

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – October 7, 2019

I. Call to Order – 7:21 PM

Board Members Present: Trustees Arcieri, Kamrowski, Fernandez, Kosior
Board Members Excused: Trustees Lillard, Scott, Lundell
Board Members Absent:
Also Present: Director Folino

II. Minutes

Motion by Trustee Kosior seconded by Trustee Fernandez to approve the minutes of the September 9, 2019 meeting as printed.

VOTE: YES 4 NO 0

III. Announcements and Comments from the Public - None

IV. Treasurer’s Annual Report on Investments 2018-2019

Motion by Trustee Kamrowski seconded by Trustee Fernandez to accept the Treasurer’s Annual Report of Investments for fiscal year 2018-2019 as printed.

VOTE: YES 4 NO 0

V. Treasurer’s Report

Motion by Trustee Arcieri seconded by Trustee Kosior to accept the financial report for September as printed.

VOTE: YES 4 NO 0

VI. Warrant Schedule for October

Motion by Trustee Kamrowski seconded by Trustee Fernandez to approve the Warrant Schedule for October as printed.

VOTE: YES 4 NO 0

VII. Director’s Report

Motion by Trustee Fernandez seconded by Trustee Kamrowski to accept the Director’s Report as printed.

VOTE: YES 4 NO 0

VIII. Communications – Nugent & Hauessler, P.C. – copies of audit report

IX. Committee Reports

A. Finance – Trustee Kosior - Review audit reports; CPA Justin Wood will present the annual audit at the December meeting.

B. Personnel – Trustee Lundell – Director’s annual review; tabled until next meeting

C. Nominating – Trustee Arcieri - None

D. House - Trustee Fernandez – None

X. Unfinished Business

A. Long Range Plan – Trustee Arcieri

4 of 5 focus group meetings already held with a good mix of attendees offering good ideas. Mayor Harter attending one of the meetings was quite enthusiastic with suggestions. Meg Sgombick collected responses for each session to be compiled when completed.

B. Financial Advisor for 401K Retirement Plan – update

Chris Sabol of Paychex recommended contacts in the area so that the plan can be pursued at a comfortable pace.

XI. New Business

A. Personnel

Motion by Trustee Kosior seconded by Trustee Fernandez to appoint Melanie Zambrano to the position of part-time Page at an hourly wage of \$11.80 per hour, effective 9/18/19.

VOTE: YES 4 NO 0

B. Donations

\$20 – In Memory of Rose Bono – Stella Kosior

\$20 – In Memory of Daniel Paffenroth – Stella Kosior

Motion by Trustee Kamrowski seconded by Trustee Arcieri to accept \$40, thank the donor and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 4 NO 0

C. Targeted Donation

Motion by Trustee Kosior seconded by Trustee Fernandez to accept \$50 from the Friends of the FPL for the Fall Poetry Café refreshments, thank the donors and credit this amount to the Targeted Donations line (4060) and the Adult Programs line (5241) of the budget.

VOTE: YES 4 NO 0

D. Building Expansion Discussions with Mayor Harter – report from Director

The Mayor had a host of suggestions and was enthusiastic, bringing a positive attitude to the topic.

E. Library Advocacy Webinar – Trustee Arcieri

Tabled until the next meeting with all members present.

F. RCLS Legislative Breakfast – Trustee Kamrowski

The legislative meeting presented an array of local politicians advocating for libraries, along with local library champions. Grace Riario was introduced as new RCLS Executive Director, with two new members to the RCLS Board elected during the meeting.

G. RCLS/OLA Friends Gathering – Trustee Kamrowski

Held on 9/23, the gathering was hosted by Randall Enos at the new Goshen Library and Historical Society, with member libraries sharing success stories with programs and fundraising initiatives. Annette Shaughnessy spoke on behalf of the FPL, with Martha Sullivan and Ron Kamrowski present. A library tour followed.

H. Minimum Standards – discussion

Director Folino spoke to the minimum state standards required of library operation, including written bylaws, written policies and budget, goals and objectives, and means of reporting to the community.

I. Items for future agendas

Library Advocacy Webinar

Annual Review of Library Director

XII. Adjournment

Motion by Trustee Fernandez seconded by Trustee Kosior to adjourn at 8:57 p.m.

VOTE: YES 4 NO 0

Next Meeting: Regular Monthly Meeting, Monday, November 4, 7:30 p.m.

Respectfully submitted by Ron Kamrowski