

**FLORIDA PUBLIC LIBRARY**  
**Monthly Meeting Minutes– June 6, 2022**

**I. Call to Order**

Board Members Present: N. Scott, S. Kosior, S. Taylor, D. Arcieri, T. Carey  
Board Members Excused: R. Kamrowski  
Board Members Absent:  
Also Present: Director Sgombick  
Members of the Public: A. Dinsmore

**II. Minutes**

Motion by S. Taylor seconded by D. Arcieri to approve the minutes of the monthly meeting on May 2, 2022 as corrected.

VOTE:           YES    5           NO    0

**III. Announcements and Comments from the Public - None**

**IV. Treasurer's Report**

Motion by S. Kosior seconded by N. Scott to accept the financial report for May as printed.

VOTE:           YES    5           NO    0

**V. Warrant Schedule for June**

Motion by D. Arcieri seconded by T. Carey to approve the Warrant Schedule for June as printed.

VOTE:           YES    5           NO    0

**VI. Director's Report**

Motion by N. Scott seconded by S. Taylor to accept the Director's Report as corrected.

VOTE:                   YES    5           NO    0

**VII. Communications**

Email date 5/25/22 from Paychex requiring the Library to restate our 401(k) Retirement Plan to remain qualified with the IRS.  
Sent note to former Trustee Laura Fernandez thanking her for her service to the board.  
Condolence card sent to former employee Barbara Conneally on the passing of her mother and to the staff of RCLS on the death of an employee.

## **VIII. Committee Reports**

**A. Finance** – Vacant - None

**B. Personnel** – Trustee Kamrowski - None

**C. Nominating** – Trustee Kosior – Slate for July

N. Scott – President

R. Kamrowski – V. President

S. Taylor - Secretary

**D. House** - Trustee Carey - None

## **IX. Unfinished Business**

**A. IT & ILL Agreements** – Board motion in August to approve agreements.

**B. Trustee Replacement**

**C. Lothrop Associates** – Contract with Steven Spiegel – Director Sgombick will follow up.

## **X. New Business**

### **A. Donations**

Pitso Mafata        \$100

Motion by S. Kosior seconded by D. Arcieri to accept \$100 from the donor, to thank them and credit this amount to the Donations line (4050) of the budget.

VOTE:                YES    5        NO    0

### **B. Appointment of Trustee & Authorized Representative for Florida Public Library 401(k) Plan**

Motion by T. Carey seconded by S. Taylor to appoint to approve the following resolution:

RESOLVED, that effective as of the close of business on May 31, 2021, Madelyn Folino is removed as the Trustee/Authorized Representative for the Florida Public Library 401(k) Profit Sharing Plan & Trust (the “Plan”), and it is FURTHER RESOLVED, that effective as of the opening of business June 1, 2021 Margaret Sgombick is hereby appointed as Trustee/Authorized Representative and it is FURTHER RESOLVED, that the Board of Trustees of this organization hereby authorizes Margaret Sgombick to execute any documents, to take any other action which they deem necessary or desirable or proper to carry out the intent of the foregoing Resolution.

VOTE:                YES    5        NO    0

### **C. Procurement Policy**

Motion by D. Arcieri seconded by N. Scott to adopt the revised Procurement Policy as printed, effective 6/6/2022.

VOTE:                YES    5            NO    0

### **D. Tutor Policy**

Motion by T. Carey seconded by S. Kosior to re-adopt the Tutor Policy as printed, effective 6/6/2022

VOTE:                YES    5            NO    0

### **E. RCLS Board Nomination**

Motion by N. Scott second by S. Kosior to nominate Diane Arcieri to serve a term as an Orange County representative to the RCLS Board of Trustees.

VOTE:                YES    5            NO    0

### **F. Health Care Buy Back**

Motion by T. Carey seconded by S. Taylor to set the annual Health Care Buy Back amount at \$4,000 for the 2021-2022 fiscal year and to pay that amount to the following full-time employees:

Ashley Baroch  
Margaret Sgombick

VOTE:                YES    5            NO    0

### **G. FPL Annual Meeting Date – July 11, 2022 at 6:30 p.m.**

### **H. Items for Future Agendas**

- Follow up with S. Spiegel and Lothrop Architects
- Trustee Vacancy

### **XI. Adjournment**

Motion by S. Taylor seconded by S. Kosior to adjourn at 7:36 p.m.

VOTE:                YES    5            NO    0

**Next Meeting: Regular Monthly Meeting, Monday, July 11, 2022 6:30 p.m.**