

**FLORIDA PUBLIC LIBRARY**  
**Monthly Meeting Minutes – December 7, 2020**

**I. Call to Order: 6:31**

Board Members Present: N.Scott, D. Arcieri, C. Lillard, R. Kamrowski, S. Kosior, K. Lundell, L. Fernandez

Board Members Excused:

Board Members Absent:

Also Present: Director Folino, M. Sgombick, Justin Wood, CPA

**II. Audit Presentation – Justin Wood, CPA, Nugent & Haeussler, PC**  
Trustee Lundell joined the meeting at 6:45 p.m.

**III. Minutes**

Motion by K. Lundell seconded by D. Arcieri to approve the minutes of the November 2, 2020 monthly meeting as printed.

VOTE: YES 7 NO 0

**IV. Announcements and Comments from the Public - None**

**V. Treasurer's Report**

Motion by C. Lillard seconded by S. Kosior to accept the financial report for November as printed.

VOTE: YES 7 NO 0

**VI. Warrant Schedule for December**

Motion by D. Arcieri seconded by N. Scott to approve the Warrant Schedule for December as printed.

VOTE: YES 7 NO 0

**VII. Director's Report**

Motion by L. Fernandez seconded by K. Lundell to accept the Director's Report as printed.

VOTE: YES 7 NO 0

**VIII. Communications – Sue and Mark Alleman, two letters re donations**

**IX. Committee Reports**

**A. Finance** – Trustee Kamrowski – will meet next week, date forthcoming.

**B. Personnel** – Trustee Lillard – Report for 2021-2022; see motion below

**C. Nominating** – Trustee Lundell – No report

**D. House** - Trustee Arcieri – No report

**X. Unfinished Business**

**A. Long Range Plan** – Staff will review the LRP at the 12/11 staff meeting day

**C. Little Free Libraries, StoryWalk, Library of Things** - update

**XI. New Business**

**A. Donations**

\$100 – Pitso Mafata

\$10 – Anne Schellberg

Motion by D. Arcieri seconded by R. Kamrowski to accept \$110 from the donors, to thank them and to credit this amount to the Donations line (4050) of the budget.

VOTE: YES 7 NO 0

**B. Targeted Donations**

\$200 – Sue and Mark Alleman for Children’s Programs

\$100 – Sue and Mark Alleman for Adult Programs

Motion by K. Lundell seconded by C. Lillard to hold accept \$300, thank the donors and credit this amount to Targeted Donations 4060, credit \$200 to Children’s Programs 5240 and \$100 to Adult Programs 5241.

VOTE: YES 7 NO 0

**C. Personnel**

Motion by N. Scott seconded by D. Arcieri to appoint Elizabeth Verblaauw to the permanent, part-time position of Library Assistant (Children’s Services), effective 11/20/2020 at a wage of \$17.68 per hour.

VOTE: YES 7 NO 0

**D. Personnel Report and Proposed Raises for 2021-2022**

Motion by Cecelia Lillard, Personnel Committee Chairman, to approve the Personnel Report including proposed raises for the 2021-2022 fiscal year as printed.

VOTE: YES 7 NO 0

Note: As this motion is put forward by a committee it does not require a second.

**E. Items for future agendas**

1. Add Juneteenth holiday to Personnel Policy – Pending additional discussion

**XII. Adjournment**

Motion by K. Lundell seconded by R. Kamrowski to adjourn at 7:34 p.m.

VOTE: YES 7 NO 0

**Next Meeting: Regular Monthly Meeting, Monday, January 4, 6:30 p.m.**



