

## January 4, 2019 for January 7, 2018 Monthly Meeting

**To: Florida Public Library Board of Trustees**  
**From: Madelyn Folino, Director**

### Monthly Report

November 2017 Circulation	Door Count: 2,078	Closed: 2 holidays
Adult: 1,571    Juvenile: 585	\$: 515.90            ILL loans: 735	ILL borrows: 588
November 2018 Circulation	Door Count: 2,053	Closed: 2 holidays, 2 snow
Adult: 1,779    Juvenile: 689	\$: 413.87            ILL loans: 798	ILL borrows: 793
December 2017 Circulation	Door Count: 1,741	Closed: 3 holidays, 1 training
Adult: 1,591    Juvenile: 510	\$: 834.60            ILL loans: 689	ILL borrows: 661
December 2018 Circulation	Door Count: 1,787	Closed: 3 holidays, 1 training
Adult: 1,591    Juvenile: 480	\$: 486.39            ILL loans: 714	ILL borrows: 666

### Programs

- Please see Barron's December report for details on programs, emailed to you separately.

**Communications** – Beth Hartman Maas – Thank you note for FPL donations to Food Pantry.

### Financial/Donations

#### Library Charges (4010)

- \$151.60 - Black Friday Book Sale (11/20-12/10/18)
- \$62 – Holiday Basket Drawing (11/20 – 12/15/18)

#### Donations (4050):

- \$100 – Terry Hudson
- \$100 – Deborah Cronin

#### Targeted Donations (4060) from Friends of the FPL:

- \$80 – New York Empire Pass (Adult Programs 5241)
- \$250 – Bethel Woods Museum Pass (Adult Programs 5241)
- \$1,260 – Ancestry Library Edition (Databases 5090)

#### Grants/Aid (4080)

- \$3,000 – RCLS - Special Legislative Aid from Senator John Bonacic
- \$150 – Poets & Writers, Inc. for featured poet Ariana Den Blyker for Feb. Poetry Café
- \$150 - Poets & Writers, Inc. for featured poet Richard Martin for Feb. Poetry Café

#### Mileage Reimbursement (5300)

- Increased to .58 per mile as of 1/1/19.

### Audit

Justin Wood, CPA of Nugent & Haeussler, PC will be at the meeting to present information on the 2017-2018 fiscal year audit. Please review your copy and bring your questions.

### Proposed Budget for 2019-2020

The Finance Committee met on 12/11 and approved a budget for your review and the approval of the board. Emailed to you.

## **Personnel**

- All staff have signed the new Anti-Discrimination Policy. All adult staff members have been trained; teen employees have not yet been trained.
- All staff have written out their list of duties in preparation for the Know Your Library Trustee Training on Sunday, January 13. We will be working on the format of this presentation next week. We need trustee input to confirm our schedule.
- Since the Friends will not have a January used book sale, staff will be organizing one for the President's Day weekend on 2/16 and 2/17 during regular hours. We will also make an effort this weekend to publicize voter registration in time for residents to register before our April election.

## **Building & Equipment**

There were no building issues in December and the weather has been very good to us.

## **Outreach**

- I have agreed to reprise my workshop for librarians and teachers at the 2018 Banned Books Conference at Mount Saint Mary College with a presentation to Mount students and faculty on February 13. Our experience in dealing with a book challenge in 2003 lives on!
- Barron and Meg have been hard at work organizing a visit to Golden Hill and Seward by NYC graphic book author Gregg Shigiel in March. He will present either two or three sessions for grades 4 & 5 and 6,7 & 8 and will sign pre-ordered books at FPL, also.

## **Friends of the FPL**

The Friends have no elected officers for 2018-19. As of 12/10, their treasury held \$5,391.51. Treasurer Rochelle Weiler is moving away this month. Former Treasurer Teri Gott has agreed to serve through June, but has not yet been elected to this position.

The Friends have been very generous in supporting the purchase of:

- a one-year license for the Ancestry Library Edition database (\$1,260) to be used for Barron's genealogy classes and with free in-library access for patrons;
- a New York Empire Pass which permits free access for one carload to all state parks;
- a Bethel Woods Museum Pass which permits free admission for four people at a time and 10% discount at the Muse Café and Museum Shop.

## **Meetings, Travel & Events – Upcoming**

1/9 – Director's Association – Madelyn

1/9 – CTUG – Ashley

1/13 – Closed for Trustee Training

1/14 – RCLS Mock Awards – Barron (Printz) and Maria (Caldecott and Newbery)

1/14 – FFPL, 6:30 p.m.

1/21 – Closed for MLK, Jr. Day

1/29 – Advocacy Training – Barron

2/27 – Advocacy Day, Albany, \$5 per person – Trustees?

## **Farewell to Randy**

RCLS Youth Consultant Randall Enos is retiring after 37 years and will be greatly missed. He doesn't want a party or any hoopla for his departure, but does encourage donations to a scholarship so that Friends members who are also members of NYLA's FLS section can attend the annual conference. To donate: mail your check and the FLS Randall Enos Scholarship Fund Donation Form (found on [www.rcls.org](http://www.rcls.org)) to CFO Stephen Hoefler at RCLS.

