

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – June 1, 2020

I. Call to Order: 7:30 pm

Board Members Present: Trustees Lillard, Kamrowski, Scott, Arcieri, Fernandez, Kosior, Lundell

Board Members Excused:

Board Members Absent:

Also Present: Director Folino

II. Minutes

Motion by Trustee Scott seconded by Trustee Kosior to approve the minutes of the May 4, 2020 regular monthly meeting as printed.

VOTE: YES 6 NO 0

III. Announcements and Comments from the Public - none

IV. Treasurer's Report

Motion by Trustee Kamrowski seconded by Trustee Lillard to accept the financial report for May as printed.

VOTE: YES 6 NO 0

V. Warrant Schedule for June

Motion by Trustee Arcieri seconded by Trustee Scott to approve the Warrant Schedule for June as printed.

VOTE: YES 6 NO 0

VI. Director's Report

Motion by Trustee Lillard seconded by Trustee Scott to accept the Director's Report as printed. (Meeting joined by Trustee Lundell at 7:39 p.m.)

VOTE: YES 7 NO 0

VII. Communications – Amy Cassidy, letter of resignation

VIII. Committee Reports

A. Finance – Trustee Kosior - None

B. Personnel – Trustee Lundell - None

C. Nominating – Trustee Arcieri – to report in July

D. House - Trustee Fernandez - None

IX. Unfinished Business

A. Long Range Plan – Trustee Arcieri – no report

X. New Business

A. Donations

\$100 – Pitso Mafata

Motion by Trustee Lundell seconded by Trustee Kamrowski to accept \$100, thank the donor and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 7 NO 0

B. Personnel

Motion by Trustee Lillard seconded by Trustee Scott to accept, with regret, the resignation of part-time Library Assistant Amy Cassidy, effective 6/5/2020.

VOTE: YES 7 NO 0

C. Reopening Plan

Motion by Trustee Kamrowski seconded by Trustee Kosior to approve the Reopening Plan as printed, effective 6/1/2020 and to reopen the Library on June 8, 2020.

VOTE: YES 7 NO 0

D. Temporary Safety Practices Policy

Motion by Trustee Scott seconded by Trustee Arcieri to adopt the Temporary Safety Practices Policy as printed, effective 6/1/2020.

VOTE: YES 7 NO 0

E. Personnel Policy

Motion by Trustee Lillard seconded by Trustee Lundell to amend the Personnel Policy by rewording Appendix VI. to read “The Temporary Safety Practices Policy will be in effect during government ordered states of emergency. Its provisions will override certain sections of the Personnel Policy on Hours of Work and Work Rules and Paid and Unpaid Leave. The Board of Trustees authorizes the Director to invoke this policy as needed for the duration of the emergency.” This amendment will be effective 6/1/2020.

Note: The Personnel Policy Confirmation which requires employees’ signatures will now be Appendix VII.

VOTE: YES 7 NO 0

F. Conduct of Patrons on Library Premises Policy

Motion by Trustee Arcieri seconded by Trustee Scott to amend the Conduct of Patrons on Library Premises to read “15. The Temporary Safety Practices Policy requiring the wearing of face masks and social distancing will be in effect during government ordered states of emergency. All Library staff have

the authority to deny entrance to individuals not in compliance with the policy.” This amendment will be effective 6/1/2020.

VOTE: YES 7 NO 0

G. Nomination of RCLS Trustee

Motion by Trustee Lillard seconded by Trustee Lundell to nominate Anita Baumann of Florida to the open Orange County position on the RCLS Board of Trustees for the 2020 RCLS Annual Meeting.

VOTE: YES 7 NO 0

H. FPL Annual Meeting Date – There will be a quorum for July 6

I. Items for Future Agendas

1. Budget for 2020-2021
2. Virtual Programming
3. Policy updates
4. Delayed benefit days for staff due to closure
5. Long Range Plan
6. Architect visit

XI. Adjournment

Motion by Trustee Scott seconded by Trustee Kamrowski to adjourn at 8:21 p.m.

VOTE: YES 7 NO 0

Next Meeting: Annual Meeting, Monday, July 6, 7:30 p.m.

Respectfully submitted by: Ron Kamrowski