I. Call to Order – 7:28 pm

Board Members Present: Trustees Lillard, Arcieri, Kamrowski, Kosior, Fernandez, Scott
Board Members Excused:
Board Members Absent:
Also Present: Director Folino, Kevin Lundell

II. Trustee Vacancy – Meet the Candidate
Members of the Board introduced themselves to Kevin Lundell. Mr. Lundell has expressed interest in filling the vacant trustee seat. Mr. Lundell introduced himself to the board and explained why he was interested and his background and qualifications.

III. Minutes
Motion by Trustee Arcieri, seconded by Trustee Fernandez to approve the minutes of the November 5, 2018 meeting as printed.
VOTE: YES 6 NO 0

IV. Announcements and Comments from the Public - None

V. Treasurer’s Report
Motion by Trustee Kosior, seconded by Trustee Kamrowski to accept the financial report for November as printed.
VOTE: YES 6 NO 0

VI. Warrant Schedule for December
Motion by Trustee Scott, seconded by Trustee Lillard to approve the Warrant Schedule for December as printed.
VOTE: YES 6 NO 0

VII. Director’s Report
Motion by Trustee Arcieri, seconded by Trustee Kamrowski to accept the Director’s Report as corrected. (added that the Scotts donated a turkey for the Friends of the Florida Public Library food demonstration/tasting)
VOTE: YES 6 NO 0

VIII. Communications – Kevin Lundell – letter of interest in trustee vacancy

IX. Committee Reports
A. Finance – Trustee Arcieri – set meeting date for 12/11/18 at 2:30 pm

B. Personnel – Trustee Lillard – see New Business

C. Nominating – Trustee Scott - None

D. House - Trustee Kamrowski – Trustee Kamrowski will be trimming the butterfly bush so O + R will be able to read the meters
X. **Unfinished Business**
   **Trustee Training** – Sunday, January 13; snow date January 27
   Board will review chart of current staff members and the
   5 year program statistics report distributed by Director Folino

XI. **New Business**
   **A. Donations**
   $25 – Diane O’Sullivan
   $24 – Pie Raffle on 11/12 (at FFPL meeting)
   Motion by Trustee Kamrowski, seconded by Trustee Fernandez to accept $49
   in donations, thank the donors and credit this amount to the Donations line
   (4050) of the budget.
   VOTE: YES 6 NO 0

   **B. Grants**
   Motion by Trustee Arcieri, seconded by Trustee Scott to accept $300 from the
   Ramapo Catskill Library System for a Family Literacy Mini-Grant and to
   credit this amount to Grants/Aid (4080) and Children’s Programs (5240.)
   VOTE: YES 6 NO 0

   Motion by Trustee Kosior, seconded by Trustee Lillard to accept $146.30
   from the Ramapo Catskill Library System for the remaining 10% balance of
   the 2018-2019 Local Library Service Aid (LLSA) and to credit this amount to
   Grants/Aid line (4080) of the budget.
   VOTE: YES 6 NO 0

   **A. Audit Report** – review audit report for January meeting with auditor, Justin
   Wood – report was distributed by Director Folino. Director Folino questioned
   Stephen Hoefer at RCLS on changing auditors and his response was that is
   was not recommended.

   **B. Personnel** – President Lillard
   Motion by Trustee Lillard to approve the report of the Personnel Committee
   including annual raises as printed, effective July 1, 2019. As this motion
   comes from a committee, no second is required.
   VOTE: YES 6 NO 0

   **C. Trustee Vacancy – Meet the Candidate**
   Motion by Trustee Fernandez, seconded by Trustee Kamrowski to appoint
   Kevin Lundell to the vacant trustee seat formerly held by William Kelemen,
   the term to expire on June 30, 2019.
   VOTE: YES 6 NO 0

   Director Folino administered the Oath of Office

   **D. Sexual Harassment Prevention Training** – any discussion? Sign policy.
   All board members attended and felt the training was excellent and all signed
   the new policy to verify they had read the policy.
E. **Updating Policies** – Review chart of current FPL policies and dates adopted

Recommended policies to adopt:

Trustee Lillard recommended starting with the oldest policy. The Personnel Committee is currently reviewing the personnel policy. The board will set a schedule at the next meeting.

F. **Items for future agendas**

1. Building expansion
2. Finance Committee – 2019-2020 budget
3. Program Evaluation (Director Folino was requested to present a report with a list of programs for the last 8 months and their cost)
4. Policy review schedule

XII. **Adjournment**

Motion by Trustee Kamrowski, seconded by Trustee Scott to adjourn at 8:49 p.m.

VOTE: YES 6  NO 0

Next Meeting: **Regular Monthly Meeting, Monday, January 7, 7:30 p.m.**

Submitted by Secretary Nancy Scott