

February 1, 2019 for February 4, 2018 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Madelyn Folino, Director

Monthly Report

January 2018 Circulation	Door Count: 1,745	Closed: 2 holidays, 3 snow
Adult: 2,021 Juvenile: 579	#: 670.14 ILL loans: 829	ILL borrows: 727
January 2019 Circulation	Door Count: 1,873	Closed: 2 holidays, 1 training 1 snow
Adult: 1,980 Juvenile: 701	#: 412.14 ILL loans: 882	ILL borrows: 888

Programs

- Please see Barron's January report for details on programs, emailed to you separately.

Communications – Grace Yeoman, letter of resignation.

Financial/Donations

\$500 – Friends of the FPL, renewal of Museum Pass to the Intrepid Sea, Air and Space Museum
\$50 – Friends of the FPL, refreshments for Poetry Café on 2/15
Both of the above are to be credited to Targeted Donations (4060) and Adult Programs (5241.)
We have purchased an annual Blanket Notary Public Errors & Omissions Policy through our broker, Emery & Webb, for \$140, providing \$100,000 in coverage.

Budget Vote and Trustee Election

The required information on dates for Election Day on April 4 is in the legal notice for your approval. Petitions for trustee candidates will be available on 2/20 and due back on 3/8. Trustees with expiring seats are: Diane Arcieri, Cecelia Lillard and Kevin Lundell. Our election clerk will preside over a drawing of ballot positions after petitions are reviewed and accepted. She will then ask candidates to complete a questionnaire to provide information for a press release. We are waiting for tax rate information from the FUFSD for publicity. Our special information meeting on the proposed budget will be immediately before the March board meeting. Our bulk-mailed newsletter with budget information will go out in mid-March. As usual, we are planning a children's program for daytime and an adult program for the evening to attract voters.

Advocacy

- Assemblyman Karl Brabenec visited on 1/25 to present us with a citation noting our 60th Anniversary last October. We celebrated faithful volunteer Bob Persing's birthday at the same time. We took the opportunity to speak to the Assemblyman about NYLA's legislative priorities, including funding for the 2020 census.
- I will attend a meeting with State Senator Jen Metzger at her Middletown office on 2/6.
- Attending Advocacy Day in Albany on 2/27: Trustees Arcieri and Fernandez and Barron by RCLS bus (paid for); Trustee Kamrowski, Meg and Ashley by car.

Personnel

Page Grace Yeoman has resigned, effective 1/31/19. She has found a job in childcare which is her field of study.

Hired Tia Keegan for the vacancy at \$11.10/hour, effective 2/1/19. Tia is a junior at SS Seward.

Building & Equipment

There were no building issues in January. Volunteer and former trustee John Sgombick, shoveled us out this week.

Know Your Library Trustee Training Day

Staff have written down their experiences and all feel the training session on 1/13 was valuable. They enjoyed explaining their duties to you and felt it was important for you to meet them and vice versa. The issue of too much to explain in too little time was mentioned frequently.

Friends of the FPL

The Friends are still without a President, VP or Secretary. As of 1/14, their treasury held \$3,775.51. Teri Gott was elected to succeed Rochelle Weiler as Treasurer. The Friends voted to fund the Intrepid Museum Pass and refreshments for our 52nd Poetry Café, as well as \$200 for Emcee Robert Milby. They have agreed to produce the annual Spring Tea on Saturday, 6/8 and Chairman Nancy Scott is leading the extensive planning work. Annette will represent the staff at meetings. Meg will design flyers, tickets and publicity. Staff will sell tickets at the desk.

Procurement Policy

On the agenda for your approval. Emailed to you.

2018 State Annual Report

The SAR for our fiscal year of 7/1/2017-6/30/2018 was submitted to RCLS on 1/23. We finished refining answers and notes for CFO Stephen Hoefer today. On the agenda for your review and approval. Emailed to you.

Museum Passes

Per your request - Circulation to date in FY 2018-2019:

- 28 - Intrepid Sea, Air and Space Museum
- 25 - Storm King Art Center
- 18 - Mid-Hudson Children's Museum
- 11 - Boscobel House & Garden
- 8 - Hudson Highlands Nature Museum
- 3 - The Frick Collection
- 0 - Empire Pass (just added)
- 0 - Bethel Woods Museum (to be added this spring)

Meetings, Travel & Events – Upcoming

- 2/4 – YA Librarians – Barron
- 2/5 – OLA Orange Reads Committee – Marie
- 2/5 – Spring Tea Committee – Annette
- 2/6 – SEAL workshop, SENYLRC - Ashley
- 2/6 – Visit to Senator Metzger – Madelyn
- 2/11 – Florida ABCD - Maria
- 2/11 – FFPL, 6:30 p.m.
- 2/12 – Advocacy Workshop - Barron
- 2/13 – Presentation at Mount Saint Mary College – Madelyn
- 2/16-2/17 – Used Book Sale in Children's Room
- 2/18 – FPL closed for Presidents Day
- 2/22 – RCLS Performers Showcase – Barron and Maria
- 2/25 – CLOUSC - Maria
- 2/27 – Advocacy Day, Albany – Barron, Meg, Ashley

