

## **October 1 for October 4, 2021 Monthly Meeting**

**To: Florida Public Library Board of Trustees**

**From: Meg Sgombick, Director**

### **Monthly Report**

September 2020 Circulation	Door Count: 629	Closed: 1 training, 1 Sunday, 2 no water
Adult: 878      Juvenile: 348	\$: 293.65	ILL loans: 884      ILL borrows: 353
September 2021 Circulation	Door Count: 1228	Closed: Holiday: 1   Sunday: 1
Adult: 1145      Juvenile: 916	\$:279.85	ILL loans: 715      ILL borrows: 567

### **Programs**

- Please see Barron's September report for details on programs.

**Communications** – Sent condolences to Chris Arner on the death of her father in-law.  
Received anonymous donation I/M/O Jake Harter.

### **Financial/Donations/Grants**

- \$5,000 – Anonymous, Donations 4050.
- \$200 – Friends of the FPL, Targeted Donations 4060 and Adult Programs 5241 (Robert Milby's fee for the Poetry Café.)
- \$99 – Friends of the FPL, Targeted Donations 4060 and Staff Training 6600 (NYLA Registration for Meg.)
- Our annual audit by Justin Wood, CPA of Nugent & Haeussler took place on 9/30. He reported that we are in excellent financial shape and he will attend the November board meeting to present his report.

### **Personnel**

- Library Clerk Beth Pskowski completed probation on 9/9, changing her Civil Service status to Permanent.
- We have hired Taylor Vogt as a new PT Page. She started working on 9/25 and is currently just working on the weekends.

### **Building and Equipment**

- Annette is looking into acquiring two mobile hot spots from T-Mobile at \$28.70 per month. These would allow patrons internet access where such service is limited or unavailable. We are looking into possibly using the Emergency Connectivity Fund Program for this purchase
- Meeting with Architects - Received proposals from Lothrop Associates LLP and Gallin Beeler Design Studio (copies included with email.) We can discuss them at the meeting. Meeting scheduled with Paul Mays from Butler, Rowland, Mays Architects for Oct. 6.
- Volunteer Bob Persing built two shelves to affix to the bookcases containing our DVD and Science Fiction collections.
- Deck schedule to be painted over Columbus Day weekend. Let's hope it doesn't rain!

### **Library of Things/ALA Grant**

After meeting with Sustainable Warwick and the Repair Café we have purchased additional items for the collections included a portable work bench, knife sharpeners, a sewing machine and a laser level. The Repair Café will be hosting two programs in October, “Mending Matters: A Sewing Class” and “A Cut Above-Knife Sharpening.”

### **Community Outreach**

*Great Give Back (month of October)* – The library will once again be participating in the Annual Great Give Back, partnering with the Florida Community Food Pantry. The food drive will focus on specific dietary needs. See the list below for items to choose from.

**Box Milk** - Lactose-free is the greatest need

**Non-perishable Vegetarian** (canned, cartons, bagged)

Meals (i.e., Quinoa)

Soups/Broth

**Non-perishable sugar-free**

Snacks

Baking ingredients/mixes

**Non-perishable Gluten-free** - baking ingredients/mixes

*RCLS Advocacy Newsletter* – RCLS is embarking on a project to publish an advocacy newsletter to showcase libraries. I submitted an article and photos on our Library of Things.

### **Friends of the FPL**

The Friends met on the deck on 9/13 and approved funds for museum pass for Storm King Art Center. They held a Used Book Sale this past weekend. Diane and I have begun to review the process on becoming a 501(c)(3).

### **Meetings, Travel & Events – Upcoming**

October brings up the now required yearly sexual harassment prevention training that is required for all staff and trustees. Annette will forward you the information to complete the Niche Academy online training and print a certificate.

Oct. 6 – Florida Chamber of Commerce Meeting- Meg

Oct.25 – CLOUSC, Goshen Public Library - Maria

Oct. 28 & 29 – NYLA Virtual Conference – Meg, Barron, Ashley & Maria

Nov. 3 – 6 – NYLA In-Person Conference, Syracuse, NY – Barron

Youthlist Librarians, Director’s Association, Circ & Tech Users Group, Reference Users Group, Adult Programmers, etc. all continue to meet online.