

FLORIDA PUBLIC LIBRARY
Monthly Meeting Minutes – February 3, 2020

I. Call to Order – 7:30 PM

Board Members Present: Trustees Lillard, Kamrowski, Arcieri, Fernandez, Kosior, Scott

Board Members Excused: Trustee Lundell

Board Members Absent:

Also Present: Director Folino, Joshua Stewart

II. Presentation on 401K Retirement Plan – Joshua Stewart, Stewart & Associates Wealth Management Services

Mr. Stewart introduced his company and his willingness to work with the FPL and its staff in providing a 401K retirement plan. He offered to:

- Come on site for the transition from Fidelity
- Work with staff on an individual, requested basis
- Act as an educator rather than a financial advisor

III. Minutes

Motion by Trustee Kosior seconded by Trustee Fernandez to approve the minutes of the January 6, 2020 meeting as printed.

VOTE: YES 6 NO 0

IV. Announcements and Comments from the Public - None

V. Treasurer's Report

Motion by Trustee Scott seconded by Trustee Lillard to accept the financial report for January as printed.

VOTE: YES 6 NO 0

VI. Warrant Schedule for February

Motion by Trustee Arcieri seconded by Trustee Fernandez to approve the Warrant Schedule for February as printed.

VOTE: YES 6 NO 0

VII. Director's Report

Motion by Trustee Scott seconded by Trustee Lillard to accept the Director's Report as corrected. The circulation figures for January were added.

VOTE: YES 6 NO 0

VIII. Communications – Beth Hartman Maas, Florida Community Food Pantry

IX. Committee Reports

A. Finance – Trustee Kosior - None

B. Personnel – Trustee Lundell - None

C. Nominating – Trustee Arcieri - None

D. House - Trustee Fernandez - None

X. Unfinished Business

A. Long Range Plan – Trustee Arcieri

- Met with Director Folino, and Meg Sgombick on 1/29 to review the draft of goals and objectives based on the focus groups
- Setting a 3/27 date to meet with library staff for input and refinement
- Will set a date in in May to finalize goals and objectives and to determine which ones are realistic

B. Financial Advisor for 401K Retirement Plan

Motion by Trustee Kosior seconded by Trustee Fernandez to enter into an agreement at no cost to the library with Stewart & Associates to review the 401K retirement plan and make recommendations to employees on their investments.

VOTE: YES 6 NO 0

Motion by Trustee Kosior seconded by Trustee Arcieri to hire a 3(16) Fiduciary to manage the 401K plan.

VOTE: YES 6 NO 0

XI. New Business

A. Targeted Donations

For the Library of Things:

10' x10' Instant Canopy

15-45 cup coffeemaker

Fishing rods (one adult, one child) and tackle box

Motion by Trustee Kamrowski seconded by Trustee Lillard to accept \$200 from the Friends of the FPL, thank the donors and credit this amount to the Targeted Donations line (4060) and the Supplies line (5260) of the budget for purchases for the Library of Things.

VOTE: YES 6 NO 0

B. Donations

Motion by Trustee Arcieri seconded by Trustee Scott to accept \$50 from Pitso Mafata, and \$25 from Stella Kosior in memory of Sidney and Jean Griffiths, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 6 NO 0

C. 2019 State Annual Report

Motion by Trustee Lillard seconded by Trustee Scott to affirm that the Florida Public Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner and assures that the State Annual Report was reviewed and accepted by the Board of Trustees on 2/3/2020.

VOTE: YES 6 NO 0

D. Legal Notice for Annual Budget Vote and Trustee Election

Motion by Trustee Kosior seconded by Trustee Fernandez to approve the legal notice for the Annual Budget Vote and Trustee Election on April 16, 2020 as printed.

VOTE: YES 6 NO 0

E. Feasibility Study

With one of the goals and objectives of Trustee Arcieri’s long range plan being the physical expansion of the library, Director Folino will contact architect Paul Mays for preliminary discussion.

F. Spring Tea – Trustee Scott

A planning meeting will be held at 3:00 PM on 2/11 at the American Legion quarters above the Police Station. The Spring Tea is being planned for June 6th.

G. NYLA Advocacy Day in Albany – Tuesday, February 25

\$5 per person, 7:30 a.m. bus from Newburgh Mall, bus leaves Albany at 3:30
Attending are Trustees Arcieri, Kamrowski, Fernandez, and Library Assistant Ashley Baroch who will ride with Meg Sgombick. Barron Angell will take the bus from Newburgh.

H. Items for Future Agendas

1. Friends of the Library Book Sale – 4/17 set up, 4/18 sale
2. Regular Book sale - 5/15 set up, sale 5/15, 16, 17

XII. Adjournment

Motion by Trustee Scott seconded by Trustee Fernandez to adjourn at 9:15 p.m.

VOTE: YES 6 NO 0

**Next Meeting: Special Information Meeting on the Proposed Budget,
Monday, March 2, 7:30 p.m. Regular Monthly Meeting to follow.**

Respectfully submitted by: Ron Kamrowski