

July 8, 2022 for July 11, 2022 Monthly Meeting, 6:30 p.m.

To: Florida Public Library Board of Trustees
From: Meg Sgombick, Director

Monthly Report

June 2021 Circulation	Door Count: 1,051	Closed: 1
Adult: 1,177 Juvenile: 743	\$218.94	ILL loans: 573 ILL borrows: 499

June 2022 Circulation	Door Count: 1,314	Closed: 1
Adult: 1,140 Juvenile: 643	\$: 349.40	ILL loans: 731 ILL borrows: 572

Programs

- Barron's monthly Program Report will be available on Monday.
- I have submitted our "Helping Our Community Through Repairs & Upcycling" program for the RCLS Member Library Adult Program of the Year Award. Keep your fingers crossed!

Communications

- Letter of Interest & Resume for Trustee Vacancy from Ashley Dinsmore.
- Thank you letter from Kendal Kless, Founder of Boxes for Soldiers, thanking us for setting up a donation box in lobby.
- Audit Letter from Nugent & Haeussler, PC – Audit schedule for Sept. 28, 2022.
- Thank you notes to S. Kosior, P. Mafata & Mr. & Mrs. Brian O'Sullivan for donations.
- ILS & IT Agreements from RCLS
- Orange County Department of Human Resources – Library Assistant (Children's Services) List of Eligibles.

Financial/Donations/Grants

- \$100 – Pitso Mafata - Donations (4050)
- \$25 - Stella Kosior -IMO Brenda Lempka – Donations (4050)
- \$50 - Diane & Brian O'Sullivan – Donations (4050)
- \$783 – Yard Sale - Donations (4050)
- \$350 – Friends of Florida Public Library – Target Donations (4060) Summer Wrap-Up Party
- \$150 – Friends of Florida Public Library – 2 featured poets for Summer Poetry Café in August (\$75 per poet, checks written directly to poets.)

Personnel

- Promoted Library Clerk Beth Harcum-Pskowsk to the permanent, PT position of Library Assistant (Children's Services) from the Civil Service list of local residents, effective 7/1/2022 at a wage of \$17.05 per hour. We look to expand her hours and duties in the near future.

Building and Equipment

- Air Conditioning update: Van Grohl was called in for a second time regarding the smaller unit. They informed me that we would need a completely new unit. They

provided an estimate of \$11,475 for a unit. Before going down that path, I had Maher Mechanical come in on June 23rd for a second opinion. He said that the unit is old but suggested we try and repair it first. He noted that the temperate range was incorrect and the operating pressure was low both which he corrected. Cost for repairs was \$487.50. He stopped in on June 25th to see how we were doing. Unit has been running fine since the repairs.

- Local painter John Sgombick put a second coat of paint on the deck and railing. He also power washed the side of the building.
- Lothrop Agreement – working on new language between Attorney and Architect.
- Awning Update: Received two quotes from Awnings FX (out of New Windsor)
 - 18 feet wide with motorized remote control - \$4,375 (this size would stop by the window in the staff room)
 - 25 feet wide with motorized remote control - \$5,195 (this size would cover the entire remaining section of the deck)
- Awnings on the Side (out of Milford, PA)
 - 20 feet wide with motorized remote control - \$6,000 (this size would stop by the windows in the staff room)
- I looked at reviews for both companies and they are both rated well.
- Since the current awnings is old and we will be unable to match the stripes and will go with a solid color.
- We will be moving forward with Awnings FX and will be getting a slightly smaller (23') instead due to availability. Price is \$4950.

Technology

- RCLS has sent out the final IT Service Contract and ILS Agreement to directors and board presidents. Copies will be available at the meeting. FPL will be a hybrid library which means that we will be using IT services provided by RCLS along with our in-house IT services. RCLS will be hosting online information sessions on:

Tuesday, July 19 @ 6:30 p.m.

Wednesday, July 20 @ 10 a.m.

Monday, August 1 @ 10 a.m.

Tuesday, August 2 @ 6:30 p.m.

I suggest we review the contracts, attend an information session (if you wish) and make a motion at the August meeting. All contracts must be return to RCLS by October 1st.

Yard Sale

The annual yard sale was a great success with \$783 being donated to the library. A big thank you to Annette and Marie for all their hard work.

Summer Reading Program – An Ocean of Possibilities

We are knee deep in the Ocean of Possibilities Summer Reading program. The deck has been busy these first two weeks. Just a reminder that our annual Campfire with the Black Dirt Storytelling Guild is scheduled for Thursday, July 21 at The Park at Glenmere Lake. Marshmallow roasting begins at 7:30 p.m., stories at 8. We hope to have a traditional campfire and are in search of a keeper of the fire! Responsibility included transporting wood to the park and keeping the fire burning during the stories. Let me know if anyone is interested.

Community Outreach

Florida Chamber of Commerce – I was unable to make the June meeting. The Summer Concert Series is underway and I hope you can attend the upcoming concert on Thursday, July 14 from 6 to 9 p.m.

Florida Family Fun Fest – Saturday, August 13 – It's back! The Friends and the Library will be having a table again this year. More details to come!

Friends of the FPL -The Friends will be having their elections at this month's meeting.

Meetings, Travel & Events – Upcoming

July 12: Friends of FPL Meeting

July 12: Adult Programmers Meeting - Marie

July 18: System Services Meeting – Zoom - Meg

July 29: RCLS Mandatory Construction Workshop – Meg, Nancy, Tyler

Trustee Information Sessions:

Tuesday, July 19 @ 6:30 p.m.

Wednesday, July 20 @ 10 a.m.

Monday, August 1 @ 10 a.m.

Tuesday, August 2 @ 6:30 p.m.

Register at <https://rcls.org/calendar>