

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – June 3, 2019

I. Call to Order – 7:30 p.m.

Board Members Present: Trustees Lundell, Lillard, Kosior, Kamrowski, Scott
Board Members Excused: Trustees Arcieri, Fernandez
Board Members Absent:
Also Present: Director Folino

II. Minutes

Motion by Trustee Lundell, seconded by Trustee Kosior to approve the minutes of the May 6, 2019 meeting as printed.

VOTE: YES 5 NO 0

III. Announcements and Comments from the Public - None

IV. Treasurer’s Report

Motion by Trustee Lillard, seconded by Trustee Scott to accept the financial report for May as printed.

VOTE: YES 5 NO 0

V. Warrant Schedule for June

Motion by Trustee Scott, seconded by Trustee Lundell to approve the Warrant Schedule for June as printed.

VOTE: YES 5 NO 0

VI. Director’s Report

Motion by Trustee Kamrowski, seconded by Trustee Lillard to accept the Director’s Report as printed.

VOTE: YES 5 NO 0

VII. Communications - Kristin Risedorph – thank you letter re student art displays
Joann Dagele – thank you note for Rhymetime program
Eileen Stelljes – thank you note for gift card from trustees
Amy Cassidy – thank you note for gift card from trustees
Elizabeth Verblaauw – letter of resignation

VIII. Committee Reports

A. Finance – Trustee Arcieri - None

B. Personnel – Trustee Lillard - None

C. Nominating – Trustee Scott
Nominated for President – Cecelia Lillard
VP - Nancy Scott
Secretary – Ron Kamrowski

D. House - Trustee Kamrowski - None

IX. Unfinished Business

Policy Revisions

1. Motion by Trustee Scott, seconded by Trustee Lundell to adopt the revised Fax Policy, effective June 3, 2019, as printed.

VOTE: YES 5 NO 0

2. Motion by Trustee Lillard, seconded by Trustee Lundell to adopt the revised Expectations for Bookkeeper, effective June 3, 2019, as corrected.

VOTE: YES 5 NO 0

A. Spring Tea – Saturday, June 8 – Trustee Scott reported that the plans for the tea were going well and the committee was meeting Tuesday 6/4 at 3 pm at the American Legion. Director Folino reported that 38 tickets have been sold so far.

B. Long Range Plan – discussed the list of stakeholders distributed by Director Folino. She also reported on the procedures from 2014 and will speak with Trustee Arcieri on more detailed plans. Invitations to the focus group meetings will be sent to the stakeholders in August.

X. New Business

A. Donations

\$457.35 – Yard Sale on 5/18

\$100 – Faith Sauka (Golden Hill ES TREP\$ profits)

\$20 – Paula, Evan and Kris Kujawski in memory of Virginia Nowak

Motion by Trustee Kamrowski, seconded by Trustee Scott to accept \$577.35, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 5 NO 0

B. Targeted Donations

\$100 – Friends of the FPL for Hudson Highlands Nature Museum Pass

\$30 – Walden Savings Bank for Spring Tea expenses

Motion by Trustee Lillard, seconded by Trustee Lundell to accept \$100 from the Friends of the FPL and \$30 from Walden Savings Bank, thank the donors and credit \$130 to the Targeted Donations line (4060) and the Adult programs line (5241) of the budget.

VOTE: YES 5 NO 0

C. PILOT Payment

Motion by Trustee Scott, seconded by Trustee Lillard to accept \$2,309.63 from the Florida Union Free School District as a Payment In Lieu Of Taxes (PILOT) from Stauber New York, Inc for the 2018-2019 fiscal year and to credit this amount to the Tax Support line (4100) of the budget.

VOTE: YES 5 NO 0

D. Personnel

Motion by Trustee Kamrowski, seconded by Trustee Lillard to accept the resignation of Elizabeth Verblaauw from the part-time position of Library Clerk, effective 7/29/19.

VOTE: YES 5 NO 0

E. Health Care Buy Back

Motion by Trustee Scott, seconded by Trustee Lundell to set the annual Health Care Buy Back amount at \$4,000 for the 2018-2019 fiscal year and to pay that amount to the following full-time employees:

Ashley Baroch

Madelyn Folino

Margaret Sgombick

VOTE: YES 5 NO 0

F. Trustee Training Reports – 101 Basic Education – 5/8 Attended by Trustee Lundell

102 Intermediate Education – 5/14

Sexual Harassment Prevention – 5/21

Save the date: RCLS Legislative Breakfast & Annual Meeting – 9/1

G. Program Planning and Evaluation

Discussed methods of evaluating programs and developing a program policy

H. Reschedule July Annual Meeting to July 8 – all trustees agreed to change meeting

I. Items for future agendas

1. Long Range Plan

2. Program Policy

XI. Adjournment

Motion by Trustee Lundell, seconded by Trustee Lillard to adjourn at 8:44 p.m.

VOTE: YES 5 NO 0

Next Meeting: Annual Meeting, Monday, July 8, 7:30 p.m.

Submitted by Secretary Nancy Scott