

April 29, 2022 for May 2, 2022 Monthly Meeting,

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

April 2021 Circulation	Door Count: 910	Closed: 1
Adult: 1,064 Juvenile: 548	\$: 278.92 ILL loans: 727	ILL borrows: 445

April 2022 Circulation	Door Count:	Closed: 1 holiday
Adult: Juvenile:	\$. 392.59 ILL loans:	ILL borrows:

Programs

- Barron's monthly Program Report will be available at the meeting.
- It was great to offer programs again on Vote Day. If you weren't able to join us live, check out our young patrons' musical and comedic performances that evening. It was awesome.
- Programmers are conducting their last series of programs before our Summer Reading Program kicks off at the end of June.



- Remember registration is just a click away!

Communications –sent thank letters for donations.

Financial/Donations/Grants

- \$543.90 – Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- \$30.01 - Utica National Insurance Co, safety dividend, credited to Insurance 5220;
- \$25.64 – RCLS, 1st qtr. ProPay (fines paid online) credited to Library Charges 4010;
- \$100 – Pitso Mafata, Donations 4050
- \$50 – Tom & Shirley Coughlin IMO Grace Kwiatoski, Donations 4050
- Received a juvenile picture book donation, *Hassan and Aneesa Love Ramadan*, from patrons Alex and Michael Sarki.

Annual Budget Vote and Trustee Election

Our Election Day on 4/7 went very smooth under the supervision of Inspectors Mary Coleman and Chuck Dill. Turn-out was higher than last year. The budget was passed by a healthy margin of 153 YES to 38 NO despite some online attempts to have it voted down. Full 3-year terms were secured by Trustees Taylor (160) and Carey (154.) The 1-year balance of Kevin Lundell's unexpired term went to Trustee Arcieri (148.) We were happy to bring back programs that day including a well-attended Mad Science Program for elementary school children along with music and comedy provided by several of our young patrons in the evening.

Personnel

Looking to plan a staff training day for May or June. More details to come.

Building and Equipment

Bob Persing was here last week to replace rotted support boards for the bench on the deck. They will have to sanded and painted prior to the summer. We are also going to have to give the deck a second coat of paint as well.

On April 28th, Tyler, Nancy, Bob and I took a road trip to Montrose NY to visit Hendrik Hudson Free Library. This was one of the library references from Lothrop Associates. Further discussion at the meeting.

Technology

- We have received the results from our IT Audit. Annette will join us at Monday's meeting to review the audit and answer any questions you may have. A copy of the report is included with your board documents.
- Annette & I met with Grace Riario to discuss our new IT and ILS contacts. FPL will be a hybrid library which means that we will be using IT services provided by RCLS along with our in-house IT services. We are also looking to transfer the usage of one of the RCLS computer to save us some money with the new contract. All libraries must let RCLS which type of support they want by June 30, 2022.
- RCLS has renewed its Consumer Report contract with EBSCO for the next three years. There will be no increase in cost to us for the first two years and an 1.99% increase in the third year. Current cost is \$456 per year.
- RCLS has entered into a contract with Unique Management to use their MessageBee service which sends Symphony email notices (late notices, pick-up notices, etc.) to patrons. The first year's costs (a \$4,750 startup fee and \$15,000 annual rate) will be paid out of the ANSER Unallocated Fund Balance. Subsequent years' funding will be added to our ILS fee.

Community Outreach

Golden Hill PTA Touch a Truck Community Event – May 22 from 1 to 4 p.m. Library will have a table at the event. Attendees will have the opportunity to get library card along with information on the library and the Friends. Looking for a volunteer or two to join me. I will also be asking the Friends for a volunteer(s).

Friends of the FPL

- Used Book Sale – May 13 – 15 at Seward Senior Center. Help needed on Thursday, May 12th to move books to Senior Center and then on Sunday to move books back. Let Nancy know if interested.
- Friends will be having a display at the Walden Savings Bank during the month of May. It will highlight their activities and donations to the library along with services provided by FPL.
- Application for the Certificate of Incorporation has been filed with NY State Division of Corporations.

Meetings, Travel & Events – Upcoming

May 3: MessageBee Training on Zoom – Annette & Ashley

May 3: Florida Chamber of Commerce Meeting – Meg

May 4: CTUG on Zoom – Ashley

May 9: Friends of FPL Meeting

May 10: APOC Meeting on Zoom – Marie

May 10: MessageBee Training - Barron

May 16: System Services Meeting on Zoom - Meg
May 20 - RCLS Construction Aid Workshop - Review of Eligible Projects – Meg
Anyone else? It's a good one for us! You should have received an email about registering.
May 11: Director's Association on Zoom – Meg
May 23: CLOUSC Meeting in Goshen – Maria
May 24 & 31: Q&A on new IT & ILS Contracts - Meg
May 26: RUG Meeting - Barron
May 31: ANSER Meeting on Zoom – Meg

Trustee Training Opportunities:

May 3: Trustee Handbook Book Club: Planning & Evaluation
June 14: Trustee Handbook Book Club: PR & Advocacy
Register at <https://rcls.org/calendar>