

FLORIDA PUBLIC LIBRARY
Monthly Meeting Agenda – May 2, 2022

I. Call to Order 6:31 p.m.

Board Members Present: Trustees Scott, Kamrowski, Kosior, Carey, Arcieri (via Zoom)

Board Members Excused: Fernandez, Taylor

Board Members Absent:

Also Present: Director Sgombick, Annette Shaughnessy

Members of the Public: None

II. Minutes

Motion by Trustee Arcieri seconded by Trustee Kosior to approve the minutes of the monthly meeting on April 4, 2022 as printed.

VOTE: YES 5 NO 0

III. Announcements and Comments from the Public - None

IV. Treasurer's Report

Motion by Trustee Kosior seconded by Trustee Carey to accept the financial report for April as printed.

VOTE: YES 5 NO 0

V. Warrant Schedule for May

Motion by Trustee Kamrowski seconded by Trustee Scott to approve the Warrant Schedule for May as printed.

VOTE: YES 5 NO 0

VI. Director's Report

Motion by Trustee Arcieri seconded by Trustee Carey to accept the Director's Report as corrected. Circulation figures updated.

VOTE: YES 5 NO 0

VII. Communications

Letter of resignation from Trustee Laura Fernandez

Motion by Trustee Arcieri seconded by Trustee Carey to accept the resignation of Laura Fernandez as Trustee effective 5/2/2022.

VOTE: YES 5 NO 0

VIII. Committee Reports

- A. Finance** – Trustee Fernandez - None
- B. Personnel** – Trustee Kamrowski - None
- C. Nominating** – Trustee Kosior – has scheduled a meeting prior to the regular Trustee Meeting on June 6 to select officers for the July annual meeting.
- D. House** - Trustee Carey – Update & Motion below.

IX. Unfinished Business

A. Library Visit to Hendrick Hudson Free Library

Trustee Carey described the visit that included himself, Director Sgombick, Trustee Scott and Friends of the Florida Public Library President Bob Scott. The feedback from the library described how very comfortable and positive the Library found Lothrop Associates to be during the four phases of their expansion and remodel, including their involvement with the contractor for the project. It was also mentioned that the library undertook their own fundraising initiative.

X. New Business

A. IT Audit/ New IT & ILS Contracts with RCLS

Annette Shaughnessy described the audit undertaken by Kevin Martorana of PCL Solutions. He was satisfied that our system was up to date with its security software, and happy to see the patron system is separate from the staff. They provided a full written audit report.

B. Annual Budget Vote and Trustee Election

Motion by Trustee Kamrowski seconded by Trustee Kosior to ratify the results of the April 7, 2022 Annual Budget Vote and Trustee Election as follows:

Proposition 1 – 2022-2023 tax levy in the amount of \$500,933:
YES 153; NO 38;

Proposition 2 – Election of two trustees for three-year terms commencing on July 1, 2022:

Sara Taylor: 160

Tyler Carey: 154

And the election of one trustee for a one-year term commencing on July 1, 2022:

Diane Arcieri: 148

VOTE: YES 5 NO 0
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C. Donations

Pitso Mafata \$100

Thomas & Shirley Coughlin – IMO Grace Kwiatoski \$50

Motion by Trustee Arcieri seconded by Trustee Carey to accept \$150 from the donors, to thank them and credit this amount to the Donations line (4050) of the budget.

VOTE: YES 5 NO 0

The Friends also paid \$275 for the renewal of the Bethel Woods Library Pass. This check was mailed directly to them.

D. Targeted Donations

Friends of the Florida Public Library – Poetry Café \$200

Motion by Trustee Kosior seconded by Trustee Arcieri to accept \$200 for the Poetry Café, thank the donor and credit this amount to the Targeted Donations line (4060) and the Adult Program line (5241) of the budget.

VOTE: YES 5 NO 0

E. House Committee

Motion by Trustee Carey to secure Lothrop Associates as the Architectural Firm for the Potential Library Expansion Project consisting of a Pre-Design Phase and a Concept Design/Schematic Design Phase.

VOTE: YES 5 NO 0

This is a Motion submitted by the House Committee chair, Tyler M. Carey, to put to a vote the decision to select an architectural firm from the choices evaluated and discussed at the February and March board meetings. This Motion would allow the Library to enter into a contract with a selected firm for initial evaluation of options for expansion of the library building as well as initial planning and schematics or designs for exploration with the Village and community.

F. Items for future agenda

1. Health Care Buy Back
2. IT and ILL Contracts
3. Moving forward with Lothrop Associates
4. Trustee Replacement

XI. Adjournment

Motion by Trustee Arcieri seconded by Trustee Kamrowski to adjourn at 7:26 p.m.

VOTE: YES 5 NO 0

**Next Meeting: Regular Monthly Meeting, Monday, June 6, 6:30 p.m.
Meeting of the Nominating Committee will be held prior to the Regular Meeting.**

Respectfully submitted by: Ron Kamrowski