

**FLORIDA PUBLIC LIBRARY**  
**Monthly Meeting Minutes – August 3, 2020**

**I. Call to Order – 6:30 PM**

Board Members Present: Trustees Scott, Kamrowski, Arcieri, Lillard, Kosior,  
Lundell, Fernandez

Board Members Excused:

Board Members Absent:

Also Present: Director Folino

**II. Minutes**

Motion by Trustee Arcieri seconded by Trustee Kosior to approve the minutes of the July 6, 2020 monthly meeting as printed.

VOTE: YES 7 NO 0

**III. Announcements and Comments from the Public - none**

**IV. Treasurer's Report**

Motion by Trustee Lillard seconded by Trustee Fernandez to finalize the financial report for Fiscal Year 2019-2020 with the following transfers, as printed:

Transfer \$87.96 from Repairs and Maintenance (5310) to Furniture (6523);

Transfer \$727.23 from Printing Supplies (5623) to ANSER Maintenance (5640);

Transfer \$311.99 from Health Benefits (6491) to Retirement Plan (6492);

Transfer \$150 from Attorney Fees (6640) to Accountant Fees (6630.)

VOTE: YES 7 NO 0

Motion by Trustee Kamrowski seconded by Trustee Scott to accept the financial report for July as printed.

VOTE: YES 7 NO 0

**V. Warrant Schedule for August**

Motion by Trustee Fernandez seconded by Trustee Lundell to approve the Warrant Schedule for August as printed.

VOTE: YES 7 NO 0

**VI. Funds in ConnectOne Bank**

Motion by Trustee Lillard seconded by Trustee Kosior to close the Capital Reserve account (\$188,822.95) and the checking account (\$1,000) at ConnectOne Bank and transfer the funds to a new money market account at Sterling National Bank.

(Note: Per the recommendation of Treasurer Slesinski due to the closure of ConnectOne Bank in Warwick.)

VOTE: YES 7 NO 0

**VII. Library of Things**

Motion by Trustee Arcieri seconded by Trustee Lillard to amend the 2020-2021 Fiscal Year Budget by transferring \$2,000 from the checking account to a new Revenue line (4203) Use of Fund Balance and a new Expense line (5080) Library of Things.

(Note: This allows us to spend the Senate Bullet Aid from Senator Metzger which we did not use due to our Covid-19 closure in the 2019-2020 Fiscal Year.)

VOTE: YES 7 NO 0

**VIII. Director's Report**

Motion by Trustee Scott seconded by Trustee Kamrowski to accept the Director's Report as amended.

July 2020 Stats: Adult – 968, Juvenile – 407, ILL Loans – 649, ILL Borrows – 333.

It was decided by common consent to increase the services of Classic Cleaning from alternate weeks to once a week at \$80 per visit.

VOTE: YES 7 NO 0

**IX. Communications – Thank you note from Calysta K.**

**X. Committee Reports**

**A. Finance** – Trustee Kamrowski - none

**B. Personnel** – Trustee Lillard will be scheduling a date to meet with her committee.

**C. Nominating** – Trustee Lundell - none

**D. House** - Trustee Arcieri - none

**XI. Unfinished Business**

**A. Long Range Plan** – no report

**XII. New Business**

**A. Grants/Aid**

Motion by Trustee Lundell seconded by Trustee Arcieri to accept \$3,382 from the Orange Library Association for the first and only payment of funds from Orange County for 2020, to thank Legislator Paul Ruskiewicz and to credit this amount to the Grants/Aid line (4080) of the budget.

VOTE: YES 7 NO 0

**B. Donations**

Motion by Trustee Kosior seconded by Trustee Lillard to accept \$100 from Pitso Mafata, to thank the donor and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES 7 NO 0

**C. Targeted Donations**

Motion by Trustee Lundell seconded by Trustee Fernandez to accept \$50 from Pitso Mafata for the Poetry Café series, to thank the donor and to credit this amount to the Targeted Donations line (4060) and the Adult Programs line (5241) of the budget.

VOTE: YES 7 NO 0

**D. Little Free Libraries – discussion**

1. North Main St. – Zircar property - in honor of Pitso Mafata
2. South Main St. – Lundell property – discussion on funding  
A suggestion was made to dedicate the S. Main St. LFL to the late Mary Kimiecik. The funding for the S. Main St. LFL will be discussed at the next FFPL meeting.

**E. Public Access Computer Use Policy**

Motion by Trustee Arcieri seconded by Trustee Lillard to approve the revision of the Public Access Computer Use Policy as printed/corrected, effective 8/3/2020.

VOTE:            YES    7            NO    0

**F. Wireless Internet Access Policy**

Motion by Trustee Kamrowski seconded by Trustee Kosior to approve the revision of the Wireless Internet Access Policy as printed/corrected, effective 8/3/2020

VOTE:            YES    7            NO    0

**G. Conflict of Interest Forms – Conflict of Interest Forms were signed by all Trustees.**

**H. Items for Future Agendas**

1. Long Range Plan
2. 401K

**XIII. Adjournment**

Motion by Trustee Lundell seconded by Trustee Lillard to adjourn at 7:08 p.m.

VOTE:            YES    7            NO    0

**Next Meeting: Regular Monthly Meeting, Monday, September 14, 7:30 p.m.  
The meeting is one week late due to Labor Day.**

Submitted by Laura Fernandez, Secretary