

November 1, 2018 for November 5, 2018 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Madelyn Folino, Director

Monthly Report

September 2017 Circulation	Door Count: 2,036	Closed: 1 Sunday, 1 holiday
Adult: 1,622 Juvenile: 533	\$: 762.19 ILL loans: 656	ILL borrows: 740

September 2018 Circulation	Door Count: 2,005	Closed: 1 Sunday, 1 holiday
Adult: 1,773 Juvenile: 844	\$: 523.21 ILL loans: 759	ILL borrows: 792

October 2017 Circulation	Door Count: 2,242	Closed: 1 holiday
Adult: 1,562 Juvenile: 655	\$: 860.14 ILL loans: 835	ILL borrows: 772

October 2018 Circulation	Door Count: 2,498	Closed: 1 holiday
Adult: 1,901 Juvenile: 844	\$: 728.65 ILL loans: 843	ILL borrows: 904

Programs

- Please see Barron's October report for details on programs, emailed to you separately.

Communications – Randall Enos, RCLS – note re anniversary event
Ned W. Bandler – Bridgewood Fieldwater Foundation
Nugent & Haeussler, PC - audit

Financial/Donations

60th Anniversary Donations (4050):

- \$285.50 – Glenmere Brewing Co. (profits on sales)
- \$60 – Randall Enos

Donations (4050):

- \$250 – Bridgewood Fieldwater Foundation
- \$110 – Copper Bottom restaurant

Targeted Donations (4060):

- \$200 – Friends of the FPL for Children's Programs (5240)

Tax Levy for 2018-2019

- \$459,140 – Florida Union Free School District

Treasurer Penwarden is researching interest rates to recommend allocation of the tax levy. \$15,000 will be transferred to the Capital Reserve per the 2018-2019 budget.

Justin Wood, CPA of Nugent & Haeussler, PC spent the day here with his assistant on 10/30 to perform the audit of the 2017-2018 fiscal year. His report will be issued in a few weeks. He commented that Chris' bookkeeping is excellent and that it was a very good year for FPL. He will attend the 1/7/19 board meeting to answer any questions you may have after reading the report.

OLA Advocacy

- Josephine Louise Director Ginny Neidermier is the Treasurer for the Orange Library Association (OLA.) She reported that County Executive Steve Neuhaus' proposed

budget for 2019 included a severe cut for county libraries and asked directors to attend the upcoming budget meeting. She was just assured by County Legislators John Vero of Chester and Steve Brescia of Montgomery that the budget committee has already restored the cuts.

- OLA officers for 2019 are: President Laurie Angle (Warwick); President-Elect Sara Johnson (Woodbury); Secretary Lisa Hewel (Walden); Treasurer Ginny Neidermier (Walden); Past President Diane Loomis (Tuxedo.)

Personnel

- All staff are registered for the RCLS Sexual Harassment workshop training.
- Barron has passed the Notary Public exam and we will be offering this free service again as soon as possible, Sunday-Thursday.
- Our annual staff training day and holiday luncheon will be held on Friday, 12/7.

Building & Equipment

- Annette is doing a good job on backing up all staff computers on a regular basis using external hard drives and flash drives. Our website is completely backed up by Devine Design. We have just purchased a fireproof safe to store our drives and passwords. This can now be kept on the premises and Annette will no longer bring them home with her. She recently attended an RCLS workshop on Cyber-Security.
- Hudson Energy, our gas supplier, dropped us as of 9/30. Our low usage of gas dropped us from commercial to residential status and they do not serve the latter now. O&R will now supply our gas. I consulted with patron and energy broker Paul Block. He says the difference should be pennies.

Policies

On the agenda for your approval: new Anti-Discrimination and Anti-Harassment Policy; new Gifts Policy.

Friends of the FPL

- The Friends are looking for new officers for 2018-19.
- The Friends donated \$200 for a babysitting workshop for Tweens and Teens on 12/1 in the Senior Center.

RCLS

Longtime Youth Services Consultant Randy Enos has announced his retirement on February 1. He is such a fixture in the system and so well-liked, he will be missed.

Meetings, Travel & Events – Upcoming

11/1 – CAPS Refresher course - Ashley

11/5 – Sexual harassment Training – Meg, Annette, Maria, Marie

11/6 – No School, Election Day

11/7-11/8 – Barron at NYLA, Rochester

11/11 – FPL Closed for Veteran's Day

11/12 – No School; FFPL 6:30 p.m. – Special Holiday Cooking Program free for members; \$10 for non-members with free membership included

11/12 – Florida ABCD – Maria

11/14 – Sexual Harassment Training for Trustees and Directors, RCLS, 6 p.m.

11/15 – Director's Assn. – Madelyn

11/17 – 19th Annual Tellabration!

11/22 – FPL Closed for Thanksgiving (and closing at 5 p.m. on 11/21)

Trustee Resignation

It is with sadness that I report that Board President Bill Kelemen has communicated his intention to resign due to leaving the district to move to NJ. In 2013, Bill was elected as our youngest trustee ever to replace Shirley Coughlin, our longest serving trustee. He has always been easy to work with as Trustee, Secretary, Vice President and President. He departs with best wishes from all the staff for his strong support of personnel and programs! His active use of the library as a reading patron has been much appreciated over the years.