. A virus, downloaded with the game, has destroyed one hard drive and damaged others. Volunteer Bob Persing has helped her problem solve this issue.
- We have given up on window washing this year. The work promised has not been performed.

### **Libraries Ready to Code**

Maria conducted the first sessions of our coding sessions for 12 teens (10 boys/2 girls) and 15 tweens (8 boys/7 girls) this week and reports that they were excited to play the Code Monkey Island game to learn coding language. They used the littleBits app on our laptops at the beginners' level to learn how to connect the littleBits pieces. Maria and Meg are watching weekly webinars on how to conduct the programs. I have written a letter to ALA requesting funding from Google to send Maria to Denver in February to attend meetings. Despite promises of payment within ten days of accepting the grant, we have not received the payment from ALA.

### **Friends of the FPL**

- The Friends remain without a president or secretary. They will have their traditional Cookie Swap on 12/11. They will forego a book sale in January and concentrate on holding one in May.

### **Meetings, Travel & Events – Upcoming**

12/8 – FPL closed for Staff Meeting and Holiday Luncheon

12/24, 12/25, 12/31, 1/1 – FPL Holiday closures

12/26 – FPL open 12-5 p.m.

1/31 – RCLS Orientation, 10 a.m.-noon, register online at [www.rcls.org](http://www.rcls.org)