

October 4, 2019 for October 7, 2019 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Madelyn Folino, Director

Monthly Report

September 2018 Circulation	Door Count: 2,005	Closed: 1 holiday + 1 Sunday
Adult: 1,773 Juvenile: 730	\$: 523.21	ILL loans: 759 ILL borrows: 792
September 2019 Circulation	Door Count: 1,866	Closed: 1 holiday + 1 Sunday
Adult: 1,528 Juvenile: 965	\$: 524.65	ILL loans: 845 ILL borrows: 796

Programs

- Please see Barron's September report for details on programs, emailed to you separately.
- October is storytelling month. I will be doing three outreach programs: Mount Saint Mary College on 10/15 and 10/22 and the AME Zion Church in Warwick on 10/25.

Communications

- Received copies of the 2018-2019 fiscal year (clean) audit from Nugent & Haeussler. P.C. CPA Justin Wood will answer any questions at the 12/2 board meeting.

Financial/Donations/Grants

- \$50 – Friends of the FPL for the Fall Poetry Café refreshments – Targeted Donations 4060 and Adult Programs 5241.
- \$20 – Stella Kosior in memory of Rose Bono – Donations 4050.
- \$20 – Stella Kosior in memory of Daniel Paffenroth – Donations 4050.
- \$150 – Grants have each been awarded by Poets & Writers, Inc. to featured poets Howard Horowitz and Zacharius Gerstein for the Fall Poetry Café.
- Bookkeeper Chris Arner produced a QB report on 2018-2019 Investments for you.
- Auditor Justin Wood put us in contact with a Paychex representative who referred us to Chris Sabol, a Paychex 401K Retirement specialist. He answered our questions about the plan and recommended two local financial advisors.

Personnel

- I hired a Library Assistant (Children's Services) person for the open position, but she declined two days later due to securing another job. The search continues....
- Hired Melanie Zambrano for a Page position at the wage of \$11.80/hour, effective 9/18.
- We are using the NYC Commission on Human Rights online training to fulfill the requirement for interactive Sexual Harassment Prevention Training for our teen Pages.
- I will be on vacation 11/1-11/11. Meg will be in charge in my absence.

Building and Equipment

- Ray Bailey scraped and painted our four exterior railings today at a cost of \$500.
- My husband tightened the screws which held the picnic benches on the deck together with a warning about the rusty condition of the supports. Each table collapsed on one side when teens sat on them the next day. We will ask the FFPL for help in funding two replacements, mostly likely recycled plastic, maintenance-free tables.
- Bob Persing donated two buckets of daffodil bulbs dug from his garden. We have offered them free to patrons and will plant some on the south side of the building. Maria will plant some with the preschoolers at Florida ABCD.

Long Range Plan

Four of the five scheduled focus groups have been held with many interesting comments. Registration for the last one is open: Sunday, 10/20, 1-3:30 p.m.

Friends of the FPL

- Annette, Martha and Trustee Kamrowski attended the RCLS/OLA Friends Gathering at the new Goshen library on 9/23.
- The Friends provided \$200 for emcee Robert Milby for the Fall Poetry Café.
- The Friends will hold a Used Book & Bake Sale the weekend of 10/25-10/27. Help is need on 10/24 to set up and on 10/27 to break down the sale. Baked goods are needed for the sale. Volunteers are invited to a potluck supper on 10/27 after clean-up.
- Marie is developing a cooking program for the Friends' 11/12 meeting. Trustees Fernandez and Arcieri offered to help.

Building Expansion

Following a long-range plan focus group, we gave Mayor Harter a tour of the building and discussed expansion. He was open to discussing our needs and had several ideas.

Meetings, Travel & Events – Upcoming

10/7 – YA Librarians – Barron

10/9 - Director's Assn. – Madelyn

10/14 – FPL Closed for Columbus Day

10/16 – Facial Recognition Technology Workshop – Annette

10/17 – Census Workshop for Youth Services Staff – Barron & Maria

10/21 – Outreach to Florida ABCD - Maria

10/21 – Friends of the FPL, 6:30 p.m. - National Friends of Libraries Week

10/22 – Algorithms Workshop – Annette

10/25 – Fall Into Books Conference – Barron & Maria

10/28 – CLOUSC – Maria

10/31 – OLA Annual Meeting & Census Workshop – Madelyn, Barron, Meg & Ashley

