

April 29, 2021 for May 3, 2021 Monthly Meeting, 6:30 p.m. on the deck

To: Florida Public Library Board of Trustees

From: Madelyn Folino, Director

Monthly Report

March 2020 Circulation	Door Count: 837	Closed: 17 Covid; 2 sewer back-up
Adult: 1,071 Juvenile: 676	\$: 322.14	ILL loans: 479 ILL borrows: 476

March 2021 Circulation	Door Count: 628*	Closed: 2 sewer back-up
Adult: 1,176 Juvenile: 583	\$: 330.78	ILL loans: 745 ILL borrows: 541

*Includes 582 walk-ins, 46 curbside pick-ups, plus 14 documents were notarized.

April 2020 Circulation	Door Count: 0	Closed: 30 for Covid
Adult: 0 Juvenile: 0	\$: 84.85	ILL loans: 0 ILL borrows: 0

April 2021 Circulation	Door Count: *	Closed: 1 holiday
Adult: Juvenile:	\$: 278.92	ILL loans: ILL borrows:

*Includes ____ walk-ins, ____ curbside pick-ups, plus ____ documents were notarized. Stats are not available yet.

Programs

- Please see Barron's report for news of programs and staff activities.

Communications – Received a letter from patrons Alex and Michael Sarki with a donation of a juvenile picture book, *In My Mosque*, to celebrate Ramadan; sent a letter to State Senator Mike Martucci requesting Bullet Aid funding toward the cost of a second awning for the deck; sent a get well card to Board President Nancy Scott.

Financial/Donations/Grants

- \$520.20 – Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- \$30.01 - Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- \$258.20 – RCLS, 20% restoration of LLSA for 2019-2020, Grants/Aid 6080;
- \$57.72 – RCLS, 1st qtr. ProPay (fines paid online) credited to Library Charges 4010;
- \$100 – Pitso Mafata, Donations 4050

We were notified by ALA that we have won the Libraries Transforming Communities/Small and Rural Libraries Grant for \$3,000 for a project with Sustainable Warwick and its Repair Café to promote the use of our Library of Things. Barron and Marie worked on the grant together.

Annual Budget Vote and Trustee Election

Our Election Day on 4/8 went very smoothly under the supervision of (new to us) Inspectors Mary Coleman and Chuck Dill. Turn-out as expected was a lighter than usual. The budget was passed by a healthy margin of 115 YES to 26 NO. Full 3-year terms were secured by incumbent Trustees Kosior (121), Fernandez (120), Kamrowski (119) and the 1-year balance of Cecelia Lillard's unexpired term went to newly appointed Trustee Carey (117.) In lieu of our usual programming for all ages, a pop-up book sale on the deck organized by Ashley brought in \$49.

Personnel

- Beth Verblaauw starts the 9-hour NYLA Library Skills Academy online course on 5/12.
- Meg and I are canvassing the Library Assistant list to find her replacement.

- Karina has done a great job subbing for Emily and Bradley, absent for sports.

Building and Equipment

Tom Mance and crew were here on 4/19 to fix the deck railing next to the ramp and replace rotted boards at the base of planters at both ends of the deck. They also checked the gutters which were clear and the roof which is fine. Tom retires at year's end and will be missed. His mother was FPL's first Director and his father, Board President, so he has always made himself available to us for planned and emergency repairs.

Email

The transition from SmarterMail to MS365 was fairly painless with no major problems. Those that have arisen have been solved by staff. Meg plans in-house training in the near future. Email accounts for Trustees will be available soon.

Reopening Progress

Following CDC guidelines re the lack of evidence for transmission of Covid-19 on surfaces of inanimate objects, the Directors Association voted on 4/14 to abolish the quarantine of returned items. Our Book Return is once again open only when we are closed. We are now allowing patrons to use distanced seating at reference tables, the children's room and in our comfy chairs. We have reopened the front entrance and expect that almost all Summer Reading Programs will be in-person. Future milestones will be: returning to full open hours vs. closing an hour early for cleaning, indoor programs, removal of acrylic barriers on desks, dropping mask requirements.

Action Items

- Long Range Plan - The 2021-2026 LRP is on the agenda for your approval. A description of the planning process and a new Mission Statement have been added.
- The Personnel Policy has been revised as discussed.
- A new Cash Handling Policy and Procedure is ready for approval.
- Nominating and Bylaws Committees should meet in May.

Meetings, Travel & Events – Upcoming

CLOUSC and Youthlist Librarians, Director's Association, Circ & Tech Users Group, Reference Users Group, Adult Programmers, etc. all continue to meet online. The Friends of the FPL remain on hiatus. Several Trustee Training events and Open Forums have been scheduled by RCLS. Please see their online calendar for details and be sure to inform Meg of what training you have attended.

Farewell

This is my last Director's Report since I began writing them in 1998 (although, really, I began monthly reports in 1997 as Children's Librarian.) As FPL's first full-time Director, I've tried to keep the Board of Trustees informed, educated and interested in all the many activities, challenges and successes of our joint effort in growing the library. We should all be proud of our past record and look to continue it under Meg's leadership. Your volunteer time and willingness to listen and learn and help are much appreciated. Thank you for your support and I wish you all the very best in carrying this important work forward!

Madelyn

