

## June 1, 2018 for June 4, 2018 Monthly Meeting

**To: Florida Public Library Board of Trustees**  
**From: Madelyn Folino, Director**

### Monthly Report

May 2017 Circulation	Door Count: 2,120	Closed: 1 holiday		
Adult: 1,734	Juvenile: 589	\$: 924.19	ILL loans: 826	ILL borrows: 940
May 2018 Circulation	Door Count: 1,937	Closed: 1 holiday, 1 training		
Adult: 1,627	Juvenile: 605	\$: 1,049.74	ILL loans: 769	ILL borrows: 804

### Programs

- Spring programs have concluded and the focus is on the Summer Reading Program with its theme of *Libraries Rock!* Meg is completing the SRP brochure and calendar and plans are well in hand.
- May programs concluded with average attendance for preschool programs, K-2 and Tween programs. Teen program attendance was consistently good. Several programs were cancelled due to stormy weather or no registration. Marie's two book clubs are going strong and the Knitters' Club reached another milestone: 1,004 blankets have been created for Project Linus.
- The Yard Sale was held indoors due to rain on 5/19 and Annette was happy with all items consolidated in the Children's Room and only one entrance/exit which made collecting payments easier. Beth's Tween Club ran a successful lemonade stand.
- Barron, Maria and Beth will visit Golden Hill on 6/6 to promote the SRP. A training session for teen volunteers will be held on 6/11.

### Communications

- FUFSD – thank you note for displaying student art for Seward Day.
- Senator John Bonacic re \$3,000 bullet aid.
- Retirement wishes sent to Diane Biondi, RCLS business manager.

### Financial/Donations/Grants/Aid

- \$500 – Clara Furst in memory of Lawrence Furst – Donations 4050.
- \$195 - Friends of the FPL for Hudson Highland Nature Museum and Storm King Art Center Museum Passes – Donations 4050.
- \$146 – Copper Bottom restaurant – Donations 40150.
- \$50 – Anonymous, from Seward Alumni Assn. raffle – Donations 4050.
- \$348.75 – Staff Yard Sale on 5/19 – Donations 4050.
- \$42.30 – Tween Club Lemonade Stand on 5/19 – Donations 4050.
- \$76.38 – RCLS – 1<sup>st</sup> qtr. Paypal – Library Charges 4010.
- Warwick Valley Gardeners donated the memoir *The Seasons of My Mother* by Marcia Gay Harden.
- Florida Historical Society donated *The History of the Hudson River Valley from the Civil War to Modern Times* by Vernon Benjamin as a gift for Seward Day.

### Personnel

- Staff and Trustee-Elect Fernandez participated in an Active Shooter prevention program on 5/18 led by Undersheriff Anthony Weed and Lieutenant Duane Lopez of the Orange County Sheriff's Special Operations Group. It was a lively and informative session.

- Our prospective Summer Page Jessica has left us and I am searching for a replacement.

### **Building & Equipment**

- The AC had its seasonal check-up by Van Grol, Inc. on 5/17 (\$248.50) and all was pronounced in good working order. The next week, the condenser motor on the smaller unit died and was replaced on 5/30 (waiting to hear the cost.)
- Bob Cairns of Grout 911 was engaged to strip, wax and buff tile floors in August (\$350) and clean the carpet (\$475) in September.
- My husband, Ross, and I planted the summer flowers on 5/11 for \$130.
- Volunteer Bob Persing repaired a broken latch on the garbage/recycling shed and installed metal shelving in the basement to hold storage bins of financial records (\$129.71.)
- Ashley's son(s) will clean the back siding and attempt to remove the engrained black dirt and green stains from the picnic tables and deck.
- Annette has been busy lately with many computers going down due to Microsoft updates. She is working through them one at a time as they crash.
- Staff will be weeding and organizing basement program supplies on 6/5.

### **Circulation Rules**

Due to staff consensus on the issue, we are going ahead with the automatic renewal of FPL items that goes into effect today.

### **Friends of the FPL**

- The Friends remain without a president or secretary.
- 42 of the available 47 Spring Tea tickets for tomorrow have been sold. Set-up proceeds this evening.
- The used book sale 5/18-5/20 realized a profit of \$1200.

### **Construction Webinar**

Viewing of the webinar by trustees has been deferred to the August meeting.

### **Meetings, Travel & Events – Upcoming**

6/6 – SRP visit to Golden Hill

6/11 – Florida ABCD – Maria

6/11 – Teen Volunteer Training for SRP -

6/11 – FFPL, 6:30 p.m.

6/13 – Visit from Dept of Labor representative about prevailing wage.

6/14 – Friends Gathering, Moffat Library, 5:30-7:30 p.m.

6/16 – Storytelling at Amity Gallery - Madelyn

6/20 – Overdrive Workshop – Barron

6/25 – SRP Kick-Off Party, 2 p.m.