

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – January 8, 2018

I. Call to Order – Meeting called to order by President Arcieri at 7:30 pm

Board Members Present: Arcieri, Kelemen, Lillard, Maas, Scott, Kamrowski
Board Members Excused: Beers
Board Members Absent:
Also Present: Director Folino, Justin Wood - Auditor

II. Trustee Vacancy

Motion by Trustee Kelemen, seconded by Trustee Lillard to appoint Ronald V. Kamrowski to the unexpired term of Elizabeth Patton through June 30, 2017.

VOTE: YES 5 NO 0

Swearing in of Trustee Kamrowski – President Arcieri

III. Audit of 2016-2017 Fiscal Year – Justin Wood, CPA, Nugent & Haeussler, PC
Mr. Wood gave a review of the audit report and answered trustee questions.

IV. Minutes

Motion by Trustee Maas, seconded by Trustee Arcieri to approve the minutes of the December 4, 2017 monthly meeting as printed.

VOTE: YES 6 NO 0

V. Announcements and Comments from the Public - None

VI. Treasurer's Report

Motion by Trustee Lillard, seconded by Trustee Kelemen to accept the December financial report as printed.

VOTE: YES 6 NO 0

VII. Warrant Schedule for January

Motion by Trustee Scott, seconded by Trustee Maas to approve the Warrant Schedule for January as printed.

VOTE: YES 6 NO 0

VIII. Director's Report

Motion by Trustee Kelemen, seconded by Trustee Lillard to accept the Director's Report as printed.

VOTE: YES 6 NO 0

Communications – OC Dept. of Human Resources re appointing authority

IX. Committee Reports

A. Finance – Trustee Lillard (see motion below)

B. Personnel – Trustee Kelemen (see motion below)

C. Nominating – Trustee Scott – nothing to report

D. House - Trustee Lillard – reported on the new LED lighting

X. Unfinished Business

- A. Building expansion** – reviewed property survey from 2009 and an aerial map
- B. Fundraising** – Spring Tea, June 2 – ideas – discussed having a joint meeting with the Friends of the Florida Public Library
60th Anniversary Event, September 29 - ideas
- C. Trustee Insurance** – President Arcieri contacted Grace Riario from RCLS and she will get information from other libraries – Director Folino will check with our insurance representative
- D. Bylaws revision** - review of current bylaws – discuss in February

XI. New Business

A. Donations

\$25– Michael Helme

\$50 – Patricia Reynolds in honor of Shirley Coughlin

Motion by Trustee Maas, seconded by Trustee Kelemen to accept \$75, to thank the donors and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES 6 NO 0

B. Targeted Donations

Motion by Trustee Arcieri, seconded by Trustee Lillard to accept \$2,000 from the Friends of the FPL for installation of LED lights, to thank the donors and credit this amount to the Targeted Donations line (4060) and the Repairs and Maintenance line (5310) of the budget.

VOTE: YES 6 NO 0

C. Grants/Aid

Motion by Trustee Scott, seconded by Trustee Kelemen to accept \$2,100 from the American Library Association for the Libraries Ready to Code project and to credit this amount to the Grants/Aid line (4080) and the Children’s Program line (5240.)

VOTE: YES 6 NO 0

D. Tax Cap Override Resolution

Motion by Trustee Scott, seconded by Trustee Maas to adopt the following resolution:

Whereas, the adoption of the 2018-2019 budget for the Florida Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by resolution approved by a vote of sixty percent of the qualified board members, now therefore be it

Resolved, that the Board of Trustees of the Florida Public Library voted and approved to exceed the tax levy limit for 2018-2019 by at least sixty percent of the Board of Trustees as required by state law on January 8, 2018.

VOTE: YES 6 NO 0

E. Personnel Budget for 2018-2019 – Trustee Kelemen

Motion by Trustee Kelemen, Chairman of the Personnel Committee, to approve annual raises for staff according to the attached report of the committee as printed, effective July 1, 2018. As this motion is brought forward by a committee, no second is required.

VOTE: YES 6 NO 0

F. 2018-2019 Fiscal Year Budget – Trustee Lillard

Motion by Trustee Lillard, Chairman of the Finance Committee, to approve the proposed 2018-2019 Fiscal Year Budget as printed in the amount of \$515,840, including a tax levy of \$459,140 to be placed before the voters of the Florida Union Free School District on April 5, 2018. As this motion is brought forward by a committee, no second is required.

VOTE: YES 6 NO 0

G. Conference Travel

Motion by Trustee Arcieri, seconded by Trustee Lillard to approve attendance at the ALA Midwinter Conference in Denver, CO, from February 8-10, 2018, by Library Assistant Maria Martinez, as required by the Libraries Ready to Code grant.

VOTE: YES 6 NO 0

H. Trustee Orientation – RCLS, 1/31/18, 10 a.m. – noon

NYLA Advocacy Day – 2/28/18, bus to Albany

I. Items for future agendas

1. Bylaws
2. Building Expansion
3. Trustee Insurance
4. Spring Tea

I. Adjournment

Motion by Trustee Kelemen, seconded by Trustee Scott to adjourn at 9:16 p.m.

VOTE: YES 6 NO 0

Next Meeting: Regular Monthly Meeting, Monday, February 5, 7:30 p.m.

Submitted by Nancy Scott, Secretary