October 29 for November 1, 2021 Monthly Meeting

To: Florida Public Library Board of Trustees  
From: Meg Sgombick, Director

Monthly Report

October 2020 Circulation: Door Count: 765  Closed: 1 holiday

October 2021 Circulation*  Door Count:  
Closed: 1 holiday
Adult:  
Juvenile:  
$: 359.79  ILL loans:  
ILL borrows: *

*Stats not yet available.

Programs
- Barron is on vacation; his October program report will be available at the meeting.
- Madelyn and the members of the Black Dirt Storytelling Guild will be hosting their annual Tellabration! on Saturday, Nov. 14th at 2 p.m. If you are interested in sharing a story or just listening, please register online.

Communications – Condolence card sent to the family of Gail Link, a long-time patron who passed away. Letter from Utica National regarding recent insurance renewal inspection.

Financial
- $100 – Pitso Mafata
- Treasurer Slesinski has provided her recommendations regarding the allocation of funds from the tax levy.

Personnel
- Staff attended the Virtual NYLA Conference online on 10/28 and 10/29.
- I will be taking vacation time in November; I will have my laptop with me and will be accessible to staff. I have several Zoom meetings to attend.

Building and Equipment
- David Freda from Verisk Insurance Solutions conducted our Insurance Renewal Inspection on behalf on Utica National. Results from the inspection found that there were no recommendations from this visit.
- Meeting with Architects - Meeting with Paul Mays from Butler, Rowland, Mays Architects was rescheduled from Oct. 6 to Oct. 28.
- Painting the deck has begun. Thank you to the volunteers from the MAD program, Beth V. and Annette for all their time in organizing and painting. Hoping for a few more nice days to finish up.
- Our recently won new book drop has arrived along with our long-awaited bench. Thank you to Bob P. for putting our bench together.

Revisions to Policies
Revisions to the Library of Things Borrower’s Agreement and Use Policy
Policy being updated to include the loaning of our two mobile hotspots.
**Circulation Policy**
The following revisions were made:
Pages 1 & 2 – correction of pronouns
Page 3 – add hotspots & correction of pronouns
Page 4 – update of fees, addition of Library of Things & hotspots
Page 5 – addition of Library of Things
Pages 9, 10, 16 & 18 – updated versions

**Community Outreach**
*Great Give Back (month of October)* – We will be delivering our donations to the food pantry next week. The community was very generous with their donations and we are always happy to partner with the pantry.

*Early Literacy Presentation* at Golden Hill – The PTA will be hosting an early literacy presentation in November. They have invited the library to participate and we will have an opportunity to distribute new cards as well.

**Friends of the FPL**
Diane and I are continuing to research what is needed for them to become a 501(c)(3).

**Meetings, Travel & Events – Upcoming**
Nov. 2: 101: Basic Library Trustee Education, 6 - 7 p.m. (on Zoom)
Nov. 3: Florida Chamber of Commerce Meeting- Meg
Nov. 4 – 6: NYLA In-Person Conference, Syracuse, NY – Barron
Nov. 9: 102: Intermediate Library Trustee Education, 6 - 7 p.m. (on Zoom)
Nov. 10 – Directors Association – Meg
Nov. 15 – System Services – Meg
Nov. 22 – ANSER Committee – Meg
Nov. 29 – CLOUSC – Maria
Nov. 29 – APOC - Marie