

December 30, 2021 for January 3, 2022 Monthly Meeting via Zoom

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

December 2020 Circulation	Door Count: 595	Closed: 3 holidays; 2 snow
Adult: 1,175 Juvenile: 517	\$: 285.15 ILL loans: 803	ILL borrows: 488

December 2021 Circulation*	Door Count:	Closed: 3 holidays
Adult: Juvenile:	\$: ILL loans:	ILL borrows:

*Stats not available yet.

Programs

- Barron's December Program Report will be available at the meeting.
- Programs to resume the week of January 9th.

Communications – Sent sympathy cards to Liz & Wayne Dietz, Miriam Weiman & Ron Kamrowski. Sent thank you letter to Assemblyman Karl Brabenec for bullet aid and Martinez/Hernandez family for their donation in memory of Maria's father, Carlos.

Financial/Donations/Grants

- \$150 – Thomas and Deborah Cronin, Donations 4050.
- \$1,000 – Martinez/Hernandez family, Targeted Donations 4060, Books 5010.
- \$25,000 – Bullet Aid, Legislative Bullet Aid 4082, Building Planning 6526, Furniture 6523 and Repairs & Maintenance 5310.
- The in-house book sale raised \$400 and the holiday raffle raised \$90. Thank you to Ashley and Marie for organizing.
- The Finance Committee met on 12/30 and approved the proposed 2022-2023 fiscal year budget. You were emailed the budget and the budget notes which gave a line-by-line explanation of changes. On the agenda.

Personnel

- NYS minimum wage will increase to \$13.20 effective 12/31/21. This will affect all three pages.
- At the Staff Meeting on 12/10, we reviewed the recently updated Disaster Plan including spending some time on evacuation procedures. Staff also share what they have been reading. They were asked to send a short write up to Debbie so she can share our "staff picks" on our social media. Feel free share anything you have read with Debbie.
- Bob Persing was called into service again to "shore up" our book cart and do some 3D printer maintenance. His services are much appreciated and he is always willing to donate his time and help. We made sure he was properly thanked at our Staff Meeting.
- We continue weeding collections for better access and organization.

Building and Equipment

- Van Grol, Inc. performed their annual check of the heating system on 12/14 and 12/21. A new thermostat was installed in the Director's office.
- Meeting with Architects – Paul Mayes has reached out to me today (12/30) requesting some new dates. I will let you all know when we have finalized a new date. I have developed some questions for references and would like to discuss at the meeting.

Technology

- RCLS, the Directors Association and ANSER Committee have begun discussions regarding the current "ANSER Agreement which is scheduled to end on 12/31/22. RCLS is proposing to amend the existing "ANSER Agreement" to an ILS (Integrated Library Systems) Service Agreement and create a new separate IT Services Contract to take effect 1/1/23. This will be a lengthy and involved process.

ALA Grant/Library of Things

Barron has submitted the final paper work for the ALA Small and Rural Library's grant. He has also created a video on the program which we have shared on our social media and will be putting on our website.

Community Outreach

Meetings with Legislators – The meeting with Karl Brabenec scheduled for Dec. 16th, then rescheduled to Dec. 22nd, was once again rescheduled to some time in February. Will keep you informed.

Friends of the FPL

- The annual cookie swap was held at the Dec. 13th meeting.
- Friends approved \$1,362.82 for the renewal of the Ancestry Library Edition. We are appreciative of the continued support.
- Diane and I met with members of the Friends of the Monticello Library and their Library Director to discuss their process of becoming a 501(C)(3). It was an extremely helpful and informative meeting.

Meetings, Travel & Events – Upcoming

Jan. 12: Director's Association – Meg

Jan. 13: Mock Caldecott Awards Discussion– Maria & Eileen

Jan. 18: System Services Meeting – Meg

Jan. 18: Aspen Discovery Zoom Meeting – Meg, Barron, Annette, Ashley

Jan. 20: Mock Newbery and Printz Awards Discussions – Maria & Barron

Jan. 21: Annual Report Workshop on Zoom - Meg

Jan. 26: Bibliocommons Zoom Meeting – Meg, Barron, Annette, Ashley

Jan. 27: RUG Meeting on Zoom - Barron