

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – December 9, 2019

I. Call to Order – 7:30 PM

Board Members Present: Trustees Lillard, Kamrowski, Arcieri, Fernandez, Kosior, Scott
Board Members Excused: Trustee Lundell
Board Members Absent:
Also Present: Director Folino. Justin Wood

II. Audit Presentation – Justin Wood, CPA, Nugent & Haeussler, PC
Justin Wood presented an overview of the Library Audit Year ending 6/30/2019.

III. Minutes

Motion by Trustee Arcieri seconded by Trustee Fernandez to approve the minutes of the November 4, 2019 meeting as corrected.
VOTE: YES 6 NO 0

IV. Announcements and Comments from the Public - None

V. Treasurer’s Report

Motion by Trustee Kamrowski seconded by Trustee Scott to accept the financial report for November as printed.
VOTE: YES 6 NO 0

VI. Warrant Schedule for December

Motion by Trustee Kosior seconded by Trustee Lillard to approve the Warrant Schedule for December as printed.
VOTE: YES 6 NO 0

VII. Allocation of Tax Levy for 2019-2020 Fiscal Year

Motion by Trustee Arcieri seconded by Trustee Kosior to allocate the tax levy of \$472,458.69 for the 2019-2020 fiscal year as follows.
\$275,000 to Money Market (2) at Sterling National Bank (rate 1.27%);
\$150,000 to 5-month CD at Connect One (rate 1.98%; yield 2.00%);
\$32,458.69 to stay in checking at Sterling;
\$15,000 to the Capital Reserve at Connect One;
VOTE: YES 6 NO 0

VIII. Director’s Report

Motion by Trustee Scott seconded by Trustee Lillard to accept the Director’s Report as printed.
VOTE: YES 6 NO 0

IX. Communications – none

X. Committee Reports

- A. Finance** – Trustee Kosior – Set meeting date of 1/2/20 to work on the budget
- B. Personnel** – The committee met on 12/16/19
- C. Nominating** – Trustee Arcieri - None
- D. House** - Trustee Fernandez - None

XI. Unfinished Business

A. Long Range Plan – Trustee Arcieri

Trustee Arcieri stated she will discuss the SWOT Analysis with the Library Staff on 12/13/19

B. Financial Advisor for 401K Retirement Plan - update

Director Folino and Meg Sgombick met with Financial Adviser Josh Stewart, who works with Paychex. He is willing to work with the Library to offer plans with competitive costs.

XII. New Business

A. Targeted Donation

Motion by Trustee Kosior seconded by Trustee Fernandez to accept \$1,300 for the renewal of the Library Edition Ancestry Database from the Friends of the FPL, thank the donors and credit this amount to the Targeted Donations line (4080) and the Databases line (5090) of the budget.

VOTE: YES 6 NO 0

B. Donation

Motion by Trustee Scott seconded by Trustee Lillard to accept \$100 from Victoria Slater-Kearns, thank the donor and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 6 NO 0

C. Items for future agendas – Discussion of 401K Plan

XIII. Executive Session

A. Motion by Trustee Kamrowski seconded by Trustee Lillard to enter Executive Session at 8:14 PM to discuss the job evaluation review for the position of Library Director.

VOTE: YES 6 NO 0

B. Motion by Trustee Scott seconded by Trustee Kosior to exit Executive Session at 8:31 PM

VOTE: YES 6 NO 0

XIV. Adjournment

Motion by Trustee Kamrowski seconded by Trustee Kosior to adjourn at 8:31 p.m.

VOTE: YES 6 NO 0

Next Meeting: Regular Monthly Meeting, Monday, January 6, 7:30 p.m.

Respectfully submitted by: Ron Kamrowski