

June 3, 2021 for June 7, 2021 Monthly Meeting, 6:30 p.m. on the deck

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

May 2020 Circulation	Door Count: 0	Closed: 31 due to Covid-19
Adult: 0 Juvenile: 0	\$: 0	ILL loans: 0 ILL borrows: 0

May 2021 Circulation	Door Count: 1,162*	Closed: 1
Adult: 1,022 Juvenile: 778	\$334.15	ILL loans: 592 ILL borrows: 437

*Includes 1,151 walk-ins/11 curbside pick-ups. 16 documents were notarized.

Programs

- Please see Barron's report for news of programs, the upcoming summer reading program and staff activities.

Communications – Received resignation letter from Page Emily Romano; sent a condolence card to Bookkeeper Chris Arner on the death of her father; sent thank you note for donations made to FPL in honor of Madelyn.

Financial/Donations/Grants

While Chris was here, she was surprised to see that we had received three bank statements from Connect One Bank for the month of April (the switch to Rhinebeck Bank took place mid-March). She called Diane in the Warwick office to figure out why our statements were not from Rhinebeck. She explained that Rhinebeck Bank is not a "commercial" bank, therefore all municipality accounts stayed with Connect One. The Middletown Connect One office is still open, so our accounts were transferred to that location. She has changed the account names back to Connect One Bank in QuickBooks, so the reports for the June meeting will reflect that change.

- \$50 – Anita Baumann, Donations (4050)
- \$50 – Tom & Shirley Coughlin, Donations (4050)
- \$200 – Bob & Nancy Scott, Donations (4050)
- \$331 – RCLS Federal CARES Act – PPE Reimbursement
- \$3,000 – ALA Libraries Transforming Communities/Small and Rural Libraries Grant, Credit to ALA Grant (4083)

Personnel

- Debbie Violette has been hired as FT Library Assistant. She started on 6/1 and is excited and eager to learn.
- Our Pages, Emily and Bradley, were honored recent at the FUFSD School Board meeting. Emily as a recipient of the OU BOCES Senior Scholar Humanities Honoree and Bradley as Scholar Athlete and Valedictorian.
- Emily gave her letter of resignation effective 5/27/21. Karina has picked up her hours. Bradley is returning to the schedule as high school sports have ended.
- Another Page will have to be hired prior to Bradley leaving for college in August.

Building and Equipment

Beth Verblauw has volunteered her Youth Group to scrape and refinish the deck. She oversees a very responsible group of middle and high schoolers and they have refinished decks for several senior citizens in the past. She and her husband, Bob, would also oversee all the work.

The trees that were purchased in of honor Madelyn will be planted in the front of the library and some additional landscaping will be completed.

Reopening Progress

Mask wearing inside for people who have been vaccinated was lifted by Governor Cuomo last month. How to proceed has been a major discussion among directors. A consensus is forming that library staff should not have the responsibility of asking users to offer proof of vaccination. For now, there is no change in the way we operate, except that mask are not required on the deck. Masks are still required inside, as is social distancing. We have put up new signs on all the doors but have removed duct tape from the floor.

I would like to recommend that the library return to full hours beginning June 30. We are planning to utilize the deck for almost all summer reading program. Staff will continue to clean after programs and before closing. We no longer need the full hour to clean.

Yard Sale

We will be having our annual yard sale on Saturday, June 12th from 9 a.m. to 2 p.m. Annette is still accepting donations. We will also be having a small used book sale as well.

Summer Reading Program – Tails & Tales

The staff is busy developing this year's Summer Reading Program. Plans are to have almost all programs on the deck. Details are included in Barron's Program Report. Maria will continue her outreach program with ABCD and we hope to get back over to the Village Rec Program. Two campfires are scheduled, one here at the Library on Thursday, July 8 starting at 6:30 p.m. Eileen will be presenting Tricky Critter Tales on the deck. On Thursday, July 22, Madelyn and Eileen will do our traditional campfire Storytime at The Park at Glenmere Lake. Marshmallow roasting begins at 7:30 p.m., stories at 8. We hope to have a traditional campfire and are in search of a keeper of the fire! Responsibility included transporting wood to the park and keeping the fire burning during the stories. Any takers?

Action Items

- RCLS Free Direct Access Plan 2022-2026 is on the agenda for your approval.
- The VHS to DVD Policy has been reviewed, there are no changes, the policy needs to re-adopted.
- Annual Meeting Date in July.
- Health Care Buy Back.

Meetings, Travel & Events – Upcoming

CLOUSC and Youthlist Librarians, Director's Association, Circ & Tech Users Group, Reference Users Group, Adult Programmers, etc. all continue to meet online. The Friends of the FPL remain on hiatus. Several Trustee Training events and Open Forums have been scheduled by RCLS. Please see their online calendar for details and be sure to inform me of what training you have attended.