

February 3, 2022 for February 7, 2022 Monthly Meeting

To: Florida Public Library Board of Trustees

From: Meg Sgombick, Director

Monthly Report

January 2022 Circulation	Door Count: 867	Closed: 2 holidays; 3 snow/COVID
Adult: 1,056 Juvenile: 807	\$:250.60	ILL loans: 711 ILL borrows: 539

January 2021 Circulation	Door Count: 632	Closed: 2 holidays; 1 snow
Adult: 1,309 Juvenile: 580	\$: 227.80	ILL loans: 814 ILL borrows: 540

Programs

- Barron's January Program Report will be available at the meeting.
- Programs resumed the week of January 16th.
- February is "Love Your Library" month! Make sure you tell us why you love FPL!
- The BDSG is back on Sat., Feb. 26 as they celebrate National Tell a Fairy Tale Day! Madelyn and Eileen will be sharing some of their favorite Fairy Tales.

Communications – Commitment letter for Digital Navigators of the Hudson Valley, copy of letter to Library Trustees from Grace Riario & Bernard Marone regarding ANSER agreement/IT services.

Financial/Donations/Grants

- \$100 – Pitso Mafata, Donations 4050.
- \$50 – Bob & Nancy Scott, IMO Ted Grybowski

Personnel

- I attended the Annual Report Workshop on 1/26 and have become to complete my first Annual Report. Barron, Annette, Ashley and Chris are all assisting with gathering facts and figures for the report which is due on 2/15.
- Annette has been selected as a Digital Navigator for the *Digital Navigators of the Hudson Valley* program.

Digital Navigators of the Hudson Valley

As stated above Annette will be participating in this program. Digital Navigators is a project that will train library workers and provide resources for them to have the capacity of offer Digital Navigator services in their library. This project is a result of the Federal American Rescue Plan Act (ARPA) funds received by the Southeastern NY Library Resource Council. A Digital Navigator is an individual who address the whole digital inclusion process – home connectivity, devices and digital skills with community members through repeated interactions. They are familiar with resources that relate to digital equity and help residents learn to use critical online services that provide guidance with social services. Through a series of training sessions and biweekly meeting the navigators will be trained and provided with resources to support this project. The project is scheduled to run from February to June. The library will receive \$900 at the end of the project.

Annual Budget Vote and Trustee Election

The legal notice for the April 7 election has been completed and is on the agenda. The Special Information Meeting (public hearing) on the budget will start off the March meeting. Martha will serve as Election Clerk one last time. She is also training Debbie who will take over as Election Clerk next year. Howard Cohen of the FUFSD has furnished the FPL tax rate information:

Actual tax rates per thousand assessed value for 2021-2022

Goshen - \$1.34 Warwick - \$5.98

Estimated tax rates per thousand assessed value for 2022-2023

Goshen - \$1.36 Warwick - \$6.08

Trustees Carey and Arcieri are up for election and our newly appointed trustee will also have to run.

Building and Equipment

- After two more visits from Van Grol, Inc. the heating (or lack thereof) problem in the Director's office and staff area seems to have been solved.
- Meeting with Architects – We have, finally, finished interview all the three firms. We will be discussing next steps at the meeting.

Technology

- Discussions continue regarding the current “ANSER Agreement which is scheduled to end on 12/31/22. RCLS is proposing to amend the existing “ANSER Agreement” to an ILS (Integrated Library Systems) Service Agreement and create a new separate IT Services Contract to take effect 1/1/23. Trustees should have received a letter from RCLS regarding this process. RCLS will be contracting with an outside agency to audit every library's equipment and services to assist them in deciding how to move forward. RCLS has also extended an offer to new directors to review the new agreements personally. Annette and I will be meeting with them in the next few weeks.
- RCLS also looking at potential replacements for the Enterprise catalogue. Ashley, Annette and Barron have been attending Zoom meetings/demonstrations looking at new products.

Community Outreach

COVID Test Distribution – On Friday, Jan. 28th the Village distributed COVID testing kits. I volunteered to help Mayor Harter distribute the kits from 8 to 10:30 a.m. There was a small supply of kits leftover which we distributed from the library.

Gift Policy

The Library's Gift Policy is up for re-approval. There were no changes made to the policy. It is on the agenda for action.

Friends of the FPL

- January meeting was cancelled.
- Diane & I looking into filing “Certificate of Incorporation” application for Friends.

Meetings, Travel & Events – Upcoming

Feb. 3: Rescheduled Bibliocommons Zoom Meeting – Meg, Barron, Annette, Ashley

Feb. 4: Special ANSER Meeting - Meg

Feb. 9: Director’s Association – Meg

Feb. 16: Summer Reading Workshop on Zoom – Maria

Feb. 22: ANSER & System Services Meetings on Zoom - Meg

Feb. 28: CLOUSC Zoom Meeting - Maria