

FLORIDA PUBLIC LIBRARY
Annual Meeting Minutes – July 6, 2020

I. Call to Order – 6:30 pm

Board Members Present: Trustees Lillard, Kamrowski, Scott, Arcieri. Kosior
Board Members Excused: Lundell, Fernandez
Board Members Absent:
Also Present: Director Folino, Treasurer Slesinski

II. Oath of Public Office

Swearing in of Trustee Scott – President Lillard
Trustee Lundell will complete the oath at a future date.

III. Report of Nominating Committee – Trustee Arcieri

IV. Election of Officers

President: Nancy Scott
Vice President: Ron Kamrowski
Secretary: Laura Fernandez
VOTE: YES 5 NO 0

President Scott presides.

V. Minutes

Motion by Trustee Lillard seconded by Trustee Arcieri to approve the minutes of the June 1, 2020 meeting as printed.
VOTE: YES 5 NO 0

VI. Announcements and Comments from the Public - None

VII. Treasurer's Report

Motion by Trustee Kosior seconded by Trustee Scott to accept the preliminary financial report for Fiscal Year 2019-2020 as printed.
VOTE: YES 5 NO 0

VIII. Warrant Schedule for July

Motion by Trustee Kamrowski seconded by Trustee Arcieri to approve the Warrant Schedule for July as printed.
VOTE: YES 5 NO 0

IX. Treasurer's Annual Report on Investments

Motion by Trustee Lillard seconded by Trustee Kosior to accept the Treasurer's Report on investments for the fiscal year 2019-2020 as printed.
VOTE: YES 5 NO 0

X. Director's Report

Motion by Trustee Arcieri seconded by Trustee Scott to accept the Director's Report as printed.
VOTE: YES 5 NO 0

- XI. Communications** – 1. Eileen Stelljes - Thank you note
2. Connect One Bank – closing of Warwick branch

XII. Committee Reports

- A. Finance** – Trustee Kosior – no report
B. Personnel – no report
C. Nominating – no report
D. House - Trustee Fernandez – no report

XIII. Unfinished Business

Long Range Plan – no report

XIV. New Business

A. Standing Committee Appointments for 2020-2021

Finance: 1. Chairman Kamrowski 2. Fernandez 3. Kosior
Personnel: 1. Chairman Lillard 2. Lundell 3. Arcieri
Nominating: 1. Chairman Lundel 2. Kosior 3. Kamrowski
House: 1. Chairman Arcieri 2. Lillard 3. Fernandez

B. Appointment of Treasurer

Motion by Trustee Lillard seconded by Trustee Kosior to appoint Deborah Slesinski to the position of Treasurer for the 2020-2021 fiscal year with an honorarium of \$500.

VOTE: YES 5 NO 0

President Scott swears in the Treasurer.

C. Designation of Bank

Motion by Trustee Arcieri seconded by Trustee Kamrowski to designate Sterling Bank as official depository for library monies and for day to day operations, also any other bank located in the County of Orange and authorized to accept public monies, may be used for investment purposes.

VOTE: YES 5 NO 0

D. Appointment of Bookkeeper

Motion by Trustee Scott seconded by Trustee Kosior to appoint Christine Arner to the position of Bookkeeper for the 2020-2021 fiscal year, at a cost of \$ 4,020.

VOTE: YES 5 NO 0

E. Fee for Use of the Library by Outside Groups

Motion by Trustee Lillard seconded by Trustee Scott to charge outside groups a fee of \$15.00 per hour for use of the library.

VOTE: YES 5 NO 0

F. Official Newspaper

Motion by Trustee Arcieri seconded by Trustee Kamrowski to designate *The Warwick Valley Dispatch* as the library's newspaper of record for legal notices.

VOTE: YES 5 NO 0

G. Attorney

Motion by Trustee Kosior seconded by Trustee Lillard to appoint Spiegel Legal as legal counsel for the 2020-2021 fiscal year at an hourly rate of \$200 per hour.

VOTE: YES 5 NO 0

H. Election Clerk

Motion by Trustee Arcieri seconded by Trustee Kamrowski to appoint Martha Sullivan as Election Clerk for the purpose of overseeing and making all arrangements for the 2021 library election.

VOTE: YES 5 NO 0

I. Annual Budget Vote and Trustee Election

Motion by Trustee Scott seconded by Trustee Lillard to hold the annual budget vote and trustee election on Thursday, April 8, 2021.

VOTE: YES 5 NO 0

J. Board Meetings

Per the bylaws, the Board of Trustees shall designate a day and time for monthly board meetings.

Motion by Trustee Kosior seconded by Trustee Arcieri to designate the first Monday of the month at 7:30 p.m. as the meeting day and time for monthly board meetings.

VOTE: YES 5 NO 0

K. Signatories on Library Checks

Motion by Trustee Kamrowski seconded by Trustee Lillard to authorize President Scott and Treasurer Slesinski to be signatories on any checks issued by the Florida Public Library, either signature alone being valid, for the 2020-2021 Fiscal Year.

VOTE: YES 5 NO 0

L. Personnel

Motion by Trustee Lillard seconded by Trustee Arcieri to appoint Elizabeth Verblaauw to the position of Library Clerk at a wage of \$17.68 per hour, effective 6/17/2020.

VOTE: YES 5 NO 0

M. Donations

\$100 – Pitso Mafata
\$50 – Walter Pikul In Memory of John Kimiecik

Motion by Trustee Kamrowski seconded by Trustee Kosior to accept \$150, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 5 NO 0

N. Health Care Buy Back Motion by Trustee Scott seconded by Trustee Arcieri to set the annual Health Care Buy Back amount at \$4,000 for the 2019-2020 fiscal year and to pay that amount to the following full-time employees:

Ashley Baroch
Madelyn Folino
Margaret Sgombick
VOTE: YES 5 NO 0

O. Annual Budget and Trustee Election

Motion by Trustee Kamrowski seconded by Trustee Lillard to ratify the results of the June 9, 2020 annual budget vote and trustee election as follows:

Proposition 1 – 2020-2021 budget in the amount of \$486,058:

YES 690; NO 293;

Proposition 2 – Election of two trustees for three-year terms commencing on July 1, 2020:

Kevin Lundell 755

Nancy B. Scott 814.

VOTE: YES 5 NO 0

P. Items for Future Agendas

1. Long Range Plan
2. Identify a bank for investing library funds.

XV. Adjournment

Motion by Trustee Arcieri seconded by Trustee Kamrowski to adjourn at 7:08 p.m.

VOTE: YES 5 NO 0

Next Meeting: Regular Monthly Meeting, Monday, August 3, 7:30 p.m.

Respectfully submitted by: Ron Kamrowski