

July 5, 2019 for July 8, 2019 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Madelyn Folino, Director

Monthly Report

May 2018 Circulation	Door Count: 1,937	Closed: 1 training, 1 holiday
Adult: 1,627 Juvenile: 605	\$: 1,049.74	ILL loans: 769 ILL borrows: 804
May 2019 Circulation	Door Count: 2,018	Closed: 1 training, 1 holiday
Adult: 1,963 Juvenile: 650	\$: 492.98	ILL loans: 820 ILL borrows: 925
June 2018 Circulation	Door Count: 1,889	Closed: none
Adult: 1,829 Juvenile: 749	\$: 680.95	ILL loans: 789 ILL borrows: 832
June 2019 Circulation	Door Count: 1,764	Closed: none
Adult: 2,079 Juvenile: 756	\$: 394.15	ILL loans: 848 ILL borrows: 918

Programs

- Please see Barron's June report for details on programs, emailed to you separately. The Summer Reading Program started on 7/1 and launched successfully. Please see our calendar and brochure for complete program information. Volunteers are needed to help with the Wrap-Up Party on 8/2. I am also looking for a volunteer for the Campfire Storytimes on 7/11 and 7/25. Fire Master Bill Kelemen served for many years and we need a replacement to build, supervise and extinguish the fire at Glenmere Lake Park.

Communications

- Senator Jen Metzger, received a letter confirming that FPL will receive \$2,000 for grants-in-aid funding.
- Sent a letter of thanks to Senator Metzger for grants-in-aid funding.
- Sent a letter to Village of Florida re smoking law effective 6/19 asking for their assistance.
- Sent a letter of thanks to County Legislator Paul Ruskiewicz for county funds received through OLA.
- Sent a letter nominating Meg for the Randall Enos Scholarship to attend the NYLA convention in November.

Financial/Donations

- The Friends of the FPL have paid \$125 to renew our museum pass to Storm King Art Center and \$150 to presenter David Engel for the Space Academy program for the SRP Wrap-Up Party and Ice Cream Social on 8/2. We hope that Stewart's Shops will provide free ice cream as they did last year.
- Carlos Michelen, the new owner of the Florida Subway, will donate coffee for the Poetry Café on 7/19.
- \$400 – RCLS awarded us a mini-grant for a gardening program at Florida ABCD. Maria will visit weekly to assist the preschoolers in growing vegetables they planted in raised beds and to read bilingual books and do crafts about gardening.
- Ashley has organized a mini used book sale from 6/26-7/6 which has been very popular with patrons and helped to make space in the basement.
- Scheduled an appointment with an advisor for the 401K retirement plan. Paychex

- provides this service free of charge.
- Received an informal quote for having the auditor file the annual AUD form with the State Comptroller's Office at the same time he does our audit. For discussion.
 - You will note a new line for Accounts Payable on the monthly Balance Sheet. This amount represents encumbrances which have been charged to various budget lines and for which Chris has created bills. She will cut checks for the encumbrances in the future as they come due or services are rendered or invoiced.

Personnel

- Hire Beth Verblauw as a Library Clerk (Sub) effective 7/31/19 at an hourly wage of \$15.18/hour.
- Salaries have been updated with Civil Service. I am furnishing them with copies of some employee records they have lost.
- I will be out sick for several days next week. Ashley will be in charge in my absence (and Barron's and Meg's.)

Building and Equipment

- Jared Verblauw weeded and mulched two garden beds on 6/8. The volunteer coneflowers on the south side are spectacular and excellent pollinators. We have had many compliments on the library's flowers.
- Accepted a quote of \$500 from Ray Bailey Painting for painting the four iron railings this fall.

RCLS

- CFO Stephen Hofer is reaching out to other library systems to help us find an Investment Policy. He advises that policies on the LTA website are not up to date.
- Finkelstein Memorial Library of Spring Valley will rejoin ANSER on 7/1/20. Everyone is glad to have them back in the fold and to have easy access to their enormous collection next year.
- The search for a new Executive Director for RCLS has been extended. Trustee Arcieri leads the search committee.

Friends of the FPL

- The Friends elected a full slate of officers for 2019-2020: Bob Scott, President; Shirley Coughlin, VP; Clare Kirkwood, Secretary; Teri Gott, Treasurer on 6/10.
- The 6th Annual Spring Tea on 6/8 was lovely. Trustee Scott and her committee are to be congratulated on a fun and well-organized event. Profit TBA.

Meetings, Travel & Events – Upcoming

FPL is now closed on Sundays until 9/8.

7/8 – FFPL, 6:30 p.m.

7/16 – Presentation of gardening books to FPL at Warwick Valley Gardeners meeting - ?

7/18 – SENYLRC, Resource Sharing SIG – Ashley

7/31 – Cyber Security Users Group – Annette

8/7 – Orientation Tour, 10-Noon, RCLS HQ

