

October 31, 2019 for November 4, 2019 Monthly Meeting

To: Florida Public Library Board of Trustees
From: Madelyn Folino, Director

Monthly Report

October 2018 Circulation	Door Count: 2,498	Closed: 1 holiday
Adult: 1,901 Juvenile: 844	#: 728.65	ILL loans: 843
		ILL borrows: 904

October 2019 Circulation*	Door Count:	Closed: 1 holiday
Adult: _____ Juvenile: _____	#: 367.81	ILL loans: _____
		ILL borrows: _____

*Not yet available.

Programs

- Please see Barron's October report for details on programs, emailed to you separately.

Communications – none.

Financial/Donations/Grants

- \$250 – Bridgewood Fieldwater Foundation (directed by John and Gail Sikorski Bandler)
- Donations 4050.
- \$100 – Pitso Mafata – Donations 4050.
- \$61.11 – RCLS, 3rd quarter PayPal – Library Charges 4010.
- \$472,458.69 – FUFSD, tax levy for 2019-2020 received and deposited into checking.
The 69 cents is an unasked for bonus.
- SmartProcure of Deerfield Beach, Florida has made a FOIL request for all purchases from 6/30/19 to the present. As usual, Chris will send them our monthly warrants.

Personnel

- Deborah Slesinski of Florida has agreed to be our Treasurer. On the agenda.
- The canvass of the Library Assistant (Children's Services) list from Civil Service did not produce a candidate. I will canvass the Library Assistant list next. Eileen has been most helpful in planning and conducting Books & Beyond, Tween Club and Storytime.
- Annette will serve as Niche Supervisor, assigning online training to staff members. RCLS has produced several training modules for updates on circulation functions.
- I will be on vacation 11/1-11/11. Meg will be in charge in my absence.
- I will be in touch with the Personnel Committee when I return to start work on the 2020-2021 fiscal year budget.

Building and Equipment

- O&R installed a smart meter on 10/5 to record electric usage.
- The Village crew very kindly hauled away our old picnic tables on 10/17.
- Tom Mance's crew assembled our new 8' recycled plastic picnic tables on 10/26 for \$275. They have a 50-year guarantee and should stand up to the weather. They were purchased from Barco Products for \$2,101.48 and both are ADA walk through style with an overhang to accommodate a wheelchair.
- Tom's crew also repointed the front steps on 10/26 with an additive resistant to ice melt for \$350. He advises this should be done every two years. They will return to clean out the gutters.
- Van Grol, Inc. will be here on 11/8 for a seasonal check of the heating system.

- Ray Bailey will provide a quote for power washing and staining the deck in the spring.
- We purchased a new Dell computer for \$449 for the staff room's ANSER partial share workstation used for linking. RCLS has required that all computers connected to ANSER be upgraded to Windows 10.

Long Range Plan

We have concluded all five scheduled focus groups. It was noticeably harder than five years ago to secure attendance, despite Meg's reminders, emails and phone calls. We mailed 80 letters of invitation to organizations or individuals and had 30 attendees. All employees attended and six trustees. The job now is to group the comments recorded into categories and see what priorities emerge. Trustee Arcieri and Meg will be sorting the responses.

Friends of the FPL

- To mark National Friends of Libraries Week, Meg organized refreshments for their 10/21 meeting.
- The Friends provided \$219 for Barron's registration for the NYLA Conference.
- The Friends have been asked to contribute to the cost of the new picnic tables and/or to the renewal of our annual subscription to the library edition of the Ancestry database (\$1,300 due in December.)
- The Friends held a Used Book & Bake Sale the weekend of 10/25-10/27. Trustee Scott reports a profit of about \$1,200. Ashley has spent a day reorganizing and weeding the donations in the basement.
- Marie will present a cooking program on chocolate for the Friends' 11/12 meeting.

OLA

Orange Library Association members elected new officers for 2020 today and enjoyed a tour of the new Goshen Library. Sara Johnson of Woodbury moves up to President, leaving a vacancy in the President-Elect position. Diane Loomis of Tuxedo is Secretary. Ginny Niedermier of Walden is Treasurer and Laurie Angle of Warwick is Past President.

2020 Census

Barron, Meg, Ashley, Trustee Arcieri and I attended a presentation on the census following the OLA General Meeting. RCLS Director Grace Riario presented information about the census and asked for consensus from Orange County libraries on what services they are willing to offer. The county legislature has refused to allocate any money toward complete count efforts. There are many issues including digital access, privacy, security, confidentiality and ability to serve handicapped, disabled and non-English speakers. Barron will update staff on census issues at our 12/13 Staff Meeting and will lead our plans. We will be developing a 2020 Census Action Plan for this important federal count upon which so much funding and representation depends.

Meetings, Travel & Events – Upcoming

- 11/4 – YA Librarians – Barron
- 11/11 – FPL closed for Veterans Day
- 11/12 – Friends of the FPL, 6:30 p.m.
- 11/13-11/15 – Barron and Meg at NYLA
- 11/18 – Florida ABCD – Maria
- 11/23 – 20th Annual Tellabration, “Between Two Rivers,” 2 p.m.
- 11/25 – CLOUSC – Maria
- 11/27 – FPL closes at 5 p.m.
- 11/28 – FPL closed for Thanksgiving

