

**FLORIDA PUBLIC LIBRARY**  
**Special Information Meeting Minutes – March 5, 2018**

**I. Call to Order: 7:32 p.m.**

Board Members Present: Arcieri, Kelemen, Kamrowski, Beers, Maas  
Board Members Excused: Scott, Lillard  
Board Members Absent:  
Also Present: Director Folino, Treasurer Kosior

**II. Appointment of Trustee Kelemen as Secretary Pro Tem**

The floor was opened for discussion of the proposed 2018-2019 Fiscal Year Budget.

**III. Adjournment**

Motion by Trustee Maas, seconded by Trustee Kamrowski to adjourn at 7:38 p.m.

**Monthly Meeting Minutes – March 5, 2018**

**I. Call to Order: 7:38 p.m.**

Board Members Present: Arcieri, Kelemen, Kamrowski, Beers, Maas  
Board Members Excused: Scott, Lillard  
Board Members Absent:  
Also Present: Director Folino, Treasurer Kosior

**II. Appointment of Trustee Kelemen as Secretary Pro Tem**

**III. Minutes**

Motion by Trustee Beers, seconded by Trustee Arcieri to approve the minutes of the February 5, 2018 monthly meeting as printed.

VOTE:                    5 YES            0 NO

**IV. Announcements and Comments from the Public - None**

**V. Treasurer's Report**

Motion by Trustee Kelemen, seconded by Trustee Beers to accept the February financial report as printed.

VOTE:                    5 YES            0 NO

**VI. Warrant Schedule for March**

Motion by Trustee Maas, seconded by Trustee Kelemen, to approve the Warrant Schedule for March as printed.

VOTE:                    5 YES            0 NO

**VII. Director's Report**

Motion by Trustee Beers, seconded by Trustee Arcieri to accept the Director's Report as printed.

VOTE:                    5 YES            0 NO

**VIII. Communications - None**

**IX. Committee Reports**

- A. Finance** – Trustee Lillard – no report
- B. Personnel** – Trustee Kelemen – Director Evaluations were distributed to all present members and Director Folino. Evaluations are to be completed, sealed in envelopes that were also distributed, and returned to the library front desk by 3/26/18. The Personnel Committee will meet to review the evaluations prior to the next board meeting.
- C. Nominating** – Trustee Scott – no report
- D. House** - Trustee Lillard – no report

**X. Unfinished Business**

- A. Building expansion** – Construction Aid Webinar, 3/13, 10 -11:30 a.m.
- B. Fundraising** – Spring Tea, June 2 – Looking for volunteers  
60th Anniversary Event, Sept. 29 – ideas still needed
- C. Trustee Insurance** – information from Emery & Webb was presented
- D. Bylaws revision** – 2<sup>nd</sup> reading  
-No further corrections were made. Bylaws will be voted on during the April Meeting

**XI. New Business**

**A. Donations**

\$100 – Anonymous (through Seward Alumni Association raffle)  
\$3.50– Florida Historical Society (10% of book sale)  
Motion by Trustee Kamrowski, seconded by Trustee Beers to accept \$103.50, to thank the donors and to credit this amount to the Donations line (4050) of the budget.  
VOTE:            5 YES            0 NO

**B. Targeted Donations**

\$500 – Intrepid Sea, Air and Space Museum Pass  
\$670 – Sciencetellers (Two shows in July)  
Motion by Trustee Beers, seconded by Trustee Maas to accept \$1,170 from the Friends of the FPL, to thank the donors and credit this amount to the Targeted Donations line (4060) and the Children’s Programs line (5240) of the budget.  
VOTE:            5 YES            0 NO

**C. Grants/Aid**

\$1,200 – American Library Association for Libraries Ready to Code  
Motion by Trustee Maas, seconded by Trustee Kelemen to accept \$1,200 from ALA for conference travel to Denver for Maria Martinez and to credit this amount to Grants/Aid (line 4080) and Staff Training (6600) of the budget.  
VOTE:            5 YES            0 NO

\$1,051.25 – Orange Library Assn – 2<sup>nd</sup> payment of 2017 county funds  
Motion by Trustee Kamrowski, seconded by Trustee Kelemen to accept \$1,051.25 from OLA, to thank County Legislator Paul Ruskiewicz and to credit this amount to Grants/Aid (line 4080) of the budget.  
VOTE:            5 YES            0 NO

**D. Election Meeting Chairman**

Motion by Trustee Maas, seconded by Trustee Kamrowski to appoint President Diane Arcieri as Election Meeting Chairman to open and close the polls on April 5, 2018 for the Annual Budget Vote and Trustee Election.

VOTE:                5 YES                0 NO

**E. Election Inspectors**

Motion by Trustee Kelemen, seconded by Trustee Kamrowski, to appoint the following election inspectors for the Annual Budget Vote and Trustee Election on April 5, 2018 and to pay those working that day \$12 per hour from 8:30 a.m. to 9:30 p.m.:

Chief Inspector – Jeanne Uszenski

Inspector – Evelyne Bottorf

#1 Alternate – Lu-Ann Haviland

VOTE:                5 YES                0 NO

**F. Trustee Training and Advocacy - reports**

RCLS Trustee Education 101 – 2/10/18, Valley Cottage Library – Trustee Kamrowksi stated that he found the program helpful and interesting

NYLA Advocacy Day – 2/28/18, Albany – Trustees Arcieri and Kamrowki reported that the event was productive and informative.

**G. Items for future agendas**

1. Bylaws vote
2. Building Expansion
3. Spring Tea
4. 60<sup>th</sup> Anniversary ideas

**XII. Adjournment**

Motion by Trustee Kelemen, seconded by Trustee Arcieri to adjourn at 8:44 p.m.

VOTE:                5 YES                0 NO

**Next Meeting: Regular Monthly Meeting, Monday, April 2, 7:30 p.m.**

Submitted by William Kelemen, Secretary Pro Term