

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – November 4, 2019

I. Call to Order – 7:28 PM

Board Members Present: Trustees Lillard, Kamrowski, Arcieri, Fernandez,
Lundell, Kosior, Scott

Board Members Excused:

Board Members Absent:

Also Present: Meg Sgombick, Deborah Slesinski

II. Minutes

Motion by Trustee Kosior seconded by Trustee Arcieri to approve the minutes of the October 7, 2019 meeting as printed.

VOTE: YES 7 NO 0

III. Announcements and Comments from the Public - None

IV. Appointment of Treasurer

Motion by Trustee Scott seconded by Trustee Fernandez to appoint Deborah Slesinski to the position of Treasurer and as a signatory on all library accounts for the 2019-2020 fiscal year, with an honorarium of \$500 for her service.

VOTE: YES 7 NO 0

Following her appointment, Deborah Slesinski took the oath of office for the position of Treasurer for the Florida Public Library.

V. Treasurer's Report

Motion by Trustee Lillard seconded by Trustee Lundell to accept the financial report for October as printed.

VOTE: YES 7 NO 0

VI. Warrant Schedule for November

Motion by Trustee Scott seconded by Trustee Frenandez_ to approve the Warrant Schedule for November as printed.

VOTE: YES 7 NO 0

VII. Tax Levy for 2019-2020 Fiscal Year

Motion by Trustee Lundell seconded by Trustee Kosior to accept the tax levy of \$472,458.69 from the Florida Union Free School District for the 2019-2020 fiscal year and to deposit this amount in the checking account pending the Treasurer's proposed allocation of funds.

VOTE: YES 7 NO 0

VIII. Director's Report

Motion by Trustee Kosior seconded by Trustee Arcieri to accept the Director's Report as printed.

VOTE: YES 7 NO 0

Meg offered the following October circulation stats which were not available earlier: Door count 1,785; Adult circ 1,611, Juvenile circ 824; Library charges \$521.81; ILL Loans 932; ILL Borrows 821.

IX. Communications – none

X. Committee Reports

A. Finance – Trustee Kosior

Review of audit reports tabled for the December meeting.

B. Personnel – Trustee Lundell

The Director Evaluation Form for Trustees was handed out, to be returned in an envelope to the library desk by 11/25/19.

C. Nominating – Trustee Arcieri - None

D. House - Trustee Fernandez - None

XI. Unfinished Business

Long Range Plan – Trustee Arcieri

Five focus groups with thirty-eight people participating offered a wide range of ideas. Meg and Diane are compiling the responses into categories for review by the Director and library staff in order to set goals and objectives. Meg has already reacted by implementing some of the doable items.

A. Financial Advisor for 401K Retirement Plan

Stewart & Associates, recommended by Paychex, will be interviewed by Director Folino and Meg Sgombick.

XII. New Business

A. Donations

\$250 – Bridgewood Fieldwater Foundation

\$100 – Pitso Mafata

Motion by Trustee Scott seconded by Trustee Lundell to accept \$350, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 7 NO 0

A. Library Advocacy Webinar – Trustee Arcieri

Presented by United for Libraries, the webinar presents ways that the library community can get the word out about the impact of libraries and how to advocate for funding. Diane recommends viewing by all the trustees; it's about an hour long. On a side note, Trustee Lillard recommended a book titled "The Library Book" by Susan Orlean on the history of libraries in America.

B. Items for future agendas – None discussed

XIII. Adjournment

Motion by Trustee Lillard seconded by Trustee Lundell to adjourn at 8:17 PM

VOTE: YES 7 NO 0

Next Meeting: Regular Monthly Meeting, Monday, December 2, 7:30 p.m.

Respectfully submitted by Ron Kamrowski