

October 2 for October 5, 2020 Monthly Meeting – 20 years at 40 Cohen Circle today!

To: Florida Public Library Board of Trustees

From: Madelyn Folino, Director

Monthly Report

September 2019 Circulation Door Count: 1,866 Closed: 1 holiday, 1 Sunday
Adult: 1,528 Juvenile: 965 \$: 524.65 ILL loans: 845 ILL borrows: 796

September 2020 Circulation Door Count: 629* Closed: 1 training, 1 Sunday, 2 no water
Adult: 878 Juvenile: 348 \$: 293.65 ILL loans: 884 ILL borrows: 353

*Includes 589 walk-ins, 40 curbside pick-ups, plus 23 documents were notarized. Barron reports that he notarized 34 documents in August, not 16 as reported.

Programs

- Please see Barron's September report for details on programs and staff activities.
- I will be holding a campfire session for the BDSG in my backyard on 10/10.

Communications – Sent condolences to patron Randall Faurot on the death of his mother and to DPW Head Tim Brunswick on the death of his sister.

Financial/Donations/Grants

- \$30 – Ashley Baroch, Donations 4050.
- \$100 – Friends of the FPL, Targeted Donations 4060 and Adult Programs 5241.
- \$125 – Friends of the FPL, Targeted Donations 4060 and Adult Programs 5241.
- \$500 – Marc and Victoria Appel, Targeted Donations 4060 and Library of Things 5080.
- \$465.16 – Yard Sale, Targeted Donations 4060 and Library of Things 5080.
- ConnectOne Bank has announced their Warwick branch will now be open through 12/31/2020. They missed the required 90 day announcement to close earlier.
- Our annual audit by Justin Wood, CPA of Nugent & Haeussler took place on 9/17. He reported that we are in excellent financial shape and he will attend the December board meeting to present his report.

Personnel

- Page Melanie Zambrano completed probation on 9/16, changing her Civil Service status to Permanent.
- Barron, Meg, Ashley and Maria are signed up for NYLA's online conference in November.
- We welcome Barbara Conneally back to subbing in October.
- I will be taking vacation time in October; Barron and Meg will be in charge in my absence.

Building and Equipment

- Annette is looking into acquiring two mobile hot spots from T-Mobile at \$28.78 per month to be charged to our computer hardware budget line. These would allow patrons internet access where such service is limited or unavailable e.g. homes with no router/modem or Wi-Fi locations that limit information one can access (streaming, videos, social media, certain websites.)
- We purchased another small oak bookcase for the YA section to free up a paperback spinner which we moved next to the front desk. Our Little Red Book Shelf with sale

items is now opposite the reference desk and more visible when patrons walk in the back door.

- Volunteer Bob Persing fixed our HP printer in the staff room which was confused about color printing. Bob likes problems to solve and we like providing them!

Reopening Progress

We are in a holding pattern with curbside service, returns to the drop box, quarantine of returned items, masks and social distancing for programs on the deck and online programs for toddlers and seniors. We purchased a yearly subscription to Zoom (\$149.90) so that programs are not limited to the free 40 minutes of this platform.

Little Free Library/Projects with FUFSD

Our second Little Free Library was installed at 69 South Main St. on 9/29 by Tom Mance and is filled and ready to go. This one will be dedicated in memory of Mary Fish Kimiecik, longtime resident, reader and library volunteer. Thanks to Kevin and Nicolle Lundell for permission to install it on their property. The North Main St. location at Zircar did not work out. Handling building permits and calling Dig Safely New York for clearance was a learning experience. Our third Little Free Library will be at 51 North Main St. on FUFSD property. Last night the Board of Education approved the project. This one will be dedicated in honor of library donor Pitso and his late wife, Lornar.

Superintendent Jan Jehring and BOE members were also supportive of our proposal to install a Storywalk® at Golden Hill ES along the cross-country course. Fifteen 4 x 4 posts will be installed to hold laminated pages of picture books so that students can follow the path and read a page at a time to complete the story. Beth Verblaauw will oversee the project with help from her husband, Bob, and teen volunteers.

Library of Things

We have almost \$3,000 to start our Library of Things. Staff request that the profits of our Yard Sale (\$465.16 so far and Annette continues to sell items online) be devoted to this project. Meg, Ashley and Barron are organizing a system to catalog, label and link the items asap. We have ordered storage cabinets for the basement and furnished Roe Brothers, Inc. and Werner's ACE Hardware the list of desired items for our Tool Library so that they can price them. I am in contact with Senator Metzger's office and waiting for a date when she can come for a kick-off of the collection.

Friends of the FPL

The Friends met on the deck on 9/14 and approved funds for museum passes to the Hudson Highlands Nature Museum and Storm King Art Center. They have suspended meetings for the time being, will not schedule any used book sales and will promote membership dues as their main source of income for now.

Meetings, Travel & Events – Upcoming

CLOUSC and Youthlist Librarians, Director's Association, Circ & Tech Users Group, Reference Users Group, Adult Programmers, etc. all continue to meet online. October brings up the now required yearly sexual harassment prevention training that is required for all staff and trustees. Annette will forward you the information to complete the Niche Academy online training and print a certificate.

RCLS Budget

The 2021 RCLS Budget is on the agenda for your approval.

