

**FLORIDA PUBLIC LIBRARY**  
**Monthly Meeting Minutes – July 12, 2021**

**I. Call to Order: 6:30**

Board Members Present: N. Scott, R. Kamrowski, D. Arcieri, S. Kosior,  
K. Lundell (Zoom), T. Carey, L. Fernandez

Board Members Excused:

Board Members Absent:

Also Present: Director Sgombick, Barron Angell, Beth Verblauw, Treasurer  
Slesinski

**II. Oath of Public Office**

Swearing in of Trustees Carey, Fernandez, Kamrowski & Kosier by President  
Scott.

**III. Report of Nominating Committee – Trustee Lundell**

**IV. Election of Officers**

President: Nancy Scott

Vice President: Ronald Kamrowski

Secretary: Laura Fernandez

VOTE:           YES   7           NO   0

President Scott presides.

**V. Minutes**

Motion by T. Carey seconded by L. Fernandez to approve the minutes of  
the June 7, 2021 meeting as printed.

VOTE:           YES   7           NO   0

**VI. Announcements and Comments from the Public - none**

**VII. Treasurer's Report**

Motion by N. Scott seconded by D. Arcieri to accept the preliminary financial  
report for Fiscal Year 2020-2021 as printed/corrected and to finalize the budget  
with the following transfers:

Transfer \$251.36 from Audio Books (5020) to Books (5010)

Transfer \$19.15 from Newspapers (5030) to Books (5010)

Transfer \$748.36 from Databases & E-books (5090) to Books (5010)

Transfer \$173.47 from Furniture (6523) to Repairs & Maintenance (5310)

Transfer \$1,057.01 from Answer Maintenance (5640) to Computer  
Supplies/Software (5617)

Transfer \$653.78 from Retirement Plans (6492) to Salaries (6000)

Transfer \$229.02 from Payroll Services (6615) to Salaries (6000)

VOTE:            YES    7            NO    0

**VIII.    Warrant Schedule for July**

Motion by T. Carey seconded by L. Fernandez to approve the Warrant Schedule for July as printed.

VOTE:            YES    7            NO    0

**IX.     Treasurer's Annual Report on Investments**

Motion by R. Kamrowski seconded by K. Lundell to accept the Treasurer's Report on Investments for the fiscal year 2020-2021 as printed.

VOTE:            YES    7            NO    0

**VII.    ALA Grant**

Motion by R. Kamrowski seconded by K. Lundell to amend the 2021-2022 Fiscal Year Budget by transferring \$3,000 from the checking account to a new Revenue line (4203) Use of Fund Balance and a new Expense line (5249) Grant Programs.

Note: This allows us to spend the ALA grant which was received in the 2020-2021 fiscal year in the 2021-2022 fiscal year.

VOTE:            YES    7            NO    0

**X.      Director's Report**

Motion by N. Scott seconded by T. Carey to accept the Director's Report as printed.

VOTE:            YES    7            NO    0

**XI.     Communications – 1. Bradley Vogt – Resignation Letter**

2. Audit Letter from Nugent & Haeussler, PC – Audit schedule for Sept. 30<sup>th</sup>.
3. Condolence card sent to Mayor Harter on passing of Jake Harter
4. Donations IMO John "Jake" Harter
5. Orange County Department of Human Resources –  
Announcement of Library Manager Exam
6. Donation Letter from Donald Murphy (Sara & Skye Taylor's Grandfather)

## **XII. Committee Reports**

**A. Finance** – Trustee Kamrowski – no report

**B. Personnel** – no report

**C. Nominating** – see earlier motion

**D. House** - Trustee Arcieri – no report

## **XIII. Unfinished Business**

**A.** Revision of Bylaws – second reading

## **XIV. New Business**

### **A. Standing Committee Appointments for 2021-2022**

Finance: Chairperson: L. Fernandez Members: D. Arcieri & R. Kamrowski

Personnel: Chairperson: R. Kamrowski Members: K. Lundell & D. Arcieri

Nominating: Chairperson: S. Kosior Members: T. Carey & L. Fernandez

House: Chairperson: K. Lundell Members: T. Carey & S. Kosior

### **B. Appointment of Treasurer**

Motion by D. Arcieri seconded by S. Kosior to appoint Deborah Slesinski to the position of Treasurer for the 2021-2022 fiscal year with an honorarium of \$500.

VOTE: YES 7 NO 0

President Scott swears in the Treasurer.

### **C. Designation of Bank**

Motion by R. Kamrowski seconded by S. Kosior to designate Sterling Bank and Connect One as official depositories for library monies and for day-to-day operations, also any other bank located in the County of Orange and authorized to accept public monies, may be used for investment purposes.

VOTE: YES 7 NO 0

**D. Appointment of Bookkeeper**

Motion by S. Kosior seconded by L. Fernandez to appoint Christine Arner to the position of Bookkeeper for the 2021-2022 fiscal year, at a cost of \$ 4,080.

VOTE: YES 7 NO 0

**E. Fee for Use of the Library by Outside Groups**

Motion by L. Fernandez seconded by T. Carey to charge outside groups a fee of \$ 15 per hour for use of the library.

VOTE: YES 7 NO 0

**F. Official Newspaper**

Motion by R. Kamrowski seconded by T. Carey to designate *The Warwick Valley Dispatch* as the library's newspaper of record for legal notices.

VOTE: YES 7 NO 0

**G. Attorney**

Motion by S. Kosior seconded by D. Arcieri to appoint Spiegel Legal as legal counsel for the 2021-2022 fiscal year at an hourly rate of \$200 per hour.

VOTE: YES 7 NO 0

**H. Election Clerk**

Motion by K. Lundell seconded by R. Kamrowski to appoint Martha Sullivan as Election Clerk for the purpose of overseeing and making all arrangements for the 2022 library election.

VOTE: YES 7 NO 0

**I. Annual Budget Vote and Trustee Election**

Motion by L. Fernandez seconded by S. Kosior to hold the annual budget vote and trustee election on Thursday, April 7, 2022.

VOTE: YES 7 NO 0

## **J. Board Meetings**

Per the bylaws, the Board of Trustees shall designate a day and time for monthly board meetings.

Motion by T. Carey seconded by D. Arcieri to designate the first Monday of the month at 6:30 p.m. as the meeting day and time for monthly board meetings.

VOTE: YES 7 NO 0

## **K. Signatories on Library Checks**

Motion by L. Fernandez seconded by R. Kamrowski to authorize President Scott and Treasurer Slesinski to be signatories on any checks issued by the Florida Public Library, either signature alone being valid, for the 2021-2022 Fiscal Year.

VOTE: YES 7 NO 0

## **L. Donations**

In Memory of John "Jake" Harter - \$1,500

Name	Amount
Shirley & Tom Coughlin	\$ 25
Robert & Patricia Heter	\$ 25
Joan Krajewski	\$ 25
Helen & Marion Shuback	\$ 20
Rita Mudrick & Mary Cameron	\$ 25
Dorothy Kimiecik & Family	\$ 100
Joann & Robert Schultz	\$ 50
Ward Pavements, Inc.	\$ 250
Florida Historical Society	\$ 35
Martin & Donna Delatto	\$ 100
Linda & Edward Dubin	\$ 20
Frances Roach & Family	\$ 25
Bob & Eleanor Baird	\$ 25
Frances Gorish	\$ 25
Robert Pillmeier	\$ 25
Adele & Patricia Lempka	\$ 25
John & Ann Curry	\$ 50
Marylou & Jim Sosler	\$ 50
Nancy & Bob Scott	\$ 50
Elizabeth Cassidy	\$ 100
Walter & Irene Zovistoski	\$ 50
Madelyn Folino	\$ 100
Colleen Curry	\$ 100
The Leo Family	\$ 50
Gary & Katharine Randall	\$ 50
Deborah A. Czubak	\$ 50
Stephen Pitre	\$ 50
	\$ 1,500

Donald Murphy - \$1,000

FPL Yard Sale - \$630.60

Copper Bottom - \$195

Motion by K. Lundell seconded by T. Carey to accept \$3,325.60 in donations, thank the donors and credit this amount to the Donations line (4050) of the budget.

VOTE:                YES    7            NO    0

**M. Targeted Donations**

\$1,000 – The Harter Family

Motion by R. Kamrowski seconded by L. Fernandez to accept \$1000 in memory of John “Jake” Harter, thank the donors and credit this amount to the Targeted Donations line (4060) and the Furniture line (6523) of the budget.

**VOTE:                YES    7            NO    0**

**N. RCLS Plan of Service**

Motion by D. Arcieri seconded by T. Carey to approve the 2022-2026 RCLS Plan of Service as presented.

VOTE:                YES    7            NO    0

**O. Nominee for RCLS Board of Trustees**

Motion by L. Fernandez seconded by N. Scott to nominate Manny Gonzalez to the RCLS Board to represent Orange County.

**VOTE:                YES    7            NO    0**

**P. Conflict of Interest Forms – Please sign and return to Meg.**

**Q. Items for Future Agendas**

1. Review of Committee Reports

**XV. Adjournment**

Motion by K. Lundell seconded by R. Kamrowski to adjourn at 7:30 p.m.

VOTE:                YES    7            NO    0

**Next Meeting: Regular Monthly Meeting, Monday, August 2, 6:30 p.m.**