

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – February 5, 2018

I. Call to Order – Meeting called to order by President Arcieri at 7:30 pm

Board Members Present: Arcieri, Kelemen, Kamrowski, Lillard, Beers, Maas, Scott

Board Members Excused:

Board Members Absent:

Also Present: Director Folino, Treasurer Kosior

II. Minutes

Motion by Trustee Kelemen, seconded by Trustee Kamrowski to approve the minutes of the January 8, 2018 monthly meeting as printed.

VOTE: YES 7 NO 0

III. Announcements and Comments from the Public - None

IV. Treasurer's Report

Motion by Trustee Lillard, seconded by Trustee Arcieri to accept the January financial report as printed.

VOTE: YES 7 NO 0

V. Warrant Schedule for February

Motion by Trustee Kelemen, seconded by Trustee Scott to approve the Warrant Schedule for February as printed.

VOTE: YES 7 NO 0

VI. Director's Report

Motion by Trustee Beers, seconded by Trustee Lillard to accept the Director's Report as corrected. (Correction was the ending time of Trustee Education 102 from 2:30 to 12:30)

VOTE: YES 7 NO 0

VII. Communications – RCLS – Continuing Education Survey

Mark Ng – letter of resignation

VIII. Committee Reports

A. Finance – Trustee Lillard – none

B. Personnel – Trustee Kelemen – none

C. Nominating – Trustee Scott – none

D. House - Trustee Lillard – none

IX. Unfinished Business

A. Building expansion – no report

B. Fundraising – Spring Tea, June 2 – Trustee Scott – a meeting of the volunteers from the Friends of the FPL and the Board has been scheduled for Tuesday February 6 at 3 pm in the American Legion.

60th Anniversary Event, September 29 – ideas – will discuss at next month's meeting

C. Trustee Insurance – President Arcieri – reported that Director Folino stated that the library has the standard director/trustee liability insurance. Trustee Beers requested the board be able to see this section of our insurance policy. Director Folino will bring it to the next meeting.

D. Bylaws revision – see Directors’ report – Director Folino read the bylaws changes for the first reading.

X. New Business

A. Donations

\$225 – Copper Bottom restaurant

\$50 – Shirley & Tom Coughlin in honor of Dorothy Kimiecik’s 80th birthday

\$71 – Pie Night drawing

Motion by Trustee Beers, seconded by Trustee Maas to accept \$346, to thank the donors and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES 7 NO 0

B. Targeted Donations

Motion by Trustee Kelemen, seconded by Trustee Arcieri to accept \$50 from the Friends of the FPL for the February Poetry Cafe, to thank the donors and credit this amount to the Targeted Donations line (4060) and the Adult Programs line (5241) of the budget.

VOTE: YES 7 NO 0

C. Personnel

Motion by Trustee Scott, seconded by Trustee Beers to accept the resignation of Mark Ng from the position of Page, effective 1/18/18.

VOTE: YES 7 NO 0

D. RCLS No Fines Study – discussion – the board discussed this study, the effect on the budget, and the decision of RCLS to have a trial period of six months starting in May.

E. Legal Notice for Annual Budget Vote and Trustee Election

Motion by Trustee Kelemen, seconded by Trustee Beers to approve the Legal Notice for the Annual Budget Vote and Trustee Election on Thursday, April 5, 2018 as printed.

VOTE: YES 7 NO 0

F. State Annual Report

Motion by Trustee Lillard, seconded by Trustee Beers to affirm that the Florida Public Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner and assures that the State Annual Report was reviewed and accepted by the Board of Trustees on 2/5/18.

VOTE: YES 7 NO 0

G. Trustee Training and Advocacy

HQ Orientation – RCLS, 1/31/18, 10 a.m. – noon – Trustee Kamrowksi

NYLA Advocacy Day – 2/28/18, Albany – Trustees Arcieri, Scott, Kamrowki
and Staff Meg and Ashley

RCLS Trustee Education 101 – 2/10/18, Valley Cottage Library

RCLS Trustee Education 102 – 2/17/18, Valley Cottage Library

RCLS Continuing Education Survey – Comments

Discussed the Continuing Education Survey. Director Folino requested the trustees to send her any suggestions. Trustee Beers suggested training on reading and understanding financial reports.

H. Items for future agendas

1. Bylaws
2. Building Expansion
3. Spring Tea
4. Trustee Insurance

XI. Adjournment

Motion by Trustee Kelemen, seconded by Trustee Maas to adjourn at 9:02 p.m.

VOTE: YES 7 NO 0

**Next Meeting: Special Information Meeting on the Budget,
Monday, February 5, 7:30 p.m.;**
Regular Monthly Meeting to follow

Submitted by Nancy Scott, Secretary